



**Washoe County Health District
Air Pollution Control Hearing Board
Meeting Minutes**

Members

Dr. Cathleen Fitzgerald, Chair
Jeanne Rucker, Vice Chair
Yvonne Downs, CEM
Richard Harris, JD, PhD
Paul Kaplan
Jim Kenney
Lee Squire

**Tuesday, May 4, 2021
6:00 p.m.**

**Washoe County Health District
Zoom Meeting**

6:00 p.m.

1. Roll Call and Determination of Quorum.

Chair Dr. Fitzgerald called the meeting to order at 6:00 p.m.

The following members and staff were present:

Members Present: Dr. Cathleen Fitzgerald, PE, Chair
Yvonne Downs, CEM
Paul Kaplan
Lee Squire

Members Absent: Jeanne Rucker, REHS, Vice Chair
Richard Harris, JD, PhD
Jim Kenney

Ms. Smith, Recording Secretary, verified a quorum was present.

Staff present: Francisco Vega, AQM Division Director
Janet Smith, CAP-OM, Administrative Secretary
Jessica Cabrales, Office Support Specialist

2. Pledge of Allegiance.

Mr. Squire led the pledge to the flag.

3. Public Comment.

Chair Dr. Fitzgerald opened the public comment period.

Having no registered comment, Chair Dr. Fitzgerald closed the public comment period.

4. Approval of Agenda. (FOR POSSIBLE ACTION)

May 4, 2021

Chair Dr. Fitzgerald called for approval of the agenda of the Air Pollution Control Hearing Board for May 4, 2021.

Mr. Squire moved that the agenda be approved as presented. Mr. Kaplan seconded the motion which carried unanimously for approval.

5. Approval of Draft Minutes. (FOR POSSIBLE ACTION)

February 5, 2019, and April 9, 2021

Chair Dr. Fitzgerald called for a motion to approve the minutes of February 5, 2019, meeting of the Air Pollution Control Hearing Board.

Mr. Squire moved that the minutes of the February 5, 2019, Air Pollution Control Hearing Board be approved as presented. Mr. Kaplan seconded the motion which carried unanimously for approval.

Chair Dr. Fitzgerald called for a motion to approve the minutes of the April 9, 2021, meeting of the Air Pollution Control Hearing Board.

Chair Dr. Fitzgerald stated there is a correction on the first page, which notes her as the Vice Chair and not the Chair; and does not note Ms. Rucker as the Vice Chair.

Ms. Smith advised she has already made those corrections.

Chair Dr. Fitzgerald stated on page twenty-six (26), the minutes indicate she voted in favor of the motion; however, as Chair, she did not vote.

Ms. Smith advised she will correct that in the minutes.

Mr. Kaplan moved that the minutes of the April 9, 2021, meeting of the Air Pollution Control Hearing Board be approved as amended. The motion was seconded by Mr. Kaplan and carried unanimously for approval as amended.

6. Board Comment

As there were no Hearing Board member wishing to present comments Chair Dr. Fitzgerald closed the Board comment period.

7. Public Comment

Chair Dr. Fitzgerald opened the public comment period.

Having no registered comment, Chair Dr. Fitzgerald closed the public comment period.

8. ADJOURNMENT. (FOR POSSIBLE ACTION)

Chair Dr. Fitzgerald adjourned the meeting at 6:20 p.m.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The Air Pollution Control Hearing Board Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B-171, Reno, NV 89512, or by calling 775-784-7201, 24 hours prior to the meeting.

Public Comment: Reasonable efforts will be made to hear all public comment during the meeting. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Air Pollution Control Hearing Board and not an individual member. The Hearing Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Response to Public Comment: The Air Pollution Control Hearing Board can only deliberate or take action on a matter if it has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Air Pollution Control Hearing Board. However, responses from the Air Pollution Control Hearing Board members to specific items presented during public comment, which are not listed as agenda items could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Air Pollution Control Hearing Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Air Pollution Control Hearing Board may do this either during the public comment item or during the following item: “Board Comment – Hearing Board Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <https://www.washoecounty.us/health>

State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. The Administrative Secretary to the Air Pollution Control Hearing Board is the person designated by the Washoe County Health District to respond to requests for supporting materials. The Administrative Secretary is located at the Washoe County Health District and may be reached by telephone at (775) 784-7200 or by email at AQMDAdmin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.