

**WASHOE COUNTY  
DISTRICT BOARD OF HEALTH**

Matt Smith, Chairman  
Kitty Jung, Vice Chairman  
George Furman, MD  
Councilman Dan Gustin  
George Hess, MD  
Denis Humphreys, OD  
Councilwoman Julia Ratti

**NOTICE OF MEETING AGENDA**

DISTRICT BOARD OF HEALTH  
Building B – South Auditorium  
1001 East Ninth Street, Reno, Nevada

**July 28, 2011**

1:00 PM

**NOTICE**

Pursuant To Nrs 241.020, Please Be Advised That The Agenda For The District Board Of Health Meeting Has Been Posted At The Following Locations: Washoe County Health District (1001 E. 9th St), Reno City Hall (1 E. 1st St), Sparks City Hall (431 Prater Way), Washoe County Administration Building (1001 E. 9th St), And On The Washoe County Health District Website @ [WWW.WASHOECOUNTY.US/HEALTH](http://WWW.WASHOECOUNTY.US/HEALTH).

The Board of Health may take action on the items denoted as “(for possible action)”.

**Business Impact Statement** – A Business Impact Statement is available at the Washoe County Health District for those items denoted with a \$.

**NOTE:** Items on the agenda may be taken out of order; combined with other items; withdrawn from the agenda; moved to the agenda of another later meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent Section.

The District Board of Health meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Reno, NV 89520-0027 or by calling (775) 328-2416 24-Hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, all comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Response to Public Comments.** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

1:00 PM

1. Call to Order, Pledge of Allegiance Led by Invitation with Introduction and Welcome of New Board of Health Member, George Hess, MD Mr. Smith
2. Roll Call Ms. Smith
3. Public Comment (3 minute time limit per person) Mr. Smith
4. Approval/Deletions to the Agenda for the July 28, 2011 Meeting (for possible action) Mr. Smith
5. Approval/Additions/Deletions to the Minutes of the June 23, 2011 Meeting (for possible action) Mr. Smith
6. Recognitions and Proclamations Mr. Smith
  - A. Recognition of Former District Board of Health Member
    1. Dr. Amy Khan
  - B. Years-of-Service
    1. Suzanne Dugger – AQM – 10 Years
    2. Nellie Yaran – CCHS – 10 Years
    3. Sue Lampman – EHS – 15 Years
  - B. Article from the Centers for Disease Control and Prevention (CDC) "*Japanese Encephalitis in Two Children – United States, 2010*" Published in the *Journal of American Medical Association (JAMA)*
    1. Dr. Lei Chen – EPHP
    2. Melissa Peek – EPHP
    3. Denise Stokich – EPHP
    4. Dr. Randall Todd – EPHP
    5. Dr. Mary Anderson – Former District Health Officer
  - C. International Association of Administrative Professionals – Achieved the Certified Professional Secretary (CPS) Level of Certification
    1. Mary Ames – AQM
    2. Janet Smith – AHS
7. Consent Agenda Mr. Smith

Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.

  - A. Air Quality Management Cases
    1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board Mr. Bonderson
      - a. No Cases This Month
    2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board Mr. Bonderson
      - a. No Cases This Month
  - B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board Mr. Tyre
    1. No Cases This Month
  - C. Budget Amendments / Interlocal Agreements
    1. Approval of Notice of Grant Award dated June 23, 2011, from the Department of Health and Human Services Public Health Service, in the Amount of \$785,000 in Support of Family Planning for the Period of June 30, 2011 to June 29, 2012 (for possible action)
8. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health Mr. Bonderson
  - A. No Cases This Month

9. Regional Emergency Medical Services Authority **Continued to the August 25, 2011 Meeting** Mr. Smith
  - A. Review and Acceptance of the Operations and Financial Report for June 2011 **(for possible action)**
  - B. Update of REMSA's Community Activities Since June 2011
10. Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for June 2011 **(for possible action)** Ms. Coulombe
11. Update – Fiscal Year 12 Budget with Possible Direction to Staff **(for possible action)** Dr. Iser  
Ms. Coulombe
12. Public Hearing - Washoe County District Board of Health Regulations Governing Public Bathing Places and Public Spas – **Continued to the August 25, 2011 Meeting** Mr. Rubio
  - A. Additions of Section 010 (Definitions); Section 020 (Public Swimming Pool and Spa Operator Requirements); and Section 030 (Enforcement Actions)
  - B. Recommendation to Approve and Adopt Additions to the Washoe County District Board of Health Regulations Governing Public Bathing Places and Public Spas **(for possible action)**
13. Presentation of Existing District Board of Health Board of Health Committees with Appointments or Re-Appointments to the Committees **(for possible action)** Mr. Smith
14. Recommendation to Amend the District Board of Health's Procedural Policies, Section III (Order of Business), with the Addition of a New Subsection XIII. Public Comment; and a Renumbering through Subsection XIV. Adjournment **(for possible action)** Dr. Iser
15. Staff Reports and Program Updates
  - A. **Director, Epidemiology and Public Health Preparedness** – Communicable Disease; Public Health Preparedness (PHP) Activities Dr. Todd
  - B. **Director, Community and Clinical Health Services** – University of Nevada, Reno Orvis School of Nursing Clinic Closure – September 9, 2011; Washoe County Health District (WCHD) Releases Request for Applications for Calendar Years (CY) 2010-2013 HIV Prevention Service Grants; the National Association of County and City Health Officials (NACCHO) Story from the Field on WCHD Public Health Nursing Home Visitation Program; Family Planning and Sexual Health Evening Clinic Ms. Brown
  - C. **Director, Environmental Health Services** – Collaboration with Other Agencies; Land Development; Special Events Inspections – Brief and Ten (10) Year Trend; Vector-Borne Diseases Prevention Program Mr. Sack
  - D. **Director, Air Quality Management** - Monthly Report of Air Quality Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity Mr. Dick
  - E. **Administrative Health Services Officer** – Washoe County District Health Emergency Medical Services Program Ms. Coulombe
  - F. **District Health Officer** – 2010/2011 Legislative Sessions; Budget; Human Resources; Communication; Washoe County & Community Activities; Media Contacts and Outreach; State-wide Organizational Efforts; District Board of Health Information and Resources Dr. Iser
16. Board Comment – Limited to Announcements or Issues for Future Agendas Mr. Smith
17. Public Comment – (3 minute time limit per person) Mr. Smith
18. Adjournment **(for possible action)** Mr. Smith