

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING MINUTES

Washoe County



Health District

Members

Matt Smith, Chair
Kitty Jung, Vice Chair
Dr. Denis Humphreys
Sharon Zadra
Julia Ratti
Dr. George Hess
David Silverman

Thursday, June 26, 2014
1:00 p.m.

Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV

The Washoe County District Board of Health met in regular session on Thursday, June 26, 2014, in the Health Department South Conference Room, 1001 East Ninth Street, Reno, Nevada.

1. Call to Order, Pledge of Allegiance

Chair Smith called the meeting to order at 1:02 p.m. Mr. Dick led the pledge to the flag.

Chair Smith requested a moment of silence for previous Board member Dr. Myles, who had passed away May 24, 2014.

2. Roll Call

The following Members and staff were present:

Members present: Chair Matt Smith
Vice Chair Kitty Jung
Dr. Denis Humphreys
David Silverman
Dr. George Hess
Julia Ratti [arrived at 1:26 p.m.]

Members absent: Sharon Zadra

Staff present: Kevin Dick, District Health Officer
Leslie Admirand, Deputy District Attorney
Charlene Albee, Division Director, AQM
Steve Kutz, Division Director, CCHS
Robert Sack, Division Director, EHS
Eileen Stickney, Administrative Health Services Officer, AHS
Jeff Whitesides, Manager, EPHP
Steve Fisher, Department Computer Application Specialist, AHS
Phil Ulibarri, Public Information Officer
Dawn Spinola, Administrative Secretary/Recording Secretary

3. Public Comment

As there was no one wishing to speak, **Chair Smith closed the public comment period.**

4. Approval/Deletions to Agenda

Dr. Humphreys moved to approve the agenda for the June 26, 2014, District Board of Health meeting. Dr. Hess seconded the motion which carried five in favor and none against.

5. Approval of Minutes

Chair Smith noted the May 22, 2014 draft minutes incorrectly stated that the Board had approved the amended April 24, 2014 agenda. At that meeting, the Board had taken action to approve the May 22, 2014 agenda so he stated the minutes should be amended to reflect that.

Dr. Humphreys moved to approve the minutes of the May 22, 2014 District Board of Health regular meeting as amended. Mr. Silverman seconded the motion which carried five in favor and none against.

6. Recognitions

Presented by Mr. Dick and Chair Smith

A. Years of Service –

1. Darleen Bidlake, 10 years, hired 6/01/2004

Mr. Dick congratulated Ms. Bidlake for her years of service and thanked her for her efforts on behalf of the Health District and the community.

B. Truckee Meadows Bicycle Alliance Appreciation Presentation for Supporting the 2014 Bike to Work, School & Fun Week

Presented by Genine Wright

Ms. Wright displayed an ad that had been run in the Reno News and Review thanking the contributors and she presented statistics from the event. She thanked the Board for supporting the event and specifically Councilmember Ratti for participating in the Mayoral Challenge. She also thanked the Health District staff that participated for the 437 miles that they logged that week.

C. EnviroFlash Challenge Results

Mr. Dick introduced Mr. Brendan Schneider who had led the social media initiative to provide Air Quality information to the community. Due to Mr. Schneider's efforts, Washoe County had received first- and third-place awards in the National EnviroFlash Challenge.

7. Proclamations

Presented by Mr. Dick and Chair Smith

A. Bear Logic Month

Mr. Dick read the proclamation.

Dr. Hess moved to adopt the proclamation. Dr. Humphreys seconded the motion which was approved five in favor and none against.

8. Consent Agenda –

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Air Quality Management Cases

Staff Representative: Ms. Albee

1. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board
 - a. Marvin Picollo Elementary School – Citation No. 5412, Case No. 1158
 - b. Steve Brown – Citation No. 5413 Case No. 1159

B. Budget Amendments / Interlocal Agreements:

1. Approval of Grant Assistance Amendment #A-00905414-1 from the U.S. Environmental Protection Agency (EPA) for total funding in the amount of \$686,693 for the period 10/1/13 through 9/30/14 for the Air Quality Management, EPA Air Pollution Control Program, IO 10019.

Staff Representative: Ms. Dixon

2. Ratification of Interlocal Agreement between the Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational opportunities for School of Social Work students to engage in practical application of classroom instruction in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

3. Ratification of Interlocal Agreement between the Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational opportunities for School of Community Health Sciences students to engage in practical application of classroom instruction in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

4. Ratification of Interlocal Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational opportunities for Orvis School of Nursing students to engage in practical application of classroom instruction in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

5. Ratification of Interlocal Agreement between the Washoe County Health District and the Board of Regents of the Nevada System of Higher Education on Behalf of the University of Nevada School of Medicine to provide community and clinical public health opportunities for School of Medicine residents during their preceptorship experience for the period upon approval of all parties through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved authorize the Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

6. Ratification of Interlocal Agreement between the Washoe County Health District and the Washoe County School District to provide student educational experiences as part of career exploration in public health related professions for the period upon approval of the Washoe County Board of Health and Washoe County School District through June 30, 2015, unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

7. Ratification of Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and the University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc. (MSAN) in the total amount not to exceed \$11,300 annually in support of male sterilization procedures for the period July 1, 2014 through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved authorize the Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

8. Ratification of Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc. and University of Nevada School of Medicine Multispecialty Group Practice North, Inc. to provide physician consultative services for the Sexually Transmitted Disease clinic in the total amount of \$10,200 per year, for the period July 1, 2014 through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

9. Ratification of Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc. and University of Nevada School of Medicine Multispecialty Group Practice North, Inc.

in the total amount of \$2,700 per year to provide laboratory director services for the period July 1, 2014 through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

10. Ratification of Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associates North (MSAN), to provide physician consultative services in the total amount of \$7,650 for the period July 1, 2014 through June 30, 2015 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

11. Approval of Notice of Subgrant Award from the State of Nevada Division of Public and Behavioral Health in the amount of \$58,000 for the period July 1, 2014 to June 30, 2015 in support of the Fetal Infant Mortality Review (FIMR) Program; and if approved authorize the Chairman to execute.

Staff Representative: Ms. Buxton

12. Approve Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2014 through December 31, 2014 in the amount of \$223,370 for the Immunization Program Grant (IOs 10028 & 10029); and if approved authorize the Chairman to execute.

Staff Representative: Ms. Buxton

13. Ratification of Interlocal Agreement between the Washoe County Health District and the State of Nevada Division of Public and Behavioral Health to conduct a community-based Fetal Infant Mortality Review (FIMR) Program for the period upon approval until December 30, 2014 and will be renewed automatically every year unless sooner terminated by either party as set forth in the contract; and if approved, authorize Chairman to execute the Interlocal Agreement.

Staff Representative: Ms. Buxton

14. Approval of amendments totaling an increase of \$15,201 in revenue and expense to the Ryan White Part B – Health Education/Risk Reduction Grant Program (internal order #tba) FY 14 budget.

Staff Representative: Ms. Buxton

15. Approval of amendments totaling an increase of \$8,061 in revenue and expense to the Ryan White Part B - Outreach Grant Program (internal order # 11147) FY 14 budget.

Staff Representative: Ms. Buxton

Dr. Humphreys moved to approve the consent agenda. Mr. Silverman seconded the motion which was approved five in favor and none against.

9. June 2014 Washoe County Food Policy Council (WCFPC) Update to the District Board of Health

Presented by Ms. Kristi Jamason

Ms. Jamason presented the report. She discussed the mission and vision for the program, Washoe County food security issues, focus areas, projects and priorities, student wellness policies, rules and regulations, including the work that will be done to update Reno's Master Plan, and their outreach programs.

[Councilmember Ratti joined the meeting at 1:26 p.m.]

Dr. Hess asked if the WCFPC and the Food Bank were related, as Ms. Jamason is associated with both. She explained they had a good working relationship but were not related, she had been selected to be a member of the Council.

Councilmember Ratti asked what they needed from the Health District and local governments to be successful. Ms. Jamason expressed her thanks for the support they already provided. She stated WCFPC had no specific requests but were pleased that they had been asked to make the presentation, so that the Board knew what the Council is working on. She said it would be great to know how they fit in to what the Health District is trying to do. Chair Smith stated that any of their efforts helped the community and the Board supported their actions.

Commissioner Jung noted the Council was one result of the ACHIEVE grant, in which obesity was identified as the number one health issue in Washoe County. She asked if the Food Council was doing outreach to find grants to support children who are eligible for reduced-cost or free meals. Ms. Jamason replied that was not something the WCFPC had focused on, although the Food Bank had. Commissioner Jung suggested they work with the School Board Trustees to address the issues they were focusing on at the schools.

Commissioner Jung explained she had been a liaison for the ACHIEVE grant. She pointed out that nutrient-rich, low-fat food is expensive, and that low nutrient high fat foods are cheaper so poor people are generally the most obese. Transportation can be an impediment to shopping at a grocery store. She noted that it is difficult to carry groceries on a bus even when transit is available. She requested the County and City websites link to the WCFPC food regulation roadmap once it goes live.

Commissioner Jung requested any obstructive ordinances be reported to policy makers. She explained the ACHIEVE board had planned to go to the Regional Planning Governing Board to propose changes to the Development Code to require more walk-friendly, work/live environments before development ramps back up. She went on to talk about the fact that some people do not have the knowledge or resources to cook healthy food, so they had found a good solution for food distribution was ham, as it was already cured and safe to eat. She noted that Washoe County employees had adopted the Glen Duncan Elementary School garden for the summer.

Dr. Hess asked what percentage of the children in the meal program were eligible and enrolled for WIC benefits. Ms. Jamason stated she did not have the information but could get it.

10. Regional Emergency Medical Services Authority

Presented by Jim Gubbels, President, REMSA

A. Review and Acceptance of the REMSA Operations Reports for May, 2014

Mr. Gubbels presented the report. Priority One compliance was 91 percent and Priority Two compliance was 94 percent. Average Care Flight bill for the month was \$9,178, which brought the year-to-date average to \$8,008. The average Ground Service bill for the month was \$1,065, which brought the year-to-date ground average to \$1,067.

Mr. Gubbels explained the April report had contained an error and distributed a corrected copy for the record.

Dr. Hess noted the absence of Average Response Time data over the past few months. Mr. Gubbels explained REMSA had updated their Computer-Aided Drafting (CAD) system to the next version so it is not currently reporting. As the new franchise moves forward, they will be able to report the average Priority One and Priority Two responses per jurisdiction.

Dr. Humphreys moved to accept the REMSA operations report for May 2014. Dr. Hess seconded the motion which was approved six in favor and none against.

***B. Update of REMSA's Community Activities Since May, 2014**

Mr. Gubbels reported that the Reno Fire Department, Mr. Dick and his staff, REMSA management and staff and the City Manager met that morning. Discussion involved determination of clear definitions about how REMSA will respond to the citizens of Reno. They are close to having final protocols so that both agencies are very clear on how they will respond and that they are taking steps to improve communication. Further meetings were planned and the EMS Working Group will reconvene on July 11. He emphasized they were working together to be sure things were moving forward.

Mr. Gubbels stated the ILA is very important, and this is the time to make sure the jurisdictions agree with it. It forms the EMS Advisory Board that brings the responsible agencies together to deal with operational issues. It represents an ongoing improvement in patient care. He read a press release that had been delivered jointly to all of the news stations by REMSA and Reno Fire. It emphasized that the agencies were working together to improve patient care.

11. Approval of the Health Fund Revenue and Expenditure Report for May, 2014

Staff Representative: Ms. Stickney

Ms. Stickney presented the staff report. She noted fiscal year (FY) closeout was proceeding in an orderly fashion.

Councilmember Ratti moved to accept the report. Dr. Humphreys seconded the motion which was approved six in favor and none against.

12. Fiscal Year 2015 Budget Update with possible direction to staff

Staff Representative: Ms. Stickney

Ms. Stickney presented the staff report. She reminded the Board that the budget they see in March for approval contains what the District is requesting. For this meeting, she had provided a copy of the budget as adopted. She pointed out an administrative change that had no effect on the financial information and briefly explained how to read the information.

13. Presentation, Discussion, and Possible Approval of Amendment to Policy Authorizing the District Health Officer to Execute Agreements to Amend Simply to Substitute \$100,000 for \$50,000

Staff Representative: Ms. Stickney

Ms. Stickney presented the staff report. She noted the amount the District Health Officer (DHO) had been authorized to execute had been incrementally increased by the Board over time. She noted the current status had caused grant delays.

Commissioner Jung moved to authorize the change. Councilmember Ratti seconded the motion.

Dr. Hess expressed concern with the proposed amount, noting \$100,000 was a large percentage of the overall budget. He opined there were not that many contracts that currently required Board approval, so it was unlikely there were many delays. He suggested an alternative process that involved contacting one or two Board members for signatures.

Councilmember Ratti acknowledged Dr. Hess' concerns and pointed out that the Board had never pulled a contract off the Consent agenda for discussion. She was not suggesting that the Board was not fulfilling its fiduciary responsibility, but that there were many things that were done to comply with state law and that they were putting faith in the DHO to be sure those laws were adhered to. By the time the contract is put in place, the Board has already been through the processes and approved the work.

Dr. Hess reiterated his concern. Commissioner Jung stated she could see both points and agreed with his proposal, suggesting the contract be emailed to the Chair for review so the fiduciary responsibility of the Board is being maintained. Ms. Stickney added that during the budget process, staff could advise the Board of the contracts that would be presented to them.

Dr. Hess moved to table the motion. There was no second.

Mr. Dick opined there were two issues addressed by the proposal: 1) the amount of administrative work that goes into preparation of the staff item for approval, and; 2) the process delay. The funding may be coming from a grant that needs to be expended in a short period of time. He agreed it was a good compromise to consider a process that included the Chair or Vice Chair in an expedited review so the Board maintains its fiduciary responsibility.

Chair Smith stated it was acceptable to him to have the Chair and Vice Chair able to review and sign. Councilmember Ratti clarified they would be amending the execution of agreement policy to say that the DHO would have sole discretion to approve a contract up to \$50,000 but would require the approval of the Chair or the Board designee up to \$100,000. Contract amounts over \$100,000 must be approved by the Board.

Councilmember Ratti stated she was willing to amend her motion. Commissioner Jung stated she agreed to the amended motion. The amended motion was approved six in favor and none against.

14. Presentation, Discussion and Possible Direction to Staff Regarding the Fundamental Review Recommendation #10 – Perform Cost Analyses of All Programs

Staff Representative: Ms. Stickney

Ms. Stickney presented the staff report. The review would be sectioned into phases, as opposed to being calendared, due to the unknown amount of time each one would take. This project relates to Recommendation #1 regarding time accounting.

Commissioner Jung asked if completed studies with proposed rate changes would come to the Board. Ms. Stickney explained this item had to do with compiling information regarding the actual costs of the

programs. The fees are a component and would come back to the Board. Staff will also present progress reports to the Board for feedback.

Commissioner Jung moved to adopt. Dr. Hess seconded the motion which was approved six in favor and none against.

15. Recommendation to approve the Interlocal Cooperative Agreement Establishing the Regional Business License and Permits Program among the City of Reno, the City of Sparks, and Washoe County concerning the governance and implementation of a Regional License and Permit Program, effective from execution signing date through June 30, 2020 and authorize automatic renewals beginning July 1, 2020 unless otherwise terminated as per the Agreement; direct staff to return prior to project implementation with a regional technology fee to recover portions of the project's costs.

Staff Representative: Mr. Dick

Mr. Dick presented the staff report. He acknowledged the contributions of County Manager John Slaughter, Laura Schmidt and the staff of Tech Services, Sparks City Manager Steve Driscoll, Bob Webb of the Community Service Department, Ms. Albee, Mr. Sack and Mr. Fisher. The Health District benefits from the County's generous use of Capital Improvement funding that will be used for the initial purchase and implementation of the software. In subsequent years the District will support the project by paying a subscription cost.

Mr. Dick explained the project is supported by the business community as it provides 24/7 capability to obtain and renew permits, as well as paying fees online. There is support for a technology service fee that can be implemented at the time the system goes live to pay for the subscription costs. Implementation is anticipated to take 16 months. The current software is no longer supported so it is critical to move to a new software platform.

Commissioner Jung pointed out the idea had come from the Shared Services Committee, as a way for the governments to share more services. She noted Washoe County had loaned money to the City of Reno to implement the software, indicating the commitment level of the Board of County Commissioners (BCC).

Commissioner Jung moved to approve the Interlocal Cooperative Agreement Establishing the Regional Business License and Permits Program. Dr. Hess seconded the motion.

Councilmember Ratti advised the motion be clarified, suggesting it also direct staff to return prior to project implementation with a regional technology fee.

Commissioner Jung amended her motion to include the suggested language. Dr. Hess agreed to the amendment. The motion was approved six in favor and none against.

16. Presentation, Discussion, and Possible Approval of the Interlocal Agreement for Emergency Medical Services Oversight

Staff Representative: Mr. Dick

Mr. Dick presented the staff report. He noted the item had been heard at the concurrent meeting of February 10, 2014, resulting in a resolution to continue to develop an Interlocal Agreement (ILA) for Emergency Medical Services (EMS) oversight. Staff has worked with the District Attorney's office to develop the agreement. He reviewed the history of the project and the reasons that the ILA was developed.

Mr. Dick explained the EMS oversight program will be part of the Health District and funding for new positions for that program had been approved as part of the FY15 budget. Those staff members will work with REMSA, Reno and Sparks Fire Departments, Truckee Meadows Fire Protection District and the

County to pull together information about EMS services and responses. They will analyze the information and the agencies will work together to identify and update a response map for the region and also develop a five-year plan. The ILA provides for an advisory board. The BCC had approved the agreement and it will be going before the other agencies over the course of the next 30 days. The effective date is July 1 and the agencies are cooperating, so the signatures are just a formality.

Dr. Humphreys acknowledged the hard work that went into the creation of the agreement. He opined everyone should be proud of the cooperative efforts.

Dr. Humphreys moved to approve the Interlocal Agreement for Emergency Medical Services Oversight. Mr. Silverman seconded the motion.

Dr. Hess asked if the ILA covered all of Washoe County, if Gerlach and Incline would eventually be a part of it. Mr. Dick explained North Lake Tahoe Fire Protection District had participated in the discussions, but were not a signatory. Chief Brown intends to participate in that they will be providing data.

Councilmember Ratti opined the staff report needed to be updated. Currently it states that on February 10, 2014, the decision was made to change the fee from 25 percent oversight fee to 12.5 percent but it doesn't distinguish that it was 25 percent of the new portion and turned into 12.5 percent of the total costs. She preferred that be clarified for the record. Mr. Dick verified it was correct in the franchise agreement.

The motion was approved six in favor and none against.

17. Staff Reports and Program Updates

A. Director, Epidemiology and Public Health Preparedness

Mr. Whitesides stated he had nothing to add to the report and was available for questions.

B. Director, Community and Clinical Health Services

Mr. Kutz stated he had nothing to add to the report and was available for questions.

C. Director, Environmental Health Services

Mr. Sack stated he had nothing to add.

D. Director, Air Quality Management

Ms. Albee encouraged the Board members to sign up for EnviroFlash. She explained the different types of alerts the system could provide. She explained that the Facebook and Twitter accounts were helping AQM get information out to the public more quickly. The news agencies and National Weather Service are tied into EnviroFlash so are receiving information distributed by AQM.

Councilmember Ratti opined one concern during the Rim Fire was at-risk populations that may not have access to shelter. She requested the information be provided to Health and Human Services, homeless shelters and others that may need to know. Ms. Albee noted they were working on getting the information out to as many entities as possible.

E. Administrative Health Services Officer

Ms. Stickney stated she had nothing to add to the report and was available for questions.

F. District Health Officer

Mr. Dick will provide more detail about progress on the Fundamental Review on a quarterly basis beginning in July.

Councilmember Ratti asked if there was any possibility of changes to the Franchise Agreement as a result of the ongoing meetings. Mr. Dick stated not at this time, nothing needed to be changed. He recently met with the Reno Fire Chief, the Reno City Manager and Mr. Gubbels to discuss details.

Another meeting was scheduled for the following Monday to inform other agencies of where things stand and discuss the work that still needs to be done as Reno Fire adjusts their response protocols.

18. Board Comment

None.

19. Emergency Items

None.

20. *Public Comment

Mr. Ulibarri recognized the passing of Cathy Jacobs, long-time Executive Director of the Crisis Call Center. He noted she had always worked hard to pass along necessary information when there was a crisis and that she was instrumental in moving the 211 system forward in Nevada.

21. Adjournment

At 2:19 p.m., Dr. Humphreys moved to adjourn. Councilmember Ratti seconded the motion which was approved six in favor and none against.

Respectfully submitted,



Kevin Dick
District Health Officer



Dawn Spinola, Administrative Secretary/Recording Secretary

Approved by Board in session on July 24, 2014.