

Washoe County



Matt Smith, Chair
Kitty Jung, Vice Chair
Denis Humphreys, OD
Neoma Jardon
George Hess, MD
David Silverman
Julia Ratti

Kevin Dick
District Health Officer

Leslie Admirand
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT

1001 East Ninth Street, Reno, Nevada 89512
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MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, October 23, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
1:00 p.m. *1.	Call to Order Pledge of Allegiance - Led by Invitation	Ms. Kitty Jung
*2.	Roll Call	Ms. Dawn Spinola
*3.	Public Comment Limited to three (3) minutes per person. No action may be taken.	Ms. Kitty Jung
4.	Approval of Agenda October 23, 2014 Regular Meeting	Ms. Kitty Jung
5.	Approval of Draft Minutes September 25, 2014 Regular Meeting	Ms. Kitty Jung
*6.	Recognitions A. Years of Service 1. Angela Penny - 10 years, hired 7/15/04 – CCHS 2. Josefina Rivera - 15 years, hired 9/1/1999 - CCHS B. New Hires 1. William Collin Emmerson – Environmental Engineer 1 – AQM 9/22/14 C. New Staff 1. Guadalupe Gomes – CDC Associate 10/6/14	Ms. Kitty Jung Mr. Kevin Dick

Time/ Item	Agenda Item	Presenter
	2. Julie Baskin – CDC Associate 10/6/14 D.Promotions 1. Christina Conti - from Public Health Emergency Response Coordinator to Emergency Medical Services Program Manager 10/6/14 E. Excellence in Public Service Certificate Program 1. Ruth Castillo	
7.	Consent Agenda Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval. A. Budget Amendments / Interlocal Agreements 1. Approve the abolishment of one vacant 40 hour-per-week benefitted Human Services Support Specialist II position (#70002305)	Ms. Patsy Buxton
8.	Regional Emergency Medical Services Authority A. Review and Acceptance of the REMSA Operations Reports for August, 2014 *B. Update of REMSA’s Community Activities Since August, 2014 *C. Presentation Health Care Innovation Award Community Update	Mr. Jim Gubbels Ms. Brenda Staffan
9.	Discussion and Possible Appointment of Dr. Andrew Michelson, Emergency Room Physician, and Ms. Katrina Heyder or Ms. Terri Ward, as Hospital Continuous Quality Improvement Representative to the Regional Emergency Medical Services Advisory Board	Mr. Kevin Dick
*10.	Presentation on Enterovirus D68 and Ebola Preparedness Activities	Mr. Kevin Dick Dr. Randall Todd
11.	Discussion and Possible Appointment of Mr. Sergio Guzman to the Food Protection Hearing and Advisory Board (FPHAB)	Mr. Dave McNinch
12.	Acknowledge receipt of the Health District Fund Financial Review for Fiscal Year 2015 year to date September, 2014	Ms. Anna Heenan
13.	Introduction, discussion, and possible direction to staff regarding new fees associated with Health District activities that are not currently on the Fee Schedule and beginning the process of updating of the existing fee schedule with the most current salaries, benefits, and indirect cost rates that have been approved for Fiscal Year 2015	Mr. Kevin Dick

Time/ Item	Agenda Item	Presenter
14.	Discussion and Possible Direction to Staff Regarding the Change in Scope and Expected Outcomes that have been discussed with the Kansas University Center for Sharing Public Health Services regarding the Robert Wood Johnson Foundation Cross Jurisdictional Sharing Grant	Dr. Randall Todd
15.	Presentation, Discussion, and Possible Direction to Staff regarding quarterly report on implementation of Fundamental Review Recommendations	Mr. Kevin Dick
16.	Annual Performance Evaluation of the District Health Officer A. Discussion of the Evaluation Results and Possible Approval of the Board's Recommendation Specific to the Annual Performance Evaluation of the District Health Officer B. Consideration and Possible Approval of Compensation and Benefits for the District Health Officer	Ms. Kitty Jung
17.	Election of District Board of Health Chair for 2015-2016	Ms. Kitty Jung
18.	Election of District Board of Health Vice Chair for 2015-2016	Ms. Kitty Jung
*19.	Staff Reports and Program Updates A. Director, Air Quality Management Program Update – Accela Project Kick-Off, Successful Enforcement Outcome; Divisional Update – Monthly Air Quality Index; Program Reports B. Director, Community and Clinical Health Services Divisional Update, Program Reports C. Director, Environmental Health Services Food, Land Development, Vector-Borne Disease, Waste Management, and EHS Inspections / Permits / Plan Review D. Director, Epidemiology and Public Health Preparedness Communicable Disease, Public Health Preparedness, and Emergency Medical Services and Cross-Jurisdictional Sharing E. District Health Officer, Office of the District Health Officer REMSA/EMS, Ebola Preparedness, Community Health Needs Assessment, Fundamental Review, Staffing, Other Events & Activities and Health District Media Contacts	Ms. Charlene Albee Mr. Steve Kutz Mr. Robert Sack Dr. Randall Todd Mr. Kevin Dick
*20.	Board Comment Limited to announcements or issues for future agendas.	Ms. Kitty Jung
21.	Emergency Items	Mr. Kevin Dick
*22.	Public Comment Limited to three (3) minutes per person. No action may be taken.	Ms. Kitty Jung
23.	Adjournment	Ms. Kitty Jung

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health

State of Nevada Website: <https://notice.nv.gov>

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.
