

Kitty Jung, Chair  
 Julia Ratti, Vice Chair  
 Neoma Jardon  
 George Hess, MD  
 David Silverman  
 John Novak, DMD  
 Michael D. Brown

# WASHOE COUNTY HEALTH DISTRICT

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ENHANCING QUALITY OF LIFE

Kevin Dick  
 District Health Officer

Leslie Admirand  
 Deputy District Attorney

1001 East Ninth Street, Reno, Nevada 89512  
 P.O. Box 11130, Reno, Nevada 89520  
 Telephone 775.328-2410 • Fax 775.328.3752  
 www.washoecounty.us/health

## MEETING NOTICE AND AGENDA

### Washoe County District Board of Health

Date and Time of Meeting: Thursday, February 26, 2015, 1:00 p.m.

Place of Meeting: Washoe County Health District  
 1001 East Ninth Street, Building B  
 South Auditorium  
 Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
1:00 p.m. *1.	<b>Call to Order</b> <b>Pledge of Allegiance</b> - Led by Invitation	Ms. Kitty Jung
*2.	<b>Roll Call</b>	Ms. Dawn Spinola
*3.	<b>Public Comment</b> Limited to three (3) minutes per person. No action may be taken.	Ms. Kitty Jung
4.	<b>Approval of Agenda</b> February 26, 2015 Regular Meeting	Ms. Kitty Jung
5.	<b>Approval of Draft Minutes</b> January 22, 2015 Regular Meeting	Ms. Kitty Jung
*6.	<b>Recognitions</b> A. Years of Service 1. Paula Valentin, 15 years of service, hired 2/3/2000 – EHS 2. Maria Magana, 20 years of service, hired 2/13/1995 - CCHS B. New Hires 1. Charlie Gray – Environmental Health Specialist Trainee 1, hired 1/5/15 – CCHS	Mr. Kevin Dick Ms. Kitty Jung

Time/ Item	Agenda Item	Presenter
	<ul style="list-style-type: none"> <li>2. Andrea Esp – Public Health Emergency Response Coordinator, hired 1/26/15 – EPHP</li> <li>3. Cara Argall – Health Educator, hired 1/26/15 – EPHP</li> <li>4. Heather Kerwin – Part-Time Statistician, hired 2/17/15 – EPHP EMS</li> <li>C. Transfers <ul style="list-style-type: none"> <li>1. Mary Clauson, OAI – Transferred from Vitals to EHS Front Desk effective 1/12/15</li> </ul> </li> <li>D. Departures <ul style="list-style-type: none"> <li>1. Megan McKinlay, 1/29/07 - 1/12/15 - EPHP</li> </ul> </li> <li>E. Presentation of Award <ul style="list-style-type: none"> <li>1. Extra Mile Award presented to the Reno Housing Authority</li> </ul> </li> <li>F. Achievements <ul style="list-style-type: none"> <li>1. Inter-Hospital Coordinating Council (IHCC) Presentation of Accomplishments</li> </ul> </li> </ul>	<p>Ms. Kelli Goatley-Seals Ms. Christina Conti</p>
7.	<p><b>Regional Emergency Medical Services Authority</b></p> <ul style="list-style-type: none"> <li>A. Review and Acceptance of the REMSA Operations Reports for January, 2015.</li> <li>*B. Update of REMSA’s Community Activities During January, 2015.</li> </ul>	Mr. Jim Gubbels
8.	<p><b>Acknowledge receipt of the Health District Fund Financial Review for Fiscal Year 2015 year to date January 31, 2015</b></p>	Ms. Anna Heenan
9.	<p><b>Approval of the Fiscal Year 2015-2016 Budget</b></p>	Mr. Kevin Dick
10.	<p><b>Review, discussion and direction to staff regarding the provisions of the Interlocal Agreement (ILA) entered into by the Cities of Reno and Sparks and Washoe County for the creation of the Health District. Take action to accept the ILA in its current form <i>or</i> direct staff to forward any recommendations for possible amendments to Reno, Sparks and Washoe County.</b></p>	Ms. Leslie Admirand
11.	<p><b>Presentation, Discussion and Possible Adoption of the draft Washoe County Health District 2015 Legislative Principles, Acceptance of the February 2015 Nevada Legislative Session Report and Provide input and/or direction as DBOH may feel is appropriate.</b></p>	Mr. Kevin Dick

<b>Time/ Item</b>	<b>Agenda Item</b>	<b>Presenter</b>
*12.	<b>Staff Reports and Program Updates</b> <b>A. Director, Air Quality Management</b> Program Update, Divisional Update, Program Reports <b>B. Director, Community and Clinical Health Services</b> Program Update, Divisional Update, Program Reports <b>C. Director, Environmental Health Services</b> Food, Land Development, UST/LUST, Vector-Borne Disease, Waste Management and EHS Inspections / Permits / Plan Review <b>D. Director, Epidemiology and Public Health Preparedness</b> Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services <b>E. District Health Officer, Office of the District Health Officer</b> Measles, Truckee Meadows Healthy Communities Conference, Fundamental Review, Other Events & Activities and Health District Media Contacts.	Ms. Charlene Albee  Mr. Steve Kutz  Mr. Robert Sack  Dr. Randall Todd  Mr. Kevin Dick
*13.	<b>Board Comment</b> Limited to announcements or issues for future agendas.	Ms. Kitty Jung
14.	<b>Emergency Items</b>	Mr. Kevin Dick
*15.	<b>Public Comment</b> Limited to three (3) minutes per person. No action may be taken.	Ms. Kitty Jung
16.	<b>Adjournment</b>	Ms. Kitty Jung

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**Business Impact Statement:** A Business Impact Statement is available at the Washoe County Health District for those items denoted with a "\$."

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

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The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

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**Time Limits:** Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda

items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

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**Response to Public Comments:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

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Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)

State of Nevada Website: <https://notice.nv.gov>

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Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.

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