

**Washoe County District Board of Health  
Meeting Notice and Agenda  
PLEASE NOTE LOCATION**

**Members**  
Kitty Jung, Chair  
Julia Ratti, Vice Chair  
Oscar Delgado  
Dr. George Hess  
David Silverman  
Dr. John Novak  
Michael D. Brown

**Thursday, April 28, 2016  
1:00 p.m.**

**Washoe County Administration Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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**PUBLIC HEARING ITEM SCHEDULED ON THIS AGENDA**

(Complete item description on third page.)

- **Business Impact Statement regarding the proposed revisions to the District Board of Health Regulations Governing Air Quality Management**

**Items for Possible Action.** All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

**1:00 p.m.**

**1. \*Roll Call and Determination of Quorum**

**2. \*Pledge of Allegiance**

**3. \*Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

**4. Approval of Agenda**

April 28, 2016

**5. Approval of Draft Minutes**

March 24, 2016

**6. \*Recognitions**

A. Years of Service

1. Benjamin (Frank) Cauble, 25 years, hired 4/8/91 – CCHS

B. New Hires

1. Shawnette Andries, Public Health Nurse I, hired 4/21/16 – CCHS
2. Kelly Verling, Public Health Nurse I, hired 4/21/16 – CCHS

## **7. Proclamations**

- A. Bike Week  
Accepted by: Julie Hunter
- B. Emergency Medical Services Week  
Accepted by: Christina Conti

## **8. Consent Items**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

### **A. Budget Amendments/Interlocal Agreements**

1. Approval of Interlocal Agreement between the Washoe County Health District and University of Nevada School of Medicine Integrated Clinical Services, Inc. and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MedSchool Associates North to provide physician consultant services for the Tuberculosis Program in the amount of \$14,400 annually (\$1,200 per month) for the period April 1, 2016 through June 30, 2017 unless extended by the mutual agreement of the Parties; with automatic renewal for successive one-year periods for a total of 3 years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chair to execute the Interlocal Agreement.  
Staff Representative: Patsy Buxton
2. Approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$110,000 for the period March 29, 2016 through March 28, 2017 in support of the Community and Clinical Health Services Division (CCHS) Tobacco Prevention and Control Grant Program, IO 11238; and if approved, authorize the Chair to execute the Notice of Subgrant Award.  
Staff Representative: Patsy Buxton
3. Approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$129,629 for the period January 1, 2016 through December 31, 2016 in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease (STD) Grant Program, IO 10014; and if approved, authorize the Chair to execute the Notice of Subgrant Award.  
Staff Representative: Patsy Buxton
4. Approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$107,327.79 for the period April 1, 2016 through March 31, 2017 in support of the Community and Clinical Health Services Division (CCHS) Ryan White Early Intervention Services Grant Program, IO 11302; and if approved, authorize the Chair to execute the Notice of Subgrant Award.  
Staff Representative: Patsy Buxton
5. Approval of Notice of Award from the Nevada Department of Health and Human Services, Public Health Service for the period April 1, 2016 through March 31, 2017 in the total amount of \$1,209,536 (\$102,800 Health District match) in support of the Community and Clinical Health Services Division (CCHS) Title X Family Planning Grant Program, IO 11304.  
Staff Representative: Patsy Buxton

- B. Recommendation to Uphold Citation(s) Not Appealed to the Air Pollution Control Hearing Board  
Staff Representative: Charlene Albee
1. Desert Wind Homes, Case No. 1182, Citation No. 5527
  2. Reds Development, Case No. 1181, Citation No. 5527
  3. KDH Builders, Case No. 1183, Citation No. 5528
- C. Acknowledge receipt of the Health District Fund Financial Review for March, Fiscal Year 2016  
Staff Representative: Anna Heenan
- D. Approval of Personal Protective Equipment and Isolation Pods donation to law enforcement, EMS transport capable agencies, and hospitals in the total amount of \$116,417 to enhance the ability to protect against infectious disease and other health hazards.  
Staff Representative: Jeff Whitesides
- 9. PUBLIC HEARING - Review, discussion, and adoption of the Business Impact Statement regarding the proposed revisions to the District Board of Health Regulations Governing Air Quality Management, Sections 040.051 (Wood Stove/Fireplace Insert Emissions), 040.052 (Hydronic Heaters), and 010.000 (Definitions), with a finding that the revised regulations do not impose a direct and significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for May 26, 2016 at 1:00 pm.**  
Staff Representative: Charlene Albee
- 10. \*Update and Potential Discussion regarding Current Status of Emergency Medical Services in Northern Washoe County**  
Staff Representative: Aaron Kenneston
- 11. Presentation, discussion and possible approval of the Fiscal Year 2015-2016 revisions to the Multi-Casualty Incident Plan (MCIP)**  
Staff Representative: Brittany Dayton
- 12. Presentation, discussion and possible approval of the use of IAED Omega determinant codes and REMSA's alternative response process within the REMSA Franchise area**  
Staff Representative: Brittany Dayton
- 13. \*Emergency Medical Services Advisory Board April Meeting Summary**  
Staff Representative: Christina Conti
- 14. Regional Emergency Medical Services Authority**  
Presented by Don Vonarx and Kevin Romero
- A. Review and Acceptance of the Compliance Report for March 2016
  - \*B. Operations Update for March 2016
- 15. Presentation, discussion and possible adoption of proposed Rules, Policies and Procedures, to include additions, deletions or changes as requested by the Board**  
Staff Representative: Kevin Dick

## 16. \*Staff Reports and Program Updates

- A. Air Quality Management, Charlene Albee, Director  
Program Update, Divisional Update, Program Reports
- B. Community and Clinical Health Services, Steve Kutz, Director  
Program Report – National STD Awareness Month; Divisional Update – SNAP & Medicaid Enrollment, 2016 Training Day and Public Health Associate Program; Program Reports
- C. Environmental Health Services, Bob Sack, Director  
EHS Division Program Updates - Food, Land Development, Vector-Borne Disease, Waste Management and EHS Inspections / Permits / Plan Review
- D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director  
Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services
- E. Office of the District Health Officer, Kevin Dick, District Health Officer  
Budget, Strategic Planning, Community Health Improvement Plan, Truckee Meadows Healthy Communities (TMHC), Quality Improvement, Other Events and Activities and Health District Media Contacts

## 17. \*Board Comment

Limited to announcements or issues for future agendas.

## 18. \*Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

## 19. Adjournment

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**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations.** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment.** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (\*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

**Response to Public Comment.** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health

District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

**Posting of Agenda; Location of Website.**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)  
State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials.** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.