

Washoe County District Board of Health Meeting Minutes

Members

Kitty Jung, Chair
Julia Ratti, Vice Chair
Oscar Delgado
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

**Thursday, June 23, 2016
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. Roll Call and Determination of Quorum

Chair Jung called the meeting to order at 1:01 p.m.

The following members and staff were present:

Members present: Kitty Jung, Chair
Julia Ratti, Vice Chair (arrived at 1:07 p.m.)
Dr. George Hess
Dr. John Novak
Oscar Delgado (arrived at 1:05 p.m.)
David Silverman

Members absent: Mike Brown

Ms. Spinola verified a quorum was present.

Staff present: Kevin Dick, District Health Officer, ODHO
Leslie Admirand, Deputy District Attorney
Anna Heenan, Administrative Health Services Officer, AHS
Randall Todd, Director, EPHP
Steve Kutz, Director, CCHS
Charlene Albee, Director, AQM
Bob Sack, Director, EHS
Lona Cavallera, Health Educator, CCHS
Dawn Spinola, Administrative Secretary/Recording Secretary, ODHO

2. Pledge of Allegiance

Phil Ulibarri led the pledge to the flag.

3. Public Comment

As there was no one wishing to speak, Chair Jung closed the public comment period.

4. Approval of Agenda

June 23, 2016

Dr. Hess moved to approve the agenda for the June 23, 2016, District Board of Health regular meeting. Dr. Novak seconded the motion which was approved four in favor and none against.

5. Approval of Draft Minutes

May 26, 2016

Dr. Novak moved to accept the minutes of the May 26, 2016 District Board of Health meeting as written. Dr. Hess seconded the motion which was approved four in favor and none against.

6. Recognitions

A. Transfer

1. Nancy Kerns-Cummins, Fiscal Compliance Officer, to Health District from Social Services, started 6/6/16 – AHS

Ms. Heenan introduced Ms. Kerns-Cummins, reviewed her career with the County and stated she was pleased that Ms. Kerns-Cummins had accepted the job.

B. Presentation of Healthy Hospitality Hero Awards

Staff Representative: Lona Cavallera

- a. Whitney Peak Hotel
- b. Our Bar
- c. The Stick Sports Lounge

Ms. Cavallera explained the presentations were being given to the local businesses in appreciation for providing a smoke-free environment. The businesses had been identified by community partners. Accepting for Whitney Peak: Eric Olsen, Assistant General Manager. Accepting for Our Bar: Manager George Ward. Accepting for The Stick Sports Lounge: Communications Manager Tiana Campagna.

The Board and audience congratulated the representatives with rounds of applause.

Chair Jung thanked Ms. Cavallera for organizing the recognition and for her encouragement of smoke-free environments throughout the County.

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Budget Amendments/Interlocal Agreements

- i. Approve Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period July 1, 2015 through June 30, 2017 in the total amount of \$248,720 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) – Preparedness, Assurance, Inspections and Statistics (PAIS), IO 11257; and if approved authorize the Chair to execute.

Staff Representative: Patsy Buxton

- ii. Approval of Grant Agreement PM-00T56401-2 from the U.S. Environmental Protection Agency (EPA) for funding in the amount of \$113,889 (\$61,055 available for drawdown) for the period 4/1/16 through 3/31/17 for the Air Quality

Management, EPA Air Pollution Control Program, IO 10021; approve amendments totaling an increase of \$20,025 in both revenue and expense to FY17 Air Pollution Control Grant Program, IO 10021.

Staff Representative: Patsy Buxton

B. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board

Staff Representative: Charlene Albee

i. Aspen Earthworks, Case No. 1184, Citation No. 5533

C. Acknowledge receipt of the Health District Fund Financial Review for May, Fiscal Year 2016

Staff Representative: Anna Heenan

Vice Chair Ratti moved to accept the Consent Agenda as presented. Dr. Novak seconded the motion which was approved six in favor and none against.

8. Regional Emergency Medical Services Authority

Presented by Don Vonarx and Kevin Romero

A. Review and Acceptance of the Compliance Report for May 2016

Mr. Vonarx introduced the item and offered to answer questions.

Dr. Hess moved to accept the Compliance Report. Vice Chair Ratti seconded the motion which was approved six in favor and none against.

*B. Operations Update for May 2016

Paul Burton, speaking on behalf of Mr. Romero, explained that REMSA had held an awards celebration during EMS week, and had offered post-traumatic stress courses for EMS providers. Additionally, they provided training for active shooter situations and trauma care. Staff also participated in Broken Wing tabletop exercises.

Chair Jung noted the Board of Fire Commissioners had agreed to the Mutual Aid agreement between Truckee Meadows Fire Protection District (TMFPD) and REMSA regarding the use of a TMFPD ambulance in Washoe Valley. She confirmed the agreement had been finalized.

9. Presentation, Discussion and Possible Approval of Interlocal Agreement between the Washoe County Health District for its Vector-Borne Diseases Program and City of Reno to stage, land and fly a helicopter at Fire Station 12 for mosquito treatment of 700 acres in the South Meadows and Damonte Ranch area.

Staff Representative: Jim Shaffer

Mr. Shaffer presented the staff report.

Chair Jung clarified that Washoe County would build the landing platform and the City of Reno had agreed to maintain it. Washoe County would be responsible for its removal. Mr. Shaffer explained the County Roads department would be putting in the pad and the County was also responsible for maintenance. Chair Jung noted it could serve as another asset for the community in case of an emergency. Mr. Shaffer verified it was being viewed as a multi-purpose site.

Dr. Novak noted that Section 5.1 stated the Health Department agrees to the extent allowed by law and requested further clarification. Deputy District Attorney (DDA) Admirand explained there were certain liability limits that the entities were subject to under Nevada Revised Statutes (NRS).

Mr. Shaffer expressed his thanks for assistance provided by DDA Admirand, Patsy Buxton and Ms. Spinola.

DDA Admirand clarified the DBOH was only approving the Interlocal Agreement. The Right of Entry included in the packet was for reference only and was between Washoe County Community Services Department and the City of Reno.

Dr. Novak moved to approve the agreement. Councilmember Delgado seconded the motion which was approved six in favor and none against.

10. Introduction, Discussion and Possible Direction to Staff regarding Amended Board Bylaws and proposed Rules, Policies and Procedures for Potential Adoption at the July 2016 DBOH meeting. [Ratti, Hess]

Staff Representative: Kevin Dick

Mr. Dick presented the item.

Chair Jung thanked Dr. Hess for guiding the development of the documents for the Board. She thanked Ms. Ratti for her input as well.

Dr. Hess introduced the proposed Bylaws and proposed Rules, Policies and Procedures for possible adoption at the July, 2016 meeting.

Chair Jung noted that if any major changes were proposed prior to adoption, it would be necessary to re-introduce the documents.

11. Discussion and Possible Direction to pursue Accreditation through the Public Health Accreditation Board (PHAB) and to provide Semi-Annual Progress Reports to the District Board of Health. [Novak]

Staff Representative: Kevin Dick

Mr. Dick presented the item.

Dr. Hess asked for more details regarding the differences between the new and old fee schedules and Dr. Novak explained there was not much difference as the renewal was built into the new one.

Dr. Novak pointed out that the process would likely require all the efforts of one full-time person to go through it the first time. After that it should require less work. He and Mr. Dick had discussed and agreed it would be more efficient to complete some of the required documents ahead of time so the application process was not so time-consuming.

Mr. Dick explained that under the new fee structure, the initial cost was \$21,000 and the annual fee would be \$9,000. Although 5-year reaccreditation fees under the current schedule had not yet been established, he had run projections assuming 75% of the new, lower initial fee. Based on those numbers, if the Health District were to apply under the new fee schedule in another year, after the first six years the cost would be about \$7,000 more. If the application were submitted in two years, the costs would be approximately the same.

Mr. Silverman requested an explanation of the benefits of accreditation. Mr. Dick opined one benefit was the quality improvement that was being conducted throughout the Health District. He suggested the other benefits were difficult to quantify at this point. He noted there had been substantial growth in the number of accredited health agencies and it was anticipated that accreditation would assist in obtaining grant funding as they could prove the requirements had already been met.

Mr. Dick went on to opine that in the future, accreditation will be required by some programs and that it also reflects that the Health District is doing a good job with the tax dollars

contributed by citizens. He noted Dr. Novak has had discussions with the Executive Director of the PHAB and passed along information he had received.

Dr. Novak explained Dr. Bender had been in discussions with the Centers for Disease Control (CDC) and Health officials in Washington DC. A plan is under discussion that would allow a substantially streamlined grant application process for accredited agencies.

Dr. Hess noted accreditation status does force an agency to periodically reevaluate itself. He explained he was concerned about the costs, but if the application was not to be submitted for another year, that allowed the opportunity to budget for the initial fee. He opined there was value to obtaining the accreditation status.

Vice Chair Ratti noted there was work to be done to complete the required documentation as well as the work to go through the actual process. Mr. Dick confirmed that was correct and pointed out the prerequisites have already been completed. The Accreditation Board had advised the process to compile the documentation and apply would take approximately a year.

Vice Chair Ratti asked how long it would take to complete the documentation without going through the application process. Mr. Dick stated he anticipated it would take approximately a year.

Vice Chair Ratti opined the suggested motion, regarding pursuing accreditation, may be a bit aggressive, as the District was not currently in a position to actually pursue it. She suggested the motion should be to spend a year working on preparation, and after that the Board could revisit and evaluate and perhaps direct staff to apply at that time.

Mr. Dick requested the decision that the Board make include the intent to apply when the Health District is ready. He explained steps would be taken along the way to appoint an Accreditation Coordinator and build an Accreditation Readiness Team, and it would help staff to know the commitment to apply is in place.

Dr. Novak explained that had been the thought process as the motion was crafted, to pursue, not apply at this time, due to the fact more documentation needed to be completed and coordinated. He pointed out that most of the documents were already finished. He agreed the decision to actually apply should come in the future.

Dr. Novak moved to direct the District Health Officer and staff to pursue accreditation through the Public Health Accreditation Board and to provide semi-annual progress reports to the District Board of Health. Dr. Hess seconded the motion.

Chair Jung asked Dr. Novak to gather any helpful information he could while he was at the national conference, and to report it back to the Board.

The motion was approved six in favor and none against.

12. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director
Program Update, Divisional Update, Program Reports

Ms. Albee explained the different aspects of the Idle Free idle reduction campaign that were under way, including efforts to engage citizens and the construction industry. She noted numerous governing agencies have started work on policies.

Vice Chair Ratti shared that the staff from the City of Sparks was very complementary of the Washoe Health District staff on the Accela project collaboration. Ms. Albee recognized it had been a true group effort and reviewed the time commitment staff has been making to

be sure the project is successful. Vice Chair Ratti reiterated the complement had been specifically directed towards the Health District.

Dr. Novak stated he lived near two major truck stops, and idling occurs constantly. He asked if the Idle Free campaign would include the truckers. Ms. Albee explained they would also be targeted, but the Nevada Trucking Association had not responded positively to initial outreach. It was possible to create an enforceable rule, but enforcement activities could be challenging.

Chair Jung noted she had seen indications that the idling reduction message was spreading throughout the community. She also noted that it was occasionally necessary for the trucks to keep running so that the driver's health and safety were not compromised by severe cold or heat. Ms. Albee acknowledged that safety was a substantial consideration.

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – Patagonia Health; Poison Prevention Trainings; Program Reports

Mr. Kutz provided an update regarding the launch of the new electronic recordkeeping system.

Chair Jung noted she had seen information that indicated the nasal flu spray was less effective than a vaccine, and requested a report on what the Health District protocol would be for the next flu season. Mr. Kutz reported the Advisory Committee on Immunization Practices is not recommending the nasal spray for the upcoming season. CCHS staff will work with Dr. Trudy Larsen to develop a protocol and he opined the spray will not be an option for children.

Dr. Hess indicated he was pleased the County had gotten involved in the refugee situation, and suggested it would be prudent to track to be sure the incoming refugees had received all required immunizations. Mr. Kutz explained data was routinely obtained through a federal program and he reviewed their protocols for Tuberculosis screening. Immigrants and their children are expected to adhere to the immunization requirements set by the state.

C. Environmental Health Services, Bob Sack, Director

EHS Division and Program Updates - Food, Land Development, Vector-Borne Disease, Waste Management and EHS Inspections / Permits / Plan Review

Mr. Sack stated he had nothing further to add but was happy to answer questions.

Vice Chair Ratti noted the complement from the City of Sparks regarding the Accela project was extended to the Environmental Health Services staff as well. He opined the City staff had also been great to work with.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

Mr. Todd reported that flu season was officially over and it had been fairly unremarkable, and that EMS staff presented information received at the EMS Today conference to the Pre-Hospital Medical Advisory Committee.

Chair Jung noted a child in North Carolina had died from *Naegleria Fowleri* after visiting a water park. She emphasized the need to maintain our water systems and commercial parks in a safe manner.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

Strategic Planning, Prescription Drug Abuse, Recommendations to the Legislative Committee on Health Care, Community Health Improvement Plan, Truckee Meadows Healthy Communities (TMHC), Quality Improvement, Other Events and Activities and Health District Media Contacts

Mr. Dick explained staff was continuing to work with OnStrategy staff to develop an action plan with detailed initiatives for each of the Specific Plan goals.

Mr. Dick noted the prescription drug abuse problem continued to draw attention. The Governor had held a meeting to gather input, Health District staff was in attendance. A website has been set up with all of the presentations. Mr. Dick has asked Julia Peek to provide an update regarding the current status in Washoe County to the Board at the July meeting. A town hall meeting will be held in conjunction with the Community Opioid Response Alliance at UNR on July 12. The state is planning to hold a summit in August.

Mr. Dick worked with the local health authorities and the NV Public Health Association to develop joint recommendations for the Legislative Committee on Health Care. The group submitted a recommendation to mandate height and weight measurement in schools, the school district has said they will no longer do those measurements. Additionally, the group submitted recommendations for fluoridation in counties with populations of 400,000 or more, that e-cigarettes be added to the Clean Indoor Air Act, and that they be taxed as cigarettes.

Mr. Dick went on to explain the group had also recommended establishing a block grant program for non-categorical state funding to local health authorities and to provide funding for EMS and trauma system oversight and trauma prevention efforts through insurance policy surcharges.

Mr. Dick noted the CHIP and work groups were making progress and the Quality Improvement plan for FY17 will be finalized shortly.

Mr. Dick thanked Councilmember Delgado and Dr. Novak for attending the Point of Dispensing signing ceremony with the Reno-Sparks Indian Colony. He presented a brief video from the event.

Dr. Hess noted there was an obesity epidemic and asked if there was a way to try to get the school district to reconsider their stance on height and weight measurements. Mr. Dick stated he would be discussing this with the Deputy Superintendent. He noted there had been a bill introduced at the last Legislative session that would continue the height and weight mandate, as well as adding other health requirements, but the bill had not passed and the mandate had had sunsetted.

Dr. Novak stated he agreed with Dr. Hess, as obesity is a huge problem. He opined that if it required Legislation to encourage the school district to reinstate the measures, then the Health District should do what it can to help push bills through.

Vice Chair Ratti asked if there had been any discussion about being proactive regarding coming forward with a package of public health priorities should the recreational marijuana question pass. Mr. Dick stated he had spoken with Assistant County Manager Kevin Schiller regarding that topic and he has been working to compile a list of potential impacts and needs. Mr. Dick suggested a meeting be arranged with Vice Chair Ratti, Mr. Schiller, and himself. Vice Chair Ratti expressed her disappointment that the Coalition discussed earlier was not being more proactive and urged them to prepare information for the upcoming Legislative session.

Vice Chair Ratti thanked staff for the Bike Week event.

Chair Jung stated she would like to find a way to levy a surcharge on marijuana sales to fund mental health statewide.

Councilmember Delgado explained that second-hand medical marijuana smoke also impacted people and asked how it would be handled with regard to smoke-free housing. Chair Jung noted that could be a future agenda item request.

13. *Board Comment

None.

14. *Public Comment

As there was no one wishing to speak, Chair Jung closed the public comment period.

15. Adjournment

Chair Jung adjourned the meeting at 2:10 p.m.

Respectfully submitted,



Kevin Dick, District Health Officer
Secretary to the District Board of Health



Dawn Spinola, Administrative Secretary
Recording Secretary

Approved by Board in session on July 28, 2016.