

Washoe County District Board of Health Meeting Notice and Agenda

Members

Kitty Jung, Chair
Julia Ratti, Vice Chair
Oscar Delgado
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

**Thursday, July 28, 2016
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda

July 28, 2016

5. Approval of Draft Minutes

June 23, 2016

6. *Recognitions

A. Years of Service

- i. Suzanne Dugger, 15 years, hired 7/2/2001 – EHS

B. Years of Service/Retirement

- i. Susan Lampman, OSS, 20 years, hired 7/29/96, retiring 7/29/2016 – EHS

C. Retirements

- i. Norma Jackson, OA III, 10 years, hired 10/23/2006, retiring 7/29/2016 – EPHP

D. New Hires

- i. Amy Santos, OSS, hired 7/11/16 – EHS
- ii. Kristen Wofford, OSS, hired 7/11/16 – EHS

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Budget Amendments/Interlocal Agreements

- i. Approve the termination of an Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine for physician consulting services for the Immunization Program to be effective August 31, 2016; and if approved, authorize the Chair to sign the termination letter.
Staff Representative: Nancy Kerns-Cummins
- ii. Approve an Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc. and the University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associates North (MSAN), for physician consulting services for the Immunization Program for monthly installments of \$669.38 effective September 1, 2016; and if approved, authorize the Chair to execute the agreement.
Staff Representative: Nancy Kerns-Cummins
- iii. Accept a Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period July 1, 2016 through June 30, 2017 in the total amount of \$62,284.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Fetal Infant Mortality Review (FIMR) Program IO 11176 and authorize the District Health Officer to execute the Subgrant Award.
Staff Representative: Nancy Kerns-Cummins
- iv. Accept Subgrant Amendment #1 from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to October 1, 2015 through September 30, 2016 for an additional \$55,722.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Women, Infants and Children Program (WIC) Program, IO 10031 and authorize the District Health Officer to execute the Subgrant Amendment.
Staff Representative: Nancy Kerns-Cummins
- v. Approve Subgrant Amendment #1 (to add Year 2 activities in Scope of Work) from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period April 1, 2015 through March 31, 2017 in support of the Centers for Disease Control and Prevention (CDC) Epidemiology & Laboratory Capacity (ELC) – Ebola Supplement Federal Grant Program, IO 11242; and if approved authorize the District Health Officer to execute the Subgrant Award.
Staff Representative: Patsy Buxton
- vi. Retroactive approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period July 1, 2016 through May 17, 2020 in the total amount of \$32,279 (\$8,069.75 per year) in support of the Public Health Preparedness HPP Ebola Program, IO-11286; and if approved authorize the District Health Officer to execute the Subgrant Award.
Staff Representative: Patsy Buxton

- vii. Retroactive approval of the Grant Agreement #A-00905416-1 from the U.S. Environmental Protection Agency (EPA) for funding in the amount of \$684,564 for the period 10/1/15 – 9/30/16 for the Air Quality Management, EPA Air Pollution Control Program, IO 10019.
Staff Representative: Patsy Buxton
 - B. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board
Staff Representative: Charlene Albee
 - i. Toll Brothers, Case No. 1185, Citation No. 5534
 - ii. Silverado Homes, Case No. 1186, Citation No. 5535
 - C. Acknowledge receipt of the Health District Fund Financial Review for June, Fiscal Year 2016
Staff Representative: Anna Heenan
- 8. Review, discussion and possible adoption of the Business Impact Statements regarding Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments (proposing deletion of sections 240.060 and 240.065 related to grades and grading of food establishments, addition of provisions from the U.S. Food and Drug Administration Model Food Code, as well as minor edits and formatting corrections) with a finding that the revised regulations do not impose a direct and significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for August 25, 2016 at 1:00 pm.**
Staff Representative: Amber English
- 9. *Presentation on Prescription Drug Abuse and Overdose Data for Washoe County**
Presented by: Julia Peek, MHA, Deputy Administrator, Community Services, NDPBH
- 10. Regional Emergency Medical Services Authority**
Presented by Don Vonarx and Kevin Romero
 - A. Review and Acceptance of the Compliance Report for June 2016
 - *B. Update concerning the implementation of the updated REMSA franchise response map
 - *C. Operations Update for June 2016
- 11. *Regional Emergency Medical Services Advisory Board April Meeting Summary**
Staff Representative: Christina Conti
- 12. Discussion and possible approval of immediate implementation of a northern boundary clarification of the Washoe County REMSA ambulance franchise service**
Staff Representative: Christina Conti
- 13. Discussion and Possible Adoption of Amended Board Bylaws and Proposed Rules, Policies and Procedures. [Ratti, Hess]**
Staff Representative: Kevin Dick
- 14. *Staff Reports and Program Updates**
 - A. Air Quality Management, Charlene Albee, Director
Program Update, Divisional Update, Program Reports
 - B. Community and Clinical Health Services, Steve Kutz, Director
Divisional Update – Patagonia Health; Program Reports

- C. Environmental Health Services, Bob Sack, Director
EHS Division and Program Updates - Food, Land Development, Vector-Borne Disease, Waste Management and EHS Inspections / Permits / Plan Review
- D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director
Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services
- E. Office of the District Health Officer, Kevin Dick, District Health Officer
Strategic Planning, Regional License/Permit Program, Legislature, Prescription Drug Abuse, Quality Improvement, Truckee Meadows Healthy Communities (TMHC), Community Health Improvement Plan, Other Events and Activities and Health District Media Contacts

15. *Board Comment

Limited to announcements or issues for future agendas.

16. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

17. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Downtown Reno Library, 301 S. Center St., Reno

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health

State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.