

Washoe County District Board of Health Meeting Minutes

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

**Thursday, July 27, 2017
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. *Roll Call and Determination of Quorum

Chair Jung called the meeting to order at 1:03 p.m.

The following members and staff were present:

Members present: Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Kristopher Dahir

Members absent: Michael Brown
Tom Young
Dr. George Hess

Ms. Rogers verified a quorum was present.

Staff present: Kevin Dick, District Health Officer, ODHO
Leslie Admirand, Deputy District Attorney
Charlene Albee
Steve Kutz
Dr. Randall Todd

2. *Pledge of Allegiance

Mr. Dahir led the pledge to the flag.

3. *Public Comment

Ms. Cathy Brandhorst voiced concerns for senior citizens in the community.

Chair Jung closed the public comment period.

4. Approval of Agenda

July 27, 2017

Dr. Novak moved to approve the agenda for the July 27, 2017, District Board of Health

regular meeting. Mr. Delgado seconded the motion which was approved four in favor and none against.

5. Recognitions

A. New Hires

i. Victoria Stebbins, 6/26/2017, Office Assistant III in Vitals – EPHP

Dr. Todd introduced Ms. Stebbins and informed that she was previously employed by the State of Nevada. Dr. Todd indicated that Vitals can be complicated, and that Ms. Stebbins has been doing a wonderful job there.

ii. Birdiana Mendoza, 7/10/2017, Office Assistant II in Immunizations – CCHS

Mr. Kutz informed that Ms. Mendoza is the new Office Assistant II in the Immunization Program, and that she had been previously employed by Renown Health as a Hospitalist Coordinator in Inpatient Financial Assistance. He stated that she brings a wealth of knowledge in insurance eligibility verification, and that they are excited to have her in their program.

Chair Jung extended her welcome to Ms. Mendoza.

iii. Vanessa Ramirez, 7/10/2017, Office Assistant II in Clinic – CCHS

Mr. Kutz introduced Ms. Ramirez as their new Office Assistant II in the Central Clinical area of CCHS, and that she previously worked for A & B Precision Metals as a Production Control Assistant. He informed that Ms. Ramirez had started at an entry level position and worked her way up to front office in the company and, that she has volunteered in Planned Parenthood and in outreach programs in CCHS for five years. Mr. Kutz stated that they were very pleased to have Ms. Ramirez on board.

Chair Jung welcomed Ms. Ramirez to the Health District.

B. Re-Classes

These are the re-classes approved during the budget cycle effective 7/1/2017:

i. Lori Mendoza, from Air Quality Specialist to Senior Air Quality Specialist, 7/1/2017 – AQM

Ms. Mendoza was not present. Mr. Dick informed that her position was reclassified due to the additional responsibilities that she'd assumed.

ii. Will Lumpkin, from Vector Borne Disease Specialist to Environmental Health Specialist, 7/1/2017 – EHS

Mr. Lumpkin was not in attendance. Mr. Dick stated that, although he would continue to work in the Vector Borne Disease Program, the reclass of these positions will allow for greater flexibility to provide support in other areas of Environmental Health.

iii. Jeff Jeppson, from Vector Borne Disease Specialist to Environmental Health Specialist 7/1/2017 – EHS

Mr. Dick thanked Mr. Jeppson for coming to be recognized. Mr. Jeppson had also been a Vector Borne Disease Specialist, and was reclassified to Environmental Health Specialist to allow flexibility for support within Environmental Health.

Chair Jung congratulated Mr. Jeppson.

- iv. William Mountjoy, Environmental Health Specialist Trainee I to Environmental Health Specialist Trainee, 7/1/2017 – EHS
*Trainee I & Trainee II levels combined into one Trainee level position

Mr. Dick introduced Mr. Mountjoy and explained that the Trainee I and II positions had been combined.

C. Years of Service

- i. Carol (Lynnie) Shore, Public Health Nurse, 15 years, hired 7/1/2002 – CCHS

Mr. Dick congratulated Ms. Shore on her fifteen years of service as Public Health Nurse with the Health District. Mr. Dick expressed that she was committed and passionate in her dedication to the Immunization Program.

- ii. Daniel Timmons, Air Quality Specialist, 5 years, hired 7/2/2012 – AQM

Mr. Timmons was not in attendance.

- iii. Brendan Schnieder, Air Quality Specialist, 5 years, hired 7/16/2012 – AQM

Mr. Dick stated that Mr. Schneider does a tremendous job in the Health District's monitoring and planning program. He informed that the air quality alerts that the public receives is due to Mr. Schneider's efforts in getting that program up and running.

Chair Jung congratulated Mr. Schneider.

6. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

June 22, 2017

B. Budget Amendments/Interlocal Agreements

- i. Accept a Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to July 1, 2017 through June 30, 2018 in the total amount of \$64,576.00 (no required match) in support of the Community and Clinical Health Services Division Fetal Infant Mortality Review (FIMR) Program IO#11176 and authorize the District Health Officer to execute the Subgrant Award
Staff Representative: Nancy Kerns Cummins

C. Acknowledge receipt of the Health Fund Financial Review for June, Fiscal Year 2017
Staff Representative: Anna Heenan

D. Recommendation for the Board to Uphold Unappealed Notice of Violation Citation No. 5588 Issued to Pine-Reno LLC, Case No. 1195, with a \$5,640.00 Negotiated Fine

- i. Pine-Reno LLC – Case No. 1195, Notice of Violation No. 5588
Staff Representative: Charlene Albee

E. Recommendation for the Board to Uphold Unappealed Notice of Violation Citation No. 5544 Issued to Landcap Investment Partners LLC, Case No. 1196, with a \$1,100.00 Negotiated Fine

- i. Landcap Investment partners LLC – Case No. 1196, Notice of Violation No. 5544
Staff Representative: Charlene Albee

Ms. Cathy Brandhorst voiced concerns regarding access to insurance coverage.

Chair Jung closed the public comment period.

Mr. Dahir moved to accept the Consent Agenda as presented. Dr. Novak seconded the motion which was approved four in favor and none against.

7. Regional Emergency Medical Services Authority

Presented by JW Hodge and Dean Dow

A. Review and Acceptance of the REMSA Operations Report for June 2017

Mr. Dow introduced himself as the President and CEO of REMSA and Care Flight.

Ms. Cathy Brandhorst spoke on REMSA operations and the collaboration between REMSA and the hospitals.

Chair Jung informed that REMSA provides services for all persons whether or not they are insured or United States citizens.

Chair Jung closed the public comment period.

Dr. Novak moved to approve the Review and Acceptance of the REMSA Operations Report for June 2017. Mr. Delgado seconded the motion which was approved four in favor and none against.

***B. Update of REMSA's Public Relations during June 2017**

Mr. Dow introduced Mr. Burton, Director of Operations for REMSA, to provide highlights of the June Public Relations Report.

Mr. Burton informed that on June 9th, REMSA assembled the State Mobile Hospital to allow certain components to be retrofitted. This state-owned Mobile Hospital is housed at REMSA, has twelve pods, and allows for up to 300 patients. REMSA maintains the Hospital and are contracted with the State to set it up as needed within the State.

He informed that the retrofit is paid for by a State Subgrant, and the improvements have allowed for more expedient deployment and set up.

Mr. Burton stated REMSA had provided medical coverage for the Reno Rodeo from June 16-25 in conjunction with the Reno Rodeo Association and Justin's Sports Medicine.

He announced that REMSA has been working Aaron Kenneston and Richard Walsh of Gerlach to provide mutual aid coverage during the Burning Man event from August 26th through September 9th.

Also, Mr. Burton informed that they are completing Incident Action Plans and are increasing staff for upcoming Hot August Nights events.

Dr. Novak asked if the Mobile Hospital is deployed during wildfires. Mr. Burton informed that it has not yet been deployed for wildfires, but has been for other large scale events such as the Air Races. To date, they have not been called upon by the State to deploy the Hospital.

8. Presentation on completion of Panther Drive Septic to Sewer Conversion Project to address public health threat posed by perched groundwater and failed septic systems

Presented by: Dwayne Smith, Director, Engineering and Capital Projects, Washoe County Community Services Department

Mr. Smith informed that this was a very successful project, requiring coordination between internal departments, other jurisdictions and the State, and all with the focus on Public Health.

Mr. Smith reminded that, in the spring of 2016, area residents informed the Health District of possible sewage contamination in the ditches along Panther Drive. The Health District investigated the complaints, tested, and discovered untreated wastewater in the roadside ditches. The Health District immediately posted warnings and sent information to the residents to avoid the water. Then, the Health District reached out to the Washoe County Community Services Engineering Department to devise possible solutions. Issues encountered included older septic systems and high perched ground water in the area. Mr. Smith informed that they also found a City of Reno sewer interceptor in close proximity, just at the corner of the street. This led to a municipal sewer option to correct this public health issue.

The greatest time investment of the project was to identify a cost strategy to help fund the infrastructure in the Washoe County right-of-way and provide for abandonment of the resident's on-site septic systems, connecting them to the interceptor. Mr. Smith explained that CSD has experience with the Clean Drinking Water funds at the Nevada Department of Environmental Protection, and that Michelle Stamates of NDEP worked tirelessly to devise a funding strategy to help pay for this project. The final strategy resulted in a Principal Forgiveness Loan through the Clean Drinking Water State Revolving Fund, and was a loan that could be forgiven. Due to the size of the project, it would fall within the \$500K limit of this type of loan, and that included the municipal system connection fees paid to the City of Reno.

Mr. Smith informed that this project required community meetings that were attended by Mr. Dick, himself and other staff members, to explain the project and gain concurrence to be able to move forward. After the residents understood the funding for the project would not be their responsibility, their only concern was the monthly bill for the sewer service. When they understood the work that CSD and the Health District were doing for their benefit, they agreed to the project.

Mr. Smith stated that construction began in April of 2017 and it was just completed. The total project cost was just under the \$500K limit. He thanked the Board for allowing him time to discuss the success of this project and thanked Mr. Dick for his partnership on this project.

Mr. Dahir thanked Mr. Smith for his work in the community and that he appreciated the effort it took to move this project forward.

Mr. Dick stated that this project was a great partnership between the Community Services Department, the Health District and the State, and that they worked together in a very solution oriented process to solve this health issue. He recognized Health District staff members that were involved with this project, Mr. Jim English, Mr. Wes Rubio and Mr. Dave Kelly. Mr. Dick informed that, after the community meetings were held and they obtained the resident's agreement to proceed with the project, Mr. Smith and the Engineering Department worked to complete the construction. Mr. Dick thanked all those involved and expressed what a wonderful outcome it was to have been able to utilize the Clean Drinking Water funding for the project.

Mr. Dick and Mr. Smith noted that this project was unique because of the limited size of the project it fit within the \$500,000 principal forgiveness limit and therefore required no additional initial investment on the part of the residences.

Mr. Smith also wished to thank members of his staff as well, Mr. Alan Jones, Senior Project Manager, and Lydia Peri who managed this project.

Chair Jung stated that this is a prime example of how government is supposed to work, and that she was very proud of the work that culminated in this accomplishment. She

informed that the Clean Drinking Water fund was established to insure that persons who cannot otherwise afford expenses, such as in this case, be assured of clean water to drink.

Dr. Novak moved to accept the presentation on completion of Panther Drive Septic to Sewer Conversion Project to address public health threat posed by perched groundwater and failed septic systems. Mr. Dahir seconded the motion which was approved four in favor and none against.

9. Discussion and assignment of Board Members as subject matter experts for specific Health District program areas

Presented by: Dr. John Novak

Dr. Novak informed of the decision for Board Members to be assigned to Divisions within the Health District that most closely match the Member's expertise. It is planned that the assigned Board Member will meet quarterly with the Division Director and Mr. Dick to review the current needs and future plans and projects that may require Board involvement.

The assignments are:

CCHS – Chair Jung and Dr. Hess

EHS – Mr. Young

AQM – Mr. Dahir

AHS – Mr. Delgado

EPHP – Mr. Brown and Dr. Novak

Chair Jung agreed that greater Board involvement will enhance the Health District's ability to progress in an even more efficient manner in their many important initiatives.

Mr. Delgado expressed appreciation for Dr. Novak's suggestion and the conversations that led to this decision, and that he was looking forward to his assignment in Finance.

Chair Jung moved to accept the discussion and assignment of Board Members as subject matter experts for specific Health District program areas. Mr. Delgado seconded the motion which was approved four in favor and none against.

10. Review, discussion and possible direction regarding correspondence to be sent on behalf of the District Board of Health identifying concerns and opposition to proposed cuts to EPA and CDC programs and the potential impacts to Washoe County.

Staff Representative: Kevin Dick

Mr. Dick informed that this item is in response to a discussion from the June DBOH Meeting regarding the desire to draft a letter to be sent from the District Board of Health to our Congressional Representatives. He stated that staff, Chair Jung and he had worked to develop this letter for the Board to consider, alerting our Representatives to concerns regarding the proposed Federal budget cuts. Mr. Dick inquired if the Board had any comments or requests for edits.

Mr. Delgado motioned to accept the review, discussion and possible direction regarding correspondence to be sent on behalf of the District Board of Health identifying concerns and opposition to proposed cuts to EPA and CDC programs and the potential impacts to Washoe County. Mr. Dahir seconded the motion which was approved four in favor and none against.

Dr. Novak opined that this was a very well drafted letter.

11. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

Ms. Albee informed that the House Appropriations Committee did approve a revised budget that allowed for level funding for the amount enacted in FY17. She stated that this translates into approximately a two percent cut to Air Quality Management, which is an amount that can be absorbed without serious negative effects.

Ms. Albee stated that the trade-off in this transaction were significant concessions in regulatory programs.

She opined that the outreach from organizations such as the Health District were instrumental in supporting our elected official's efforts to stay the extensive budget cuts, and stated that she appreciated the Board's contribution.

Mr. Dahir asked how the fires are accounted for in Washoe County's air quality reporting, and Ms. Albee informed that Exceptional Event Demonstrations are done when the area's air quality exceeds the health standard. She informed that this program is in the State Implementation Plan.

Ms. Albee informed that their first program loss in the event of the potentially severe budget cuts to AQM would be the outreach budget for Public Health Announcements, radio and television ads, etc., that provide information to the public. She stressed the importance of providing this information to allow the public to make the most informed health decisions.

Dr. Novak asked if the announcements of the Air Quality Index were paid for through AQM's budget. Ms. Albee informed that their cost was staff time only for AQI and National Weather Service reporting. As far as informational advertisement, such as the nOzone campaign, these are budget expenses.

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – Patagonia Health; Data & Metrics; Program Reports

Mr. Kutz extended praise to Ms. Dixon and Ms. Heenan for their collaboration with Mr. Gross and Mr. Martin of the Washoe County Community Services Department in the WIC hallway project. He informed that the project became more extensive and disruptive than originally estimated, and they quickly organized a cleaning team to mitigate the impact to CCHS' Clinical Services. Mr. Kutz informed that the replacement flooring for the hallway remains uncompleted because conditions encountered during demolition of the flooring were different than anticipated.

Mr. Kutz also wished to thank his very flexible staff and management team. He informed that the most impacted was Central Clinic Services, WIC and the Immunization Program.

He informed that Administrative Health's Ms. Heenan and Mr. Hancock, Department System Specialist, were credited with saving Immunizations Department computers that were severely impacted with dust from construction.

Mr. Kutz again extended his thanks to the Washoe County and Health District staff members involved in this effort.

C. Environmental Health Services, Kevin Dick, Acting Director

EHS Division and Program Updates – Food, Land Development, Safe Drinking Water, Schools, UST/LUST, Vector-Borne Disease and Waste Management

Mr. Dick provided an update on the report received earlier in the week of seven mosquito pools that had tested positive for West Nile Virus. He informed that staff had

been fogging in these areas, and that an area-wide larvicide application had been delivered by helicopter on July 12th and 13th. Mr. Dick stated that the Health District is on track for the next larvicide application in August as prescribed for maximum effectiveness to sustain abatement activity.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

Dr. Todd reported on the two new cases of carbapenem-resistant infections. One was a New-Delhi Metallo-beta-lactamase-producing (NDM) *E. coli*. This case and one similar case involved the patient's travel to India. There may be more to report after current investigations are complete.

Regarding the article published by Dr. Todd and Dr. Chen in the Morbidity and Mortality Weekly Report (MMWR) concerning the first NDM case, Dr. Todd informed that this paper has the highest Altmetrics score of any article published thus far in the MMWR. While a score of nine or higher is deemed to be significant, Dr. Todd informed that their paper had a score of 2,072. Scoring is based on the number of persons accessing it through social media.

Dr. Todd informed the number of Coccidioidomycosis cases had increased to eight for the year from the time his report had been written. The average had been two or three cases per year, and there had been travel history in these instances. In the past three years, cases have increased to eight or nine per year. Dr. Todd stated that the collective opinion is that the endemic area has perhaps expanded. The known endemic area had been south of Washoe County. The common name for this is Valley Fever, also known as Cocci, and is caused by a fungus that lives in the soil and can be inhaled with the disturbance of the soil. It is quite prevalent in Arizona.

Dr. Todd stated that there had been a conference earlier in the week with subject matter experts presenting from the Centers of Disease Control and Nevada Department of Agriculture. They worked with the The State Public Health Laboratory and did field testing to collect soil samples for possible identification of local genetic markers, allowing for more exact diagnoses.

Chair Jung congratulated Dr. Todd on the success of his and Dr. Chen's paper. She inquired if the migration of Cocci could have anything to do with climate change, and requested a report on the matter at the next District Board of Health Meeting in August. Dr. Todd informed that there have been cases as far north as Washington State, and had thought it was possible that climate change may be affecting the spread to new areas. He explained that Cocci can be difficult to find because it occurs in patches in the soil.

Dr. Novak congratulated Dr. Todd, and stated that the meeting was very well done and informative, and that the presenters were extremely knowledgeable. He noted that the questions from the audience, which included individuals that were very experienced on the subject, contributed to a more in-depth sharing of information.

Dr. Todd informed that the meeting was mostly Dr. Lei Chen's work, and that he would communicate the praise to her.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Federal Budget and Policy, NACCHO Annual Conference, Water System Regulation and Plan Reviews, Quality Improvement, Public Health Accreditation, Strategic Plan, Workforce Development, Truckee Meadows

Healthy Communities, SB429 –Urban Agriculture and Community Gardens, Other Events and Activities and Health District Media Contacts

Mr. Dick informed that three separate letters had been sent to our Congressional Delegation; one on the Better Care Reconciliation Act, another for the proposed elimination of Federal Title X Family Planning Program Funding, and lastly, a letter on the proposed elimination of funding for Nevada’s Hospital Preparedness and Planning Program. Copies of these letters were provided to the County Manager’s Legislative Representatives, Mr. Al Rogers and Ms. Jamie Rodriguez, for transmittal to the County’s Legislative Lobbyists in Washington D.C.

Mr. Dick highlighted information obtained from the NACCHO Annual Conference that he attended in July. He directed the Board’s attention to an attachment to his monthly report, NACCHO’s Public Health 3.0 Issue Briefing Paper. He expressed that he was very encouraged to learn that the Health District’s activities are in alignment with the most advanced practices in Community Health Strategy and the use of Multi-Sectoral Coalitions to implement those strategies, and in addressing the Social Determinates of Health and Health Equity in the community. A common issue is the difficulty in obtaining sustainable and flexible funding to support these initiatives. Mr. Dick informed that Accreditation is also identified in 3.0 as being an important goal to attain.

Mr. Dick presented a portion of a population health presentation that Dr. Sandro Galea had presented at the conference. The presentation showed that the United States far surpasses other countries for dollars spent on Health per capita, but for Social Services, the US spends far less. A comparison of countries for life expectancy vs. health expenditure over time shows the United States with the lowest increase in life expectancy in spite of much higher expenditures for healthcare.

Mr. Dick informed that U.S. health expenditures are, for the greatest majority, spent on treatment of illness vs. the prevention of illness. Funding for genetics has increased, while funding for non-genetic population health has decreased substantially. The incidence of obesity has increased dramatically along with portion size and calorie content over the past twenty years.

Mr. Dick reviewed the presentation’s actions toward building a world that generates health, such as expansion of transit developments, rehabilitating housing, worksite obesity prevention programs, early childhood education, and public health outcomes from increases in the Earned Income Tax Credit. It was shown that those with poor health outcomes affect the whole, underscoring the need to build a world that generates health.

Mr. Dick presented HI-5, an initiative developed by the CDC to improve population health in five years or less. This initiative produces fourteen interventions that earned the highest evidence ratings, show positive health impact within five years and report cost effectiveness and savings over the lifetime of the population or earlier. HI-5 is being used by an initiative called the Big Cities Program, where big cities are working around these issues and developing policies and scoring and rating their progress. Mr. Dick informed that Clark County is one of the participants in this program. The Health District currently has programs in many of the initiatives outlined in HI-5, and so is in line with other communities working to improve public health nationally.

Mr. Dick informed the Board that work is ongoing to address concerns regarding the Health District’s role in water system regulation and plan reviews. He stated that there had been several meetings previously, and another with TMWA and CSD will be held to discuss the process on Monday, July 31st. Mr. Dick stated that the Health District review time for plan review is currently fifteen calendar days. The water system plans are

required to meet the requirement in the Nevada Administrative Code. He stressed that neither the Health District, the District Board of Health, nor the District Health Officer have the authority to waive those regulations and he would continue to uphold them as required by State law. Mr. Dick opined that it will be a process to inform those submitting plans as to what the parameters of the NAC are for them to be successfully approved.

Mr. Dahir asked if the fifteen day review time was what the process had historically required. Mr. Dick informed it had been, and explained the process. In the instance of a development that occurs in TMWA's distribution area, the plans are submitted to TMWA. He was informed that TMWA's time for plan review is approximately six weeks. When TMWA's review is completed, they submit the plans to the Health District for review. Because the submittal originated with TMWA, the plans are returned to TMWA who returns them to the builder to begin construction. TMWA assumes ownership of the system after the infrastructure is built.

Mr. Dick stated that an option may be to concurrently review the plans, especially if there are revisions required by law to be made.

Mr. Dahir agreed that any measure to expedite plan review and maintain compliance would be beneficial, stating that public consensus seems to be that the Health District has changed procedures that are causing delays in plan review.

Mr. Dick informed the only change is the Health District may have not reviewed plans in full conformity with the NAC in the past. The regulations have not changed; however, the awareness of what is required to be done has changed. He explained that, soon after he'd become the Health Officer, the Engineer position was vacant and the state had been reviewing plans for the Health District. A meeting resulted in which the State informed the Health District that revision of their procedures was necessary to comply with the NAC. Subsequently, measures have been taken to rectify those issues.

Mr. Dick stated that he and Mr. Don Tatro from the Builders Association met with Ms. Jennifer Carr, Deputy Administrator with NDEP, in Carson City, to discuss concerns regarding NAC and to assure the Health District's interpretation and enforcement was correct. Ms. Carr offered to consider a list of proposed items in NAC for possible changes to the regulations. Mr. Dick submitted a short list of regulations to Mr. Tatro for him to consider with Builders Association members, and is also in discussion with TMWA to come away with a list of regulations that is of collective importance. Mr. Dick informed that the process of changing the NAC is a longer process, but beneficial to future operations.

Mr. Delgado opined that, since Mr. Dahir sits on both TMWA and the City of Sparks Boards, that he would be an excellent conduit of information to the public and those Boards. Mr. Delgado offered Mr. Dahir his support in bringing clarity to this issue for his constituents.

Mr. Dahir asked if the perceived delay in plan review time was due to lack of staffing. Mr. Dick stated that the staff is sufficient in number and are working hard to process plan review, so is not an issue.

Mr. Dick reported on SB429, the Urban Agriculture and Community Gardens bill, in response to a request at the June District Board of Health Meeting in regards to what it allows cities and counties to do. He informed that the bill provides for an urban agricultural zone to be created by ordinance, and provides that an urban agricultural element may be included in a master plan. If included in a master plan, the element must include a plan to inventory any vacant or blighted lands owned by the city or county to

determine whether such lands are suitable for urban farming or gardening. It provides that the governing body of a city or county may, by ordinance, authorize the use of vacant or blighted land for community gardening, and the ordinance may establish fees for the use of the land, provide requirements for liability insurance and provide requirements for a deposit to use the land. In summary, Mr. Dick explained that the Legislation facilitates the ability of cities or counties to establish community gardens on city or county lands.

12. *Board Comment

Dr. Novak stressed the importance of the Health District's continued efforts toward the attainment of Accreditation, and requested a status report at the next District Board of Health's Meeting.

13. *Public Comment

Ms. Cathy Brandhorst commended those facilities that provide food for those in need and the good works of Waste Management.

Chair Jung closed the public comment period.

14. Adjournment

Chair Jung adjourned the meeting at 2:35 p.m.

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.