

Washoe County District Board of Health Meeting Notice and Agenda

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

Thursday, April 26, 2018
1:00 p.m.

Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV

An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

1. *Roll Call and Determination of Quorum
2. *Pledge of Allegiance
3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. **Approval of Agenda – (For possible action)**

April 26, 2018

5. *Recognitions

A. Years of Service

- i. David Orozco, 25 years, Hired 4/19/1993 - EHS
- ii. Daniel Inouye, 20 years, Hired 4/24/1998 – AQM

B. Retirements

- i. David Orozco, 5/1/2018, Environmental Health Specialist – 25 years, EHS

C. New Hires

- i. Jennifer Pierce, Principal Account Clerk, 4/16/2018 - AHS

D. Shining Star

- i. Jessi Salim – EHS
- ii. Blair Hedrick – Vitals, EPHP
- iii. Victoria Stebbins – Vitals, EPHP
- iv. Carmen Mendoza – Vitals, EPHP

6. **Proclamations - (For possible action)**

National Bike Month and Bicycle Safety Month and Washoe County Bike Week

Accepted by: Stephanie Chen, Health Educator I, CCHS and Yann Ling-Barnes,
Environmental Engineer II, AQM

7. Consent Items – (For possible action)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

i. March 22, 2018

B. Budget Amendments/Interlocal Agreements – (For possible action)

i. Approve a Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to April 1, 2018 through March 31, 2019 in the total amount of \$168,597.33 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Ryan White Part B Program IO#11479 and authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Nancy Kerns Cummins

ii. Approve a Notice of Award from the U.S. Department of Health and Human Services, Public Health Service extending the current award through August 31, 2018 and granting an additional \$370,000 (\$37,000 Health District cash match) in support of the Community and Clinical Health Services Division (CCHS) Title X Family Planning Grant Program, IO# 11304.

Staff Representative: Nancy Kerns Cummins

iii. Retroactive approval of Grant Agreement #A-00905418-0 from the U.S. Environmental Protection Agency (EPA) for funding in the amount of \$547,651 for the period 10/1/17 through 9/30/18 for the Air Quality Management, EPA Air Pollution Control Program, IO 10019.

Staff Representative: Patsy Buxton

C. Approve an Interlocal Agreement between the Washoe County Health District and Washoe County through its Sheriff's Office to provide family planning services to female detainees for the period upon ratification by the governing parties through June 30, 2019 with automatic renewal for two successive one-year periods for a total of three years on the same terms and if approved, authorize the Chair to execute the Agreement. – (For possible action)

Staff Representative: Nancy Kerns Cummins

D. Retroactive Approval of Assistance Amendment PM-00T56401-6 from the U.S. Environmental Protection Agency (EPA) for the period 4/1/18 through 3/31/19 for the Air Quality Management, EPA Air Pollution Control Program, IO 10021. – (For possible action)

Staff Representative: Patsy Buxton

E. Recommendation to appoint Nick Vestbie, P.E., as a member to the Sewage, Wastewater and Sanitation Hearing Board (SWS Board) and Ray Pezonella, P.E. and Matt Smith as alternates to the SWS Board and reappoint Matt Buehler as a member to the Sewage, Wastewater and Sanitation Hearing Board (SWS Board) for a three-year term beginning April 26, 2018 and ending April 25, 2021. – (For possible action)

Staff Representative: James English

F. Approval of Amendment #1 to the Interlocal Agreement For Emergency Medical Services Oversight between the Washoe County Health District, Washoe County, the Truckee Meadows Fire Protection District, the City of Reno and the City of Sparks to

allow representatives of the Advisory Board authority to designate an alternate to replace the representative in the representative's absence from meetings of the Advisory Board with alternates being a City or County Assistant Manager or Health District Division Director. - **(For possible action)**

Staff Representative: Kevin Dick

- G. Acknowledge receipt of the Health Fund Financial Review for March, Fiscal Year 2018 – **(For possible action)**

Staff Representative: Anna Heenan

8. Regional Emergency Medical Services Authority

Presented by: Paul Burton

- A. Review and Acceptance of the REMSA Operations Report for March, 2018 – **(For possible action)**

B. *Update of REMSA's Public Relations during February 2018

C. *Update of REMSA's Public Relations during March, 2018

9. *Regional Emergency Medical Services Advisory Board April Meeting Summary

Staff Representative: Christina Conti

- 10. Discussion and possible action to approve a permit fee accommodation such as a payment plan, adjustment of fee due date, or other accommodation as determined by the Board for the Food Truck permittee, Sunshine Ice Cream (Permit # F010144), due to the seasonal nature, product type and financial considerations of the operation per Sunshine Ice Cream's Owner's March 22, 2018 public comment request. - **(For possible action)****

Staff Representative: Chad Westom

11. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – National STD Awareness Month; National Infant Immunization Week; Annual CCHS Training Day; Data & Metrics; Program Reports

C. Environmental Health Services, Chad Westom, Director

Environmental Health Services (EHS) Division and Program Updates – Community Development, Food, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – FY19 Budget, Public Health Accreditation, Quality Improvement, Strategic Plan, Water Projects, Traner Middle School Mural, Truckee Meadows Healthy Communities, Workforce Development, Advancing Rural Board of Health Capacity to Improve Public Health in Nevada, Washoe Regional Behavioral Health Policy Board, Other Events and Activities and Health District Media Contacts.

12. *Board Comment

Limited to announcements or issues for future agendas.

13. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

14. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.