

Washoe County District Board of Health Meeting Notice and Agenda

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Oscar Delgado
Kristopher Dahir
Dr. Reka Danko
Marsha Berkbigler
Tom Young

**Thursday, May 23, 2019
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

**An item listed with asterisk (*) next to it is an item for which no action will be taken.
1:00 p.m.**

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda – (For possible action)

May 23, 2019

5. *Recognitions

A. Retirements

- i. Phil Ulibarri, 5/31/2019, Public Health Communications Manager - ODHO
- ii. Janet Piette, 6/14/2019, Community Health Nutritionist - CCHS

B. Years of Service

- i. David Kelly, 15 years, Hired 5/3/2004 - EHS
- ii. Krista Hunt, 15 years, Hired 5/6/2004 - EHS

C. New Hires

- i. Tasha Pascal, Public Health Nurse I, 5/13/2019 - CCHS

D. Shining Star

- i. Chantelle Batton
- ii. Michael Lupan
- iii. Wesley Rubio
- iv. Dawn Spinola
- v. Holly McGee
- vi. Mary Ellen Matzoll
- vii. Lorena Solorio

6. Proclamations - (For possible action)

Emergency Medical Services Week
Accepted by: Christina Conti

7. Consent Items – (For possible action)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

- i. April 25, 2019

B. Budget Amendments/Interlocal Agreements – (For possible action)

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to January 1, 2019 through December 31, 2019 in the total amount of \$135,000.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Prevention and Control Program IO# 11578 and authorize the District Health Officer to execute the Notice of Subaward.
Staff Representative: Nancy Kerns Cummins

- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to January 1, 2019 through December 31, 2019 in the total amount of \$63,503.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) HIV Surveillance Program IO# TBD and authorize the District Health Officer to execute the Notice of Subaward.
Staff Representative: Nancy Kerns Cummins

C. Approval of authorization to travel and travel reimbursements for NACCHO and NALBOH Conference and Meetings for non-County employee Dr. John Novak for FY20 in the approximate amount of \$5500. - (For possible action)

Staff Representative: Kevin Dick

D. Approve Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District for the period upon Board of Examiners approval through June 30, 2021 in the total amount of \$250,000 (\$125,000 per fiscal year) in support of the Environmental Health Services Division (EHS) Safe Drinking Water Act (SDWA) Program, IO 10017; and if approved, authorize the District Health Officer to execute the Agreement. - (For possible action)

Staff Representative: Jennifer Pierce

E. Presentation, discussion, and possible approval of the donation of three obsolete ambient air monitoring shelters with a current market value estimated at \$-0- that have exceeded the useful value for regulatory purposes but may still have value for educational, research, and community organizations. – (For possible action)

Staff Representative: Daniel Inouye

F. Presentation, discussion, and possible approval of the donation of various pieces of surplus office furniture and supplies with a current market value estimated at \$-0- that have exceeded the useful value for programmatic purposes but may still have value for educational, research and community organizations. - (For possible action)

Staff Representative: Charlene Albee

- G. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board. - **(For possible action)**
 i. Southern Way Industrial Investors LP – Case No. 1210, NOV No. 5700
 Staff Representative: Dan Inouye
- H. Acknowledge receipt of the Health Fund Financial Review for April, Fiscal Year 2019 – **(For possible action)**
 Staff Representative: Anna Heenan
8. ***Alternate Care Site Exercise Presentation**
 Staff Representative: Andrea Esp and Brittany Dayton
9. **Review, discussion and possible adoption of the Business Impact Statement regarding a proposed revision to the District Board of Health Fee Schedule, referenced in Section 020.085 of the Washoe County District Board of Health Regulations Governing Food Establishments, for the newly formed category of Mobile Food Unit Pre-Packaged Food Permit with a finding the proposed fee will not impose a direct and significant economic burden on a business; nor does the proposed fee directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed fee for June 27, 2019, at 1:00 pm. – (For possible action)**
 Staff Representative: Charlene Albee
10. ***Regional Emergency Medical Services Advisory Board May Meeting Summary**
 Staff Representative: Christina Conti
11. **Presentation, discussion, possible approval of the Washoe County EMS Strategic Plan (2019-2023), a requirement of the Interlocal Agreement for Emergency Medical Services Oversight. - (For possible action)**
 Staff Representative: Brittany Dayton
12. **Regional Emergency Medical Services Authority**
 Presented by: Dean Dow and Alexia Jobson
 A. **Review and Acceptance of the REMSA Operations Report for April, 2019 – (For possible action)**
 B. ***Update of REMSA’s Public Relations during April 2019**
13. **Update regarding Bill Draft Requests and Bill Drafts for the 2019 Legislative session. – (For possible action)**
 Staff Representative: Kevin Dick
14. ***Staff Reports and Program Updates**
 A. **Air Quality Management, Daniel Inouye, Acting Director**
 Program Update - Updated Design Values, Divisional Update, Program Reports (Monitoring and Planning; Permitting and Enforcement)
 B. **Community and Clinical Health Services, Steve Kutz, Director**
 Divisional Update – Teen Pregnancy Prevention Month; Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, and Women Infants and Children

C. Environmental Health Services, Charlene Albee, Acting Division Director

Environmental Health Services (EHS) Division Program Updates – Community Development, Epidemiology, Food, Invasive Body Decoration (IBD), Land Development, Safe Drinking Water, Training, Vector and Waste Management, and Inspections.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Outbreaks, Measles, Invasive Pneumococcal Disease, Seasonal Influenza Surveillance, PHP Program, Inter-Hospital Coordinating Council, Chemical Response Training, Medical Reserve Corps, Emergency Medical Services, Mass Gatherings, EMS Strategic Planning Initiatives, Mutual Aid Evacuation Agreement (MAEA) Plan Update, Trainings, and REMSA Response Data

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Public Health Accreditation (PHAB), Crisis Standards of Care, Washoe Regional Behavioral health Policy Board, Community Health Improvement Plan, Workforce Development, TMHC, Silver Syringe Awards, Other Events and Activities and Health District Media Contacts

15. *Board Comment

Limited to announcements or issues for future agendas.

16. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

17. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health

District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.