

Washoe County District Board of Health Meeting Notice and Agenda

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Oscar Delgado
Kristopher Dahir
Dr. Reka Danko
Marsha Berkbigler
Tom Young

**Thursday, June 27, 2019
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

PUBLIC HEARING ITEM SCHEDULED ON THIS AGENDA

(Complete item description on fourth page.)

**An item listed with asterisk (*) next to it is an item for which no action will be taken.
1:00 p.m.**

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda – (For possible action)

June 27, 2019

5. *Recognitions

A. Retirements

- i. David Gamble, 6/29/2019, Program Coordinator, EPHP
- ii. Dave McNinch, 6/29/2019, Environmental Health Specialist Supervisor, EHS
- iii. Linda Gabor, 7/19/2019, Public Health Nurse Supervisor, CCHS
- iv. Steve Kutz, 7/23/2019, Division Director - CCHS

B. Promotion

- i. Charlene Albee, AQM Division Director to EHS Division Director - EHS

C. New Hires

- i. Nancy Ramirez-Partida, 6/11/2019, Community Health Aide – CCHS
- ii. Aurimar Ayala, 6/24/2019, Epidemiology Program Manager - EPHP

D. 2019 Extra Mile Awards

- i. Paul Mitchell the School Reno
Staff Representatives: Erin Dixon and Claudia Garcia-Aguilar

6. Consent Items – (For possible action)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

- i. May 23, 2019

B. Budget Amendments/Interlocal Agreements – (For possible action)

- i. Approve a Grant Agreement and Notice of Grant Award from Nevada Clinical Services, Inc. effective July 1, 2019 through June 20, 2021 in the total amount of \$270,498 (no match required) in support of the Community and Clinical Health Services Division's Tobacco Control Program IO# 11562; and authorize the District Health Officer to execute the Agreement.

Staff Representative: Nancy Kerns Cummins

- ii. Retroactively approve the Assistance Amendment PM-00T56401-9 from the U. S. Environmental Protection Agency (EPA) in the amount of \$150,612 to include \$40,144 of EPA In-Kind Support for the period 4/1/19 through 3/31/20 for the Air Quality Management, EPA Air Pollution Control Program, IO-10021. The Amendment is being presented for the District Board of Health approval per the EPA procedure that does not require signature.

Staff Representative: Jennifer Hoekstra

- iii. Approve a Notice of Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period July 1, 2019 through June 30, 2020 in the total amount of \$237,578.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Immunization Program and authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Nancy Kerns Cummins

- iv. Approve a Notice of Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period July 1, 2019 through June 30, 2020 in the total amount of \$60,943.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Fetal Infant Mortality Review (FIMR) Program and authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Nancy Kerns Cummins

C. Presentation, discussion and possible approval of proposed revisions to the Mutual Aid Evacuation Agreement (MAEA). - (For possible action)

Staff Representative: Brittany Dayton and Andrea Esp

D Acceptance of the "Washoe County, Nevada Air Quality Trends" (2009-2018) Report – (For possible action)

Staff Representative: Michael Wolf

E. Approve an Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associated North (MSAN), to provide a physician consultant to the Tuberculosis Prevention and Control Program in the total amount of \$14,400.00 effective July 1, 2019 through June 30, 2020 unless extended by the mutual agreement of the

Parties, with automatic renewal for successive one-year periods for a total of 3 years on the same terms; and authorize the Chair to execute the Interlocal Agreement. - **(For possible action)**

Staff Representative: Nancy Kerns Cummins

- F. Approve an Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associated North (MSAN), to provide a physician preceptor to the Immunization Program in the total amount of \$8,032.50 effective July 1, 2019 through June 30, 2020 unless extended by the mutual agreement of the Parties, with automatic renewal for successive one-year periods for a total of 3 years on the same terms; and authorize the Chair to execute the Interlocal Agreement. - **(For possible action)**

Staff Representative: Nancy Kerns Cummins

- G. Approve an Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associated North (MSAN), to provide male sterilization procedures up to a maximum of \$9,040.00 annually effective July 1, 2019 through June 30, 2020 unless extended by the mutual agreement of the Parties, with automatic renewal for successive one-year periods for a total of 3 years on the same terms; and authorize the Chair to execute the Interlocal Agreement. - **(For possible action)**

Staff Representative: Nancy Kerns Cummins

- H. Approve an Interlocal Agreement between the Washoe County Health District and Washoe County through its Department of Juvenile Services to provide consultative and clinical services, Tuberculosis (TB) testing and Sexually Transmitted Disease (STD)/TB treatment medications for juveniles at Jan Evans Juvenile Justice Center for the period upon ratification by the governing parties through June 30, 2020 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms. - **(For possible action)**

Staff Representative: Nancy Kerns Cummins

- I. Accept a donation of three vaccine monitoring data logger kits for the Immunization Program from Catholic Charities of Northern Nevada. - **(For possible action)**

Staff Representative: Nancy Kerns Cummins

- J. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board. - **(For possible action)**

i. Caleb Associates LLC, Case No. 1211, NOV No. 5759

Staff Representative: Dan Inouye

- K. Acknowledge receipt of the Health Fund Financial Review for May, Fiscal Year 2019 – **(For possible action)**

Staff Representative: Anna Heenan

7. *Presentation: Eliminating Single Use Plastic at 2019 Artown Events

Presented by: Erin Dixon and Beth Macmillan

8. Recommendation to approve of a resolution to support allocation of local revenue to the Washoe County Affordable Housing Trust Fund. - **(For possible action)**

Staff Representative: Kevin Dick

9. **PUBLIC HEARING Review, discussion and possible adoption of the proposed revision to the District Board of Health Fee Schedule, referenced in Section 020.085 of the Washoe County District Board of Health Regulations Governing Food Establishments, for the newly formed category of Mobile Food Unit Pre-Packaged Food Permit. - (For possible action)**

Staff Representative: Charlene Albee

10. **Review, discussion and possible adoption of the Business Impact Statement regarding Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments for the addition of provisions from the U.S. Food and Drug Administration Model Food Code, as well as minor edits and formatting corrections, with a finding that the revised regulations do not impose a direct and significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for July 25, 2019 at 1:00 pm. – (For possible action)**

Staff Representative: Charlene Albee

11. **Review, discussion and direction to staff regarding the provisions of the Interlocal Agreement (ILA) entered into by the Cities of Reno and Sparks and Washoe County for the creation of the Health District. Take action to accept the ILA in its current form *or* direct staff to forward any recommendations for possible amendments to Reno, Sparks and Washoe County. – (For possible action)**

Staff Representative: Leslie Admirand

12. **Regional Emergency Medical Services Authority**

Presented by: Dean Dow and Alexia Jobson

A. **Review and Acceptance of the REMSA Operations Report for May, 2019 – (For possible action)**

B. ***Update of REMSA’s Public Relations during May 2019**

13. **Update regarding Bill Draft Requests and Bill Drafts for the 2019 Legislative session. – (For possible action)**

Staff Representative: Kevin Dick

14. ***Staff Reports and Program Updates**

A. **Air Quality Management, Daniel Inouye, Acting Director**

Program Update – Ozone Trends and Attainment, Divisional Update, Monitoring and Planning and Permitting and Enforcement

B. **Community and Clinical Health Services, Steve Kutz, Director**

Divisional Update – Client Satisfaction Survey Results; Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, and Women Infants and Children

C. **Environmental Health Services, Charlene Albee, Division Director**

Environmental Health Services (EHS) Division Program Updates – Community Development, Epidemiology, Food, Land Development, Safe Drinking Water, Schools, Training, Vector and Waste Management, and Inspections.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Outbreaks, Measles, Acute Flaccid Myelitis, PHP Program, Inter-Hospital Coordinating Council, McQueen High School, Family Health Festival, Pandemic Influenza Exercise, Point of Dispensing Operations Exercises, American Red Cross, Emergency Medical Services, Community Presentations, Trainings, Upcoming Exercises, REMSA Response Data

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Public Health Accreditation (PHAB), Community Health Improvement Plan, Housing/Homelessness, Behavioral Health, Nutrition/Physical Activity, Workforce Development, Substance Abuse Task Force, Truckee Meadows Healthy Communities (TMHC), Legislative Session, Other Events and Activities and Health District Media Contacts

15. *Board Comment

Limited to announcements or issues for future agendas.

16. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

17. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV

Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.