

Washoe County District Board of Health Meeting Minutes

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Marsha Berkgigler
Kristopher Dahir
Dr. Reka Danko
Oscar Delgado
Tom Young

**Thursday, February 27, 2020
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. *Roll Call and Determination of Quorum

Chair Novak called the meeting to order at 1:03 p.m.

The following members and staff were present:

Members present: Dr. John Novak, Chair
Michael Brown, Vice Chair
Marsha Berkgigler
Dr. Reka Danko
Tom Young

Members absent: Kristopher Dahir (arrived at the meeting at 2:37 p.m.)
Oscar Delgado

Mrs. Valdespin verified a quorum was present.

Staff present: Kevin Dick, District Health Officer
Dania Reid, Deputy District Attorney
Anna Heenan
Charlene Albee
Lisa Lotritz
Dr. Randall Todd
Francisco Vega
Rayona LaVoie

2. *Pledge of Allegiance

Ms. Rogers led the pledge to the flag.

3. *Public Comment

Chair Novak opened the public comment period.

No public Comment.

Chair Novak closed the public comment period.

4. Approval of Agenda

February 27, 2020

Vice-Chair Brown moved to approve the agenda for the February 27, 2020, District Board of Health regular meeting. Dr. Danko seconded the motion which was approved unanimously.

5. Recognitions

A. Retirements

i. Laura Rogers, 02/28/2020, Administrative Secretary – ODHO

Mr. Dick informed that Ms. Rogers is due to retire after her service from her position as Administrative Secretary with the ODHO. Mr. Dick thanked her for her service and presented her with a commemorative clock from the Health District. On behalf of the Board, Chair Novak thanked Ms. Roger's excellent service to the Board.

B. Resigned

i. Christina Conti Rodrigues, 01/25/2020, Preparedness and EMS Program Manager – EPHP

Mr. Dick informed that Ms. Conti Rodriguez resigned as the Preparedness and EMS Program Manager for the Health District and thanked her for over fourteen years of service.

C. Years of Service

i. Maria Magana, 25 years, Hired 2/13/1995 – CCHS

Ms. Magana was not in attendance

ii. Paula Valentin, 20 years, Hired 2/3/2000 – EHS

Mr. Dick congratulated Ms. Valentin and thanked her for her service.

iii. Heather Kerwin, 5 years, Hired 2/17/2015 – EPHP

Mr. Dick noted that Ms. Kerwin has worked with the department longer than five years, since her career began as a contractor. Mr. Dick congratulated and thanked her for her service.

D. New Hires

i. Anastasia Gunawan, 2/3/2020, Statistician, part time – EPHP

Ms. Gunawan was not in attendance.

ii. Susy Valdespin, 2/17/2020, Administrative Secretary – ODHO

Mr. Dick introduced Ms. Valdespin informing the various County departments and roles she has served in. Mr. Dick welcomed Ms. Valdespin to his team.

iii. Maricruz Schaefer, 2/18/2020, Public Health Nurse I – CCHS

Ms. Lottritz welcome Ms. Schaefer, informing the Board of Ms. Schaefer's experience as a labor and delivery nurse and a med-surg nurse. Ms. Schaefer graduated from the University of Nevada, Reno.

E. Shining Stars

i. Frank Cauble

ii. Christine Ballew

Mr. Dick noted Mr. Cauble is retired but continues to receive recognition for his work. Mr. Dick noted that, since the inception of the County's Shining Star Recognition Program in 2017, the Health District has received 679 Shining Star Awards.

Mr. Cauble and Ms. Ballew were not in attendance. Chair Novak thanked everyone and called on County Manager Brown to address the Board.

6. Presentation on Updates to the Air Quality Management Division Enforcement Process and Penalty Calculation Worksheet and possible direction from the Board.

Staff Representative: Francisco Vega

Mr. Vega summarized the supporting staff report. The Air Quality Management division conducted a review of the compliance and enforcement and penalty calculation worksheet. It was determined the worksheet was not being used consistently and appropriately to determine penalties; therefore, changes were made, and Mr. Vega is now seeking approval of the new worksheet.

Mr. Young was interested in the amount of appeals and/or resistance this department receives regarding penalties. Mr. Vega explained that per the reports he receives from his staff, appeals are very rare and applicants are usually accepting of their responsibility.

Mr. Dick voiced councilman Dahir's comment in his absence. Mr. Dick stated that councilman Dahir had requested this item to be heard on this agenda before the Board discussed changes or updates to fees.

Commissioner Berkgigler moved to accept the report on Updates to Air Quality Management Division Enforcement Process and Penalty Calculation Worksheet. Vice Chair Brown seconded the motion which was approved unanimously.

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

Chair Novak inquired if there were any items the Board wanted to add and/or pull from the Consent agenda.

A. Approval of Draft Minutes

i. January 23, 2020

B. Budget Amendments/Interlocal Agreements

i. Recommendation to approve a Subaward Amendment totaling an increase of \$20,659 for a cumulative grant value of \$180,788 to the FY20 Epidemiology and Laboratory Capacity (ELC) grant retroactive to August 1, 2019 through July 31, 2020 in support of the Centers for Disease Control and Prevention (CDC); and if approved authorize the District Health Officer to execute the Subaward Amendment.

Staff Representative: Jennifer Hoekstra

ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to February 1, 2020 through June 30, 2021 in the total amount of \$402,182.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Tobacco Control Program for youth tobacco and e-cigarette/vaping use and authorize the District Health Officer to execute the Notice of Subaward.

Staff Representative: Nancy Kerns Cummins

C. Authorize the abolishment of vacant Community Health Aide PC# 70002123.

Staff Representative: Nancy Kerns Cummins

- D. Authorize FY20 Purchase Order #7500003961 to Merck Sharp & Dohme Corporation in the amount of \$130,000.00 to purchase vaccines for the Immunization and Family Planning Programs
Staff Representative: Nancy Kerns Cummings
- E. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board.
 - i. Jacksons Food Stores, Inc. – Case No. 1220, NOV No. 5775
 - ii. McCarran Mart – Case No. 1221, NOV No. 5780
 - iii. JC NV Flats LLC – Case No. 1223, NOV No. 5852Staff Representative: Francisco Vega
- F. Acknowledge receipt of the Health Fund Financial Review for January, Fiscal Year 2020
Staff Representative: Anna Heenan

Mr. Young moved to accept Consent Agenda items A through F. Commissioner Berkbigler seconded the motion which was approved unanimously.

8. *Inter-Hospital Coordinating Council (IHCC) Presentation of Accomplishments

Presented by: Tammy Oliver, IHCC Chair

Jessie Latchaw, WCHD, Public Health Emergency Response Coordinator

Ms. Latchaw informed that this presentation would be a highlight of the accomplishments of the IHCC in the past year. The accomplishments included the completion the Coalition Response Guide, the Alpha & Commands Kits went out to the community, the Care Site Plan was built and tested, they received NACCHO Award, implementation a new Clinical Advisor position, and the Resource & Gap Analysis Provider Plan Updates.

Ms. Latchaw also spoke of the coalition exercises which included the Silver Crucible full scale exercise and the No-Notice Coalition Surge and tested the system during off hours. Presenters made reference to an evaluation survey they conducted to measure partner's satisfaction with their services, including but not limited to trainings, exercises, etc. The overall response has been positive per the feedback that was included in this presentation.

Chair Novak spoke as to the recognition people have given all the exercises, particularly the full-scale exercises, facilitated through IHCC. He thanked the presenters for their efforts and asked them to thank the group on his behalf.

9. Regional, Emergency Medical Services Authority

Presented by: Dean Dow and Alexia Jobson (Mr. Dow was not in attendance)

A. Review and Acceptance of the REMSA Operations Report for January 2020

Ms. Alexia Jobson, Public Affairs Manager of REMSA and Care Flight, highlighted the positive feedback on their services. Ms. Jobson informed she was available to answer any questions.

Dr. Danko moved to accept the REMSA Operations Reports for January 2020. Vice Chair Brown seconded the motion which was approved unanimously.

B. *Update of REMSA's Public Relations during January 2020

Ms. Jobson informed that earlier that week they conducted an interview with KTVN regarding their Bleeding Control class held on February 26, 2020. In mid-February REMSA hosted a new program 'Beyond the Lights and Sirens', REMSA's executive experience, which offers executives across the region the opportunity to tour and experience REMSA

behind the scenes. REMSA estimates hosting five more similar events throughout the remainder of the year.

10. **Presentation, discussion and possible action to affirm the recommendation by the Food Protection Hearing and Advisory Board to continue the hold order issued pursuant to Section 240.045 of the Regulations of the Washoe County District Board of Health Governing Food Establishments, permitting the secure storage of food product produced by Dorinda's Chocolates and packaged by LiveKaya until such time as the State of Nevada Department of Health and Human Services (DHHS) adopts regulations relating to the testing and labeling of products containing hemp and certain other products containing cannabidiol (CBD) intended for human consumption. It is further recommended that entry of a final decision regarding disposition of the food product be stayed until after August 1, 2020 or when the State's regulations have been adopted if that date is earlier.**

Staff Representative: Charlene Albee

Ms. Albee explained this immediate item comes from the Food Protection Hearing and Advisory Board. The hearing happened on July 9, 2019 and extensive communication has happened regarding the recommendation. Due to the length of the process and the conversations there was an overlap in between processes.

Mr. Dick clarified that this item maintains the status quo where Dorinda's Chocolates is storing the manufactured product waiting for the State Regulation to be expected to come out at the beginning of July. Once the regulations are out the Board can take action on this matter.

Commissioner Berkbigler spoke regarding the cleanliness of Dorinda's Chocolates, during an event she attended with the governor.

Dania Reid, Deputy District Attorney (DDA) suggested that given the language of this item and the circumstances with the regulations, it may suit the Board to maintain the status quo. Dania informed that this Board only has one opportunity to refer the matter back to the Advisory Board, which may not be right to decide on today's meeting.

Chair Novak inquired about public comment and DDA recommended public comments to be permitted before a vote was casted.

Commissioner Berkbigler moved to maintain the status quo until the State's regulations are adopted. Vice-Chair Brown seconded the motion which was carried unanimously.

Will Adler, representing Silver State Government Relations who represents Dorinda's Chocolates, provided comment regarding the motion. He cautioned that regulations may be adopted sooner than August.

Ms. Reid highlighted the language in this item provides for those expected delays or changes. The intention is to keep an open dialogue in the event that the Board is in a position where an early decision is necessary or in the event that there's information about delays with the regulations or not quite ready on the expected date.

11. **Presentation and possible acceptance of the 2018-2020 Community Health Improvement Plan Annual Report.**

Staff Representative: Rayona LaVoie

Ms. LaVoie informed the Board that the acronym CHIP (Community Health Improvement Plan) will be used throughout her report when referring to the Community Health Improvement Plan. Ms. LaVoie mentioned this Improvement Plan is community

driven, but the Health District is responsible for collecting the data, tracking the activity and producing the annual report.

Ms. LaVoie stated that the 2019 focus was on housing and homelessness, behavioral health, and physical activity and nutrition. Each focus area had a committee that met quarterly and focused in participating in the activities required to meet the action plan.

The first focus is Housing and Homelessness. The committees that were assigned to the Housing and Homelessness accomplished 9 out of 9 strategies. The biggest accomplishment was the completion of the Regional Strategy for Housing Affordability led by Truckee Meadows Healthy Communities. A comprehensive analysis of housing needs in the region and identified strategies to meet the needs. The Reno Housing Authority was proposed as the lead agency to implement the strategy. Additionally, the Youth Homeless Roadmap adopted by RAAH leadership lead to the fruition of the 24-hour drop-in center also known as the Eddy House, available to youth in Washoe County.

The second focus is Behavioral Health. The committee assigned to this focus has accomplished 7 of the 12 strategies of second action plan. Ms. LaVoie highlighted the efforts being made to complete screening and referrals to treatment services. As part of these efforts, Ms. LaVoie explained that Good Grid, a case management system for partners that provide behavioral health services, is being implemented by Phase I pilot partners and are on track to implement with Phase II pilot partners.

Ms. LaVoie spoke of the money the Health District provided to fund the Signs of Suicide program in Washoe County schools. As a result, the program has been implemented in 14 middle schools and presents positive results such as an increase in program enrollment. Initially, getting permission slips signed by the parents posed a barrier, however, the slip is now included in the school's enrollment packet, which increased the number of slips being returned.

The third focus is Physical Activity and Nutrition. The committee has accomplished 8 out of 8 strategies. The 5210 Healthy Washoe committee offered a training series to the 12 pilot sites that have been implemented within this program, including school, health care office, and chamber members. Ms. LaVoie briefly spoke of the Family Health Festivals, a trait of the Physical Activity and Nutrition focus. These festivals have provided resources and/or services to just under 2,000 residents. The program has further their partnerships, so services now include dental screenings and fluoride varnish, resulting in 70 clients receiving those services. Ms. LaVoie commended the Immunization clinic for participating and providing 696 immunizations, thus far.

Mr. LaVoie informed that they are committed to continue implementing the strategies outlined in the CHIP. Ms. LaVoie thanked all her partners and opened it for questions from the Board.

Commissioner Berkbigler moved to accept the 2018-2020 Health Improvement Plan Annual Report. Vice-Chair Brown seconded the motion which was carried unanimously.

12. Approval of the Fiscal Year 2020-2021 Budget.

Staff Representative: Kevin Dick

Mr. Dick initiated his presentation with an explanation that a conceptual budget is presented to allow time for the Health District to submit this department's budget to the County Budget Manager that is presented to the Board of Commissioners.

Mr. Dick spoke of Health District's accomplishments for the year such as the National Public Health Accreditation, progress with CHIP, participation in Emergency Preparedness exercises, financial support for different community partners in areas of priorities for the Health District and the Board through IHCC, school district's nutrition services via healthy eating initiatives, Rescue Organization for e-cigarette which addresses the youth epidemic, and Washoe Eats just to mention a few. Mr. Dick added that the Washoe Eats mobile app received the Impact Award in October 2018. Mr. Dick added that the current budget reflects the Health District's continued participation in the aforementioned.

Mr. Dick spoke of how the budget is allocated throughout the different offices. He also presented the budgeted revenues and expenditures. Mr. Dick explained that due to the needs of the community, including COVID-19, there will be above base requests included but not limited to positions like Health Educator Coordinator, Health Educator II, and an Epidemiologist. The epidemiology position was discussed with County Manager Brown and Mr. Brown has approved the filling of such position outside of the budget cycle due to needs the Health District has, as a result of COVID-19. Additionally, Mr. Dick informed that a review was submitted to Human Resources for the current Statistician classification. Mr. Dick hopes to get clarification as to whether this position is classified properly, as far as grade and salary range. Otherwise, this classification will need to be modified.

Commissioner Berkbigler asked for clarification on the Intermittent Office Assistant position that is being eliminated. Anna Heenan clarified that the Office Assistant position that is being eliminated is from the Vector program. She added that the funds from this position will be applied to a full time Office Assistant position that assists in all areas of the Environmental Health department. Mr. Dick concluded the above base request discussion by mentioning that a request was also made for services and supplies due to the loss of grant funding in immunizations.

Mr. Dick informed the Board about the plans for the budget in 2021, explaining the Projected Fund Balance. A meeting is scheduled on March 3, 2020 where the Health District will be presenting their budget to the County Budget Office and Assistant County Manager. On March 6, 2020, the Health District will be presenting their budget to County and City managers, an update will be provided to the Board on March 26, 2020 Mr. Dick. On April 21, 2020 County Budget Manager will present the County Budget to Board of Commissioners and the fund support will be finalized. On May 19, 2020 a public hearing will be held in front of the Board of County Commissioners and if adopted, County Budget Manager will deliver it to the Department of Taxation on June 1, 2020. In conclusion, Mr. Dick thanked the staff that collaborated on putting together the budget.

Commissioner Berkbigler asked for clarification on the number of new positions being requested in the budget. Anna Heenan confirmed it is 4 new positions.

Commissioner Berkbigler voiced her concerns about cutting services in the future because the Health District is using reserves to balance the budget. Mr. Dick responded by stating that the Health District continues to include half-a-million dollars for one-time expenditures to cover some of the projects like the Eddy House; however, those funds could be used as a cushion to prevent losing staff. Additionally, the budget as it's presented is very conservative which means the fund balances will probably be coming in above in the way the budget needs to be done for government purposes. Commissioner Berkbigler commended the Health District for how they manage the budget, however, suggests having some flexibility in their reserve funds.

Chair Novak commented on his reluctance to cut down the Health District's reserve funds. He made note that after his trip to Washington D.C., he does not know how quickly the federal funds, for purposes of COVID-19, would be available.

Vice Chair Brown moved to maintain the status quo until the State's regulations are adopted. Dr. Danko seconded the motion which was carried unanimously.

13. *Staff Reports and Program Updates

A. Air Quality Management, Francisco Vega, Division Director

Program Update – Celebrating the Completion of Reno4, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Enforcement

Mr. Vega noted that he did not have anything to add to his report but wanted to bring focus to a lawn mower exchange that is being developed and will be brought to the Board on next month's meeting

B. Community and Clinical Health Services, Lisa Lottritz, Division Director

Divisional Update – WIC Program Update; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children

Ms. Lottritz stated that she had nothing to add to her report, but she was ready to answer questions. The Board did not have questions and commended her on a concise report.

C. Environmental Health Services, Charlene Albee, Division Director

Environmental Health Services (EHS) Division Program Updates – **Consumer Protection** (Food, Food Safety, Permitted Facilities, Commercial Plans) and **Environmental Protection** (Land Development, Safe Drinking Water, Vector, Waste Management/UST), and Inspections.

Ms. Albee informed she had nothing else to add to her report but was available to answer any questions.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Division Director

Communicable Disease, Public Health Preparedness, Emergency Medical Services

Dr. Todd informed the Board that his focus has been COVID-19 and his team has been providing updated information to multiple partners such as Washoe County School District, Infection Control Providers, hospitalist, Inter-Hospital Coordinating Counsel, State Public Health laboratory, and CDC to mention a few.

Dr. Todd also informed the Board about a Frequently Asked Questions infographic that was put together. The Health District has been coordinating with the District Attorney's office and medical providers on the implementation of isolation and quarantine processes, should the need arise.

Dr. Todd informed they had the first Nevada case of candida auris reported, which is still under investigation.

Dr. Todd stated he had nothing to else to add but made himself available to entertain questions.

Commissioner Berkbigler took time to commend Dr. Todd and his team, for all the work they have done with the community.

Chair Novak asked if the CDC has approved the Health District to perform their own tests.

Dr. Todd explained that the tests can be performed, however, a test cannot be performed without CDC approval. Mr. Dick added that CDC has restricted criteria before a person can be tested and he is hopeful that this criteria will change soon and the Health District is provided with flexibility from CDC.

Commissioner Berkgigler stated that a concern in the community currently is whether there will be enough test kits.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – COVID-19, Homelessness, Government Affairs Update, Community Health Improvement Plan, Quality Improvement, Workforce Development, Other Events and Activities, and Health District Media Contacts

Mr. Dick spoke about a special meeting the City of Reno had on February 10, 2020 regarding a review of the Reno Fire Department by the Center for Public of Safety Management and had several recommendations on improvements. The focus of the meeting was on one recommendation mainly regarding Dispatch and Emergency Medical Dispatch (EMD), the proposal was made that Reno should take over the EMD.

Mr. Dick informed that REMSA emergency Medical Dispatch process as a part of the re-negotiated franchise agreement. However, City of Reno is talking about creating a work group, that would include council members and regional partners, to discuss their plan and come back with a final recommendation in 4 months. Dean Dow has offered REMSA's availability to participate with this work group, if desired. Chief Brown has also expressed his desire to participate with this group on behalf of the District Board of Health, but to date no plans have been made to meet.

Mr. Dick discussed housing and homelessness and Manager Brown's understanding of public health and the issues that affect health in our community. Mr. Dick has had conversations with Manager regarding this subject and have arranged a conference call with Manager Brown and Enterprise Community Partners that worked on the Regional Strategy for Housing Affordability. Mr. Dick mentioned the Health District has been working with some of the funds they have for improving public health communication and a housing insert will coming out on the Reno News and Review around March 6, 2020. Mr. Dick made note as to how Manager Brown has had experience with different partners assisting with funding housing initiatives and one of those was United Health Care.

Mr. Dick shared that one of the things that came up at the Homeless Advisory Board was a presentation from by Mike Kazmierski from EDAWN, regarding Built for Zero Initiative that is ran by a not for profit. Built for Zero engages over 80 communities nationally whose purpose is to bring the homeless population down to zero. A cohort meeting to address this issue regionally is scheduled for April, 2020 in Washington DC and a discussion was had for this region to participate this year. The Health District agreed to pay \$10,000 for this region to join and work with Built for Zero.

Mr. Dick spoke about COVID-19 and how active the Department has been in putting an Emergency Operations Plan in place since January 27, 2020. Mr. Dick elaborated on the efforts that have been made to address concerns regarding people that are traveling back to the community. He also highlighted the shifts the CDC has made in the past week from border control and keeping Coronavirus from coming into the country to asking for local preparedness to prevent community transmission.

The Health District has discussed preparedness with community partners and will be meeting with County Manager and key leaders of Washoe County to discuss activating the Regional Emergency Operation Center as a Level 1 activation. A briefing will be provided for regional partners in the event that we have community transmission.

Mr. Dick informed about a meeting being held by the Governor's office in Las Vegas on February 28, 2020. Along with this meeting, there is plan to have a press conference that will allow to demonstrate to the public that we are engaged and all working together on this issue. Mr. Dick stated that Chair Novak has volunteered to travel to Las Vegas to represent the Health District.

Chair Novak reported he spoke to senators directly regarding COVID-19 and they all understand the gravity of the situation and the need for support.

14. *Board Comment

Chair Novak opened the Board comment period.

As there were no Board comments, Chair Novak closed the Board comment period.

15. *Public Comment

As there was no one wishing to speak, Chair Novak closed the public comment period.

16. Adjournment

Chair Novak adjourned the meeting at 2:49 p.m.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2415, 24 hours prior to the meeting.

Public Comment: During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Posting of Agenda; Location of Website: Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Susy Valdespin, Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.