

AMENDED
Washoe County District Board of Health
Teleconference Meeting Notice and Agenda

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Marsha Berkbigler
Kristopher Dahir
Dr. Reka Danko
Oscar Delgado
Tom Young

Thursday, March 26, 2020
1:00 p.m.

Washoe County Health District
Building B
1001 East Ninth Street
Reno, NV

TO ENCOURAGE SOCIAL DISTANCING

please be sure attend this meeting via the number listed below.
(be sure to keep your phones on mute, and do not place the call on hold)

Phone: 1-636-651-3141
(Access Code: 7361073)

An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda – (For possible action)

March 26, 2020

5. Consent Items – (For possible action)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

i. February 27, 2020

B. *Recognitions

Years of Service

i. Richard Sanchez, 20 years, Hired 03/27/2000 – EHS

ii. Brenda Wickman, 20 years, Hired 03/27/2000 – EHS

Promotions

- i. Kristen DeBraga from Environmental Health Trainee to Environmental Health Specialist - EHS

New Hires

- i. Julia Ratti, 03/16/2020, Health Educator II, part time, ODHO
- ii. Alejandra Rosales, 03/16/2020, Community Health Aide - CCHS

Accomplishments

- i. Maricela Caballero – ALTA Certificate of Qualification as a Beginner Spanish Medical Interpreter

C. Budget Amendments/Interlocal Agreements – **(For possible action)**

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health effective April 1, 2020 through March 31, 2021 in the total amount of \$168,633.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Ryan White HIV/AIDS –Part B Early Intervention Services Program and authorize the District Health Officer to execute the Notice of Subaward. **(For possible action)**

Staff Representative: Nancy Kerns-Cummins

- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to February 1, 2020 through August 31, 2020 in the total amount of \$142,124.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Chronic Disease Prevention Program for opioid overdose prevention; authorize the creation of a 1.0 FTE, fully benefitted, full-time Health Educator position as evaluated by the Job Evaluation Committee; and authorize the District Health Officer to execute the Notice of Subaward. **(For possible action)**

Staff Representative: Nancy Kerns-Cummins

D. Acceptance of the Air Quality Management Division portion of the Truckee Meadows Regional Plan Annual Report for Calendar Year 2019. - **(For possible action)**

Staff Representative: Francisco Vega

E. Acceptance of the 2019 Annual Report to the Truckee Meadows Regional Planning Agency by the Washoe County Health District as the Solid Waste Management Authority. - **(For possible action)**

Staff Representative: James English

F. Affirm the recommendation by the Food Protection Hearing and Advisory Board for the Approval of Variance Case No. 2-20FP Levy Premium Food Service Application for Variance to Sections 200.005 (Outdoor food establishment, applicable requirements), 060.205(A) (Food equipment, certification and classification) and 070.020 (Plumbing system) of the regulations of the Washoe County District Board of Health Governing Food Establishments.]. - **(For possible action)**

Staff Representative: Charlene Albee

G. Affirm the recommendation by the Food Protection Hearing and Advisory Board for the Approval of Variance Case No. 1-20FP Rocky Mountain Chocolate Factory Application for Variance to Sections 200.005 (Outdoor food establishment, applicable requirements), 060.205(A) (Food equipment, certification and classification) and 070.020 (Plumbing

system) of the Regulations of the Washoe County District Board of Health Governing Food Establishments. **(For possible action)**

Staff Representative: Charlene Albee

H. Acknowledge receipt of the Health Fund Financial Review for February, Fiscal Year 2020. **(For possible action)**

Staff Representative: Anna Heenan

6. Possible approval of the Interlocal Agreement for Incident Command and Coordinated Response to COVID-19. (For Possible Action)

Staff Representative: Kevin Dick

7. Review, discussion, and possible adoption of the Business Impact Statement regarding proposed revisions to the District Board of Health Regulations Governing Air Quality Management, Section 040.037 Prescribed Burning with a finding that the revised regulations do not impose a direct and significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for April 23, 2020 at 1:00 pm. – (For Possible Action)

Staff Representative: Francisco Vega

8. Discussion and possible direction regarding potential deferral of annual renewal fee collection for businesses impacted by the COVID-19 emergency for the Environmental Health Services and Air Quality Management Divisions. – (For possible Action)

Staff Representative: Charlene Albee and Francisco Vega

9. *Staff Reports and Program Updates

A. Air Quality Management, Francisco Vega, Division Director

Program Update – EPA Comments, RENOVation, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Enforcement

B. Community and Clinical Health Services, Lisa Lottritz, Division Director

Divisional Update – 2020 World TB Day; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children.

C. Environmental Health Services, Charlene Albee, Division Director

Environmental Health Services (EHS) Division Program Updates – Consumer Protection (Food, Food Safety, Permitted Facilities, Commercial Plans) and Environmental Protection (Land Development, Safe Drinking Water, Vector, Waste Management/UST), and Inspections.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Division Director

Communicable Disease, Public Health Preparedness, Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

Health Officer Report – COVID-19, Ozone Advance, Community Health Improvement Plan, and Family Health Festival.

10. *Board Comment

District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

11. *Public Comment

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

12. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: Members of the public may make public comment by submitting an email comment to SValdespin@washoecounty.us, which includes the name of the commenter and the agenda item number for which the comment is submitted. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV Reno
City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Washoe County Health District Website www.washoecounty.us/health State
of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.