



Washoe County District Board of Health Videoconference Meeting Notice and Agenda

Members

Dr. John Novak, Chair Michael D. Brown, Vice Chair Marsha Berkbigler Kristopher Dahir Dr. Reka Danko Oscar Delgado Tom Young Thursday, November 19, 2020 1:00 p.m.

Washoe County Health District Commission Chambers, Building A 1001 East Ninth Street Reno, NV

COVID-19 NOTICE

The open meeting law (Nevada Revised Statutes Chapter 241) requires public bodies to conduct their meetings with at least one physical location. Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.

ALL PERSONS WISHING TO ATTEND THE MEETING MUST ATTEND VIA ZOOM BY THE LINK BELOW OR TELEPHONICALLY

(please be sure to keep your devices on mute and do not place the meeting on hold)

https://zoom.us/j/96688542255

Phone: 1-669-900-6833 Meeting ID: 966 8854 2255

<u>1:00 p.m.</u>

- 1. Roll Call and Determination of Quorum.
- 2. Pledge of Allegiance.
- 3. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public can public comment by teleconference by logging into the ZOOM meeting via the above link. All public comment is limited to three minutes per person.

Public comment request <u>must</u> be submitted by email to <u>svaldespin@washoecounty.us</u> before the scheduled meeting. Reasonable efforts will be made to hear all public comment during the meeting.

NOTE: The zoom option will require a computer with audio and video capabilities.

4. Approval of Agenda. (FOR POSSIBLE ACTION) November 19, 2020

5. Recognitions.

A. Years of Service

- i. Andrea Esp, 5 years, November 12, 2015 EPHP
- ii. Heather Holmstadt, 10 years, hired November 8, 2010 CCHS
- iii. Kara Roseburrough, 5 years, hired November 16, 2015 CCHS

B. <u>Promotions</u>

- i. Chantel Batton promoted from Environmental Health Specialist to Sr. Environmental Health Specialist effective 10/26/2020 EHS
- C. Special Recognition
 - i. Dan Inouye, Golden Pinecone by GREENNevada

6. Consent Items. (FOR POSSIBLE ACTION)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

- A. Approval of Draft Minutes (FOR POSSIBLE ACTION)
 - i. October 22, 2020
- B. Budget Amendments/Interlocal Agreements (FOR POSSIBLE ACTION)
 - i. Approve the Add-On Sales & Renewal Agreement between Washoe County Health District (WCHD) and Patagonia Health (PH) to provide an Electronic Health Record/Practice Management System for the Community and Clinical Health Services Division via a subscription service in the total amount of \$484,443.48 for a five year term for the period retroactive to October 22, 2020 through October 21, 2025 with automatic renewal for an additional five years unless WCHD notifies PH in writing by September 22, 2025 to either terminate the agreement or discuss new terms, and authorize the District Health Officer to execute the Agreement and any future add-on sales agreements not to exceed \$100,000. Staff Representative: Kim Graham
 - Retroactively approve multiple FY21 purchase orders (currently 65x3404, 75x4328, 75x4349 and 65x3303) issued to Talent Framework for a total exceeding \$100,000.00 for temporary surge staffing in support of COVID-19 response efforts and Influenza and/or COVID-19 vaccination events.
 Staff Representative: Nancy Kerns-Cummins
 - iii. Retroactively approve a FY21 purchase order (PO# TBD) issued to Manpower Temporary Services for a total exceeding \$100,000.00 for temporary surge staffing in support of COVID-19 response efforts and Influenza and/or COVID-19 vaccination events.

Staff Representative: Nancy Kerns-Cummins

 iv. Approve a Notice of Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period retroactive to March 1, 2020 through December 30, 2020 in the total amount of \$5,144,530.00 in Coronavirus Relief Funds in support of the Health District's Coronavirus response efforts and authorize the District Health Officer to execute the Subaward and any future amendments.

Staff Representative: Nancy Kerns-Cummins

 C. Acknowledge receipt of the Health Fund Financial Review for October, Fiscal Year 2021. (FOR POSSIBLE ACTION) Staff Representative: Anna Heenan

- END OF CONSENT -

- 7. Regional Emergency Medical Services Authority Presented by: Dean Dow and Alexia Jobson
 - A. Review and Acceptance of the REMSA Operations Report for October 2020 (FOR POSSIBLE ACTION)
 - B. Update of REMSA's Public Relations during October 2020
- 8. Presentation and possible acceptance of the one-year extension of the Community Health Improvement Plan. (FOR POSSIBLE ACTION) Staff Representatives: Julia Ratti and Rayona LaVoie
- 9. Review, discussion and possible adoption of the Business Impact Statement regarding Proposed Regulations of the Washoe County District Board of Health Governing Public Accommodation Facilities as authorized by NRS 439 with the incorporation of provisions from the Regulations of the Washoe County District Board of Health Governing 447E Regulations Related to SARS-CoV-2 and Public Accommodation Facilities, with a finding that the Proposed Regulations do not impose a direct and significant economic burden on a business; nor do the Proposed Regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the **Proposed Regulations for December 17, 2020 at 1:00 pm. (FOR POSSIBLE ACTION)** Staff Representative: Jim English

10. Staff Reports and Program Updates

A. Air Quality Management, Francisco Vega, Division Director Program Update – Air Sensors, Program Reports, Monitoring and Planning, Permitting and Compliance.

- **B.** Community and Clinical Health Services, Lisa Lottritz, Division Director Divisional Update – Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and COVID-19 Response.
- **C. Environmental Health Services, Amber English, Acting Division Director** Consumer Protection (Food, Food Safety, Commercial Plans, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector, WM); and Inspections.
- **D. Epidemiology and Public Health Preparedness, Andrea Esp, Acting Division Director** Communicable Disease, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – COVID-19 Response, COVID-19 Joint Information Center Update, ODHO Staff Support, Public Health Accreditation, Community Health Improvement Plan, Behavioral Health and Public Communications and Outreach.

11. Board Comment

District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

12. Public Comment

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As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public can public comment by teleconference by logging into the ZOOM meeting via the above link. All public comment is limited to three minutes per person.

Public comment request <u>must</u> be submitted by email to <u>svaldespin@washoecounty.us</u> before the scheduled meeting. Reasonable efforts will be made to hear all public comment during the meeting.

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ADJOURNMENT. (FOR POSSIBLE ACTION)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: Members of the public may make public comment by submitting an email comment to svaldespin@washoecounty.us before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. Reasonable efforts will be made to hear all public comment during the meeting. During the "Public Comment" items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)"

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <u>https://www.washoecounty.us/health</u> State of Nevada Website: <u>https://notice.nv.gov</u>

Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website https://www.washoecounty.us/health pursuant to the requirements of NRS 241.020.