



Washoe County District Board of Health Videoconference Meeting Notice and Agenda

Members

Dr. John Novak, Chair Michael D. Brown, Vice Chair Marsha Berkbigler Kristopher Dahir Dr. Reka Danko Oscar Delgado Tom Young Thursday, September 24, 2020 1:00 p.m.

Washoe County Health District Commission Chambers, Building A 1001 East Ninth Street Reno, NV

Unless and until the Governor of Nevada issues a Directive or Order requiring a physical location to be designated for meetings of public bodies where members of the public are permitted to attend and participate, no members of the public will be allowed in the BCC Chambers due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor's Declaration of Emergency Directive 006 Section 1, which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate.

This meeting will be held by teleconference only.

Please attend this meeting via the link listed below or via phone. (please be sure to keep your devices on mute and do not place the meeting on hold)

https://zoom.us/j/95713212764?pwd=ZDZwMWhoYVlyWk1FMExFODdYS2l2UT09

Phone: 1-669-900-6833 Meeting ID: 957 1321 2764

<u>1:00 p.m.</u>

- 1. Roll Call and Determination of Quorum.
- 2. Pledge of Allegiance.
- 3. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public can public comment by teleconference by logging into the ZOOM meeting via the above link.

NOTE: The zoom option will require a computer with audio and video capabilities. **Public comment requests** <u>must</u> be submitted to <u>svaldespin@washoecounty.us</u> no later than 4:00 p.m. on Wednesday, September 23, 2020.

4. Approval of Agenda. (FOR POSSIBLE ACTION) September 24, 2020

5. Recognitions.

- A. <u>Years of Service</u>
 - i. Dawn Spinola, 20 years, hired September 1, 2000 EPHP
 - ii. Luke Franklin, 20 years, hired September 11, 2000 EHS
 - iii. Teresa Long, 20 years, hired September 11, 2000 EHS

B. Promotions

- i. Christabell Sotelo-Zecena promoted from Environmental Health Specialist Trainee to Epidemiologist effective August 31, 2020 EPH
- C. <u>New Hires</u>
 - i. Victoria LeGarde Epidemiologist hired September 14, 2020 EPHP
 - ii. Sfurti Rathi, Epidemiologist, hired September 14, 2020 EPHP
- D. <u>Retirements</u>
 - i. Mike Wolf Air Quality Management Supervisor, retired August 21, 2020 AQM
- 6. National Preparedness Month Proclamation. (FOR POSSIBLE ACTION) Staff Representative: Andrea Esp

7. Consent Items. (FOR POSSIBLE ACTION)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

- A. Approval of Draft Minutes (FOR POSSIBLE ACTION)
 - i. August 27, 2020
 - ii. September 10, 2020
- B. Budget Amendments/Interlocal Agreements (FOR POSSIBLE ACTION)
 - i. Approve the Interlocal Agreement between Washoe County Health District (WCHD) and the State of Nevada through its Department of Employment, Training and Rehabilitation Bureau of Vocational Rehabilitation (BVR) for WCHD to provide immunization services to BVR clients and transitional students for the period effective upon approval through December 31, 2024 and authorize the District Health Officer to sign any future amendments. Staff Representative: Kim Graham
 - Approve a Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$109,059.00 (no match required) for the period June 29, 2020 through April 28, 2021 in support of the Community and Clinical Health Services Division (CCHS) Tobacco Prevention and Control Grant Program, IO# 11662 and authorize the District Health Officer to execute the Subaward.

Staff Representative: Kim Graham

- C. Recommendation to Uphold an Uncontested Citation Not Appealed to the Air Pollution Control Hearing Board. (FOR POSSIBLE ACTION)
 - i. Saltern Investments Case No. 1231, NOV NO. AQMV20-0003 Staff Representative: Francisco Vega

- D. Authorize to uphold the decision of the Sewage, Wastewater & Sanitation Hearing Board to approve Variance Case #1-20S with conditions of the Health District's Regulations of the Washoe County District Board of Health Governing Sewage, Wastewater, and Sanitation for Mark Hermann, owner of 3620 Plumas Drive, Reno Nevada, Assessor's Parcel Number 023-131-42. (FOR POSSIBLE ACTION) Staff Representative: David Kelly
- E. Acknowledge receipt of the Health Fund Financial Review for August, Fiscal Year 2021. (FOR POSSIBLE ACTION)
 Staff Representative: Anna Heenan

- END OF CONSENT -

8. Regional Emergency Medical Services Authority Presented by: Dean Dow and Alexia Jobson

- A. Review and Acceptance of the REMSA Operations Report for September 2020 (FOR POSSIBLE ACTION)
- B. Update of REMSA's Public Relations during September 2020
- 9. Review, approve and adopt a proposed revision to the Health District Refund Policy to streamline the processing of refunds by establishing a non-refundable administrative fee equal to 10% of the Health District fee, in addition to the 4% Regional Tech Fee when applicable, with a refund eligibility period of 90-days from the date of fee submittal and a condition that a refund is not available if staff have completed the work associated with a fee submitted for services. (FOR POSSIBLE ACTION) Staff Representative: Charlene Albee
- 10. Discussion of Process and Presentation of Evaluation Forms for the District Health Officer's Annual Review and Possible Direction to Staff to conduct the evaluation. (FOR POSSIBLE ACTION)

Staff Representative: Laurie Griffey

11. Staff Reports and Program Updates

A. Air Quality Management, Francisco Vega, Division Director

Program Update - RENOvation, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.

B. Community and Clinical Health Services, Lisa Lottritz, Division Director

Divisional Update – Commitment to Our Future Health Care Workforce; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and COVID-19 response.

C. Environmental Health Services, Charlene Albee, Division Director

Environmental Health Services (EHS) Division Program Updates: Consumer Protection (Food, Food Safety, Commercial Plans, Permitted Facilities); Environmental Protection (Land Development, Drinking Water, Vector, WM/UST); and Inspections. **D. Epidemiology and Public Health Preparedness, Andrea Esp, Acting Division Director** Communicable Disease, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – COVID-19, REMSA Response Information Request, Public Health Accreditation, Community Health Improvement Plan, Contact Investigations, Behavioral Health, and Public Communications and Outreach

12. Board Comment

District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

i. Strategic Retreat Cancellation in November and schedule a District Board of Health meeting November 19, 2020.

13. Public Comment

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As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public must public comment by teleconference by logging into the ZOOM meeting via the link on the first page.

NOTE: The zoom option will require a computer with audio and video capabilities.

Public comment requests <u>must</u> be submitted to <u>svaldespin@washoecounty.us</u> no later than 4:00 p.m. on Wednesday, September 23, 2020.

ADJOURNMENT. (FOR POSSIBLE ACTION)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: Members of the public may make public comment by submitting an email comment to svaldespin@washoecounty.us no later than 4:00 p.m. the day before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. During the "Public Comment" items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)"

Posting of Agenda; Location of Website: Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <u>www.washoecounty.us/health</u> State of Nevada Website: <u>https://notice.nv.gov</u>

Pursuant to the Declaration of Emergency Directive 006 NRS241.023(1)(b), the requirement to physically post agendas is hereby suspended.

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.