

Washoe County District Board of Health Videoconference Meeting Notice and Agenda

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Marsha Berkbigler
Kristopher Dahir
Dr. Reka Danko
Oscar Delgado
Tom Young

**Thursday, October 22, 2020
1:00 p.m.**

**Washoe County Health District
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

Unless and until the Governor of Nevada issues a Directive or Order requiring a physical location to be designated for meetings of public bodies where members of the public are permitted to attend and participate, no members of the public will be allowed in the BCC Chambers due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor's Declaration of Emergency Directive 006 Section 1, which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate.

This meeting will be held by teleconference only.

Please attend this meeting via the link listed below or via phone.
(please be sure to keep your devices on mute and do not place the meeting on hold)

<https://zoom.us/j/96688542255>

**Phone: 1-669-900-6833
Meeting ID: 966 8854 2255**

1:00 p.m.

- 1. Roll Call and Determination of Quorum.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public can public comment by teleconference by logging into the ZOOM meeting via the above link.

NOTE: The zoom option will require a computer with audio and video capabilities.

Public comment requests must be submitted to svaldespin@washoecounty.us no later than 10:00 a.m. on Thursday, October 22, 2020. Any public comment received after 10:00 a.m. and before the adjournment of this meeting, will be added to the public record.

4. Approval of Agenda. (FOR POSSIBLE ACTION)

October 22, 2020

5. Recognitions.

A. Years of Service

- i. Jessie Salim, 5 years, hired October 12, 2015 – EHS
- ii. Kelly Parsons, 5 years, October 20, 2015 – AQM
- iii. Scott Strickler, 15 years, hired October 31, 2005 - EHS

B. Promotions

- i. Joshua Restori – promoted from Sr. Air Quality Specialist to Air Quality Supervisor effective 10/12/2020 – AQM

C. Shining Star

- i. Andrea Esp
- ii. Samantha Beebe
- iii. Mary Ellen Matzoll

6. Consent Items. (FOR POSSIBLE ACTION)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (FOR POSSIBLE ACTION)

- i. September 24, 2020

B. Budget Amendments/Interlocal Agreements – (FOR POSSIBLE ACTION)

- i. Approve a Notice of Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period August 1, 2020 through July 31, 2021 in the total amount of \$160,272.00 in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity Program and authorize the District Health Officer to execute the Subaward.
Staff Representative: Nancy Kerns-Cummins
- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the amount of \$382,683.00 (\$38,268.30 cash match) retroactive to July 1, 2020 through June 30, 2021 in support of the Assistant Secretary for Preparedness and Response (ASPR) Public Health Preparedness Program; approval of authorization to travel and travel reimbursements for non-County employees that are Inter-Hospital Coordinating Council (IHCC) Coalition members (to be designated by IHCC leadership) in an amount not to exceed the FY21 travel budget to attend the Health Care Coalition Conferences (dates to be determined); and authorize the District Health Officer to execute the Subaward and any subsequent amendments and give the District Health Officer authorization to execute MOU agreements with partnering agencies.
Staff Representative: Nancy Kerns-Cummins
- iii. Approve Subaward Amendment #2 from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the amount of \$118,073.00 (no required match) retroactive to January 1, 2020 through June 30, 2021 in support of the Assistant Secretary for Preparedness and Response (ASPR) Public Health Preparedness Program; authorization to purchase and donate personal protective equipment (PPE) to Inter-Hospital Coordinating Council (IHCC) Coalition members

(to be determined by IHCC leadership); and authorize the District Health Officer to execute the Subaward and any subsequent amendments.

Staff Representative: Nancy Kerns-Cummins

- iv. Approve the Notice of Award from the U.S. Department of Health and Human Services, Public Health Service for the budget period retroactive to April 1, 2020 through March 31, 2021 for supplemental funding totaling \$160,000.00 (no cash match) in support of the Community and Clinical Health Services Division (CCHS) Family Planning Program IO# 11570 and authorize the District Health Officer to execute the Notice of Award and any future amendments.

Staff Representative: Kim Graham

- C. Review and Approval of Overtime Payout for the District Health Officer for Excess Hours Worked Due to COVID-19 and Comp Time Earned Prior To and During the Emergency Declaration.

Staff Representative: Laurie Griffey

- D. Acknowledge receipt of the Health Fund Financial Review for September, Fiscal Year 2021. **(FOR POSSIBLE ACTION)**

Staff Representative: Anna Heenan

- END OF CONSENT -

7. Regional Emergency Medical Services Authority

Presented by: Dean Dow and Alexia Jobson

- A. Review and Acceptance of the REMSA Operations Report for September 2020 – (FOR POSSIBLE ACTION)**

- B. Update of REMSA’s Public Relations during September 2020**

8. Review and Approval of the District Health Officer’s Annual Performance Evaluation Results. (FOR POSSIBLE ACTION)

Staff Representatives: Chair Novak and Laurie Griffey

9. Staff Reports and Program Updates

- A. Air Quality Management, Francisco Vega, Division Director**

Program Update – VALE Program, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.

- B. Community and Clinical Health Services, Lisa Lottritz, Division Director**

Divisional Update – Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and COVID-19 response.

- C. Environmental Health Services, Amber English, Acting Division Director**

Consumer Protection (Food, Food Safety, Commercial Plans, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector, WM); and Inspections.

- D. Epidemiology and Public Health Preparedness, Andrea Esp, Acting Division Director**

Communicable Disease, Public Health Preparedness, Emergency Medical Services, Vital Statistics

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – COVID-19, REMSA Response Information Request, Public Health Accreditation, Community Health Improvement Plan, Contact Investigations, Behavioral Health, and Public Communications and Outreach

10. Board Comment

District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

11. Public Comment

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

As required by the Governor’s Declaration of Emergency Directive 006 Section 2, members of the public must public comment by teleconference by logging into the ZOOM meeting via the link on the first page.

NOTE: The zoom option will require a computer with audio and video capabilities.

Public comment requests must be submitted to svaldespin@washoecounty.us no later than 10:00 a.m. on Thursday, October 22, 2020. Any public comment received after 10:00 a.m. and before the adjournment of this meeting, will be added to the public record.

ADJOURNMENT. (FOR POSSIBLE ACTION)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: Members of the public may make public comment by submitting an email comment to svaldespin@washoecounty.us no later than 10:00 a.m. the day of the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

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Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website www.washoecounty.us/health

State of Nevada Website: <https://notice.nv.gov>

Pursuant to the Declaration of Emergency Directive 006 NRS241.023(1)(b), the requirement to physically post agendas is hereby suspended.

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.