



Washoe County District Board of Health Videoconference Meeting Minutes

Members

Oscar Delgado, Chair
Robert Lucey, Vice Chair
Michael D. Brown
Kristopher Dahir
Dr. Reka Danko
Dr. John Novak
Tom Young

**Thursday, February 25, 2021
1:00 p.m.**

**Washoe County Health District
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. Roll Call and Determination of Quorum

Chair Delgado called the meeting to order at 1:04 p.m.

The following members and staff were present:

Members present:

Oscar Delgado, Chair
Robert Lucey, Vice-Chair
Michael Brown (via zoom)
Kristopher Dahir (via zoom)
Dr. Reka Danko (present telephonically)
Dr. John Novak (via zoom)
Tom Young (via zoom)

Mrs. Valdespin verified a quorum was present.

Staff present:

Kevin Dick, District Health Officer
Dania Reid, Deputy District Attorney
Wes Rubio (via zoom)
Jessie Latchaw (via zoom)
Julie Hunter (via zoom)
Francisco Vega (via zoom)
Erin Dixon (via zoom)
Joelle Gutman-Dodson (via zoom)
Lisa Lottritz (via zoom)
Dr. Nancy Diao (via zoom)

2. Pledge of Allegiance

Vice-Chair Lucey led the pledge to the flag.

3. Public Comment

Chair Delgado opened the public comment period.

Having no registered comment, Chair Delgado closed the public comment period.

4. Approval of Agenda.

February 25, 2021

Dr. Novak moved to approve the agenda for the February 25, 2021, District Board of Health regular meeting. Dr. Danko seconded the motion which was approved unanimously.

5. Recognitions.

A. Years of Service

- i. Matthew Christensen, 5 years, hired February 8, 2016 – EHS
- ii. Michael Touhey, 5 years, hired February 8, 2016 – EHS
- iii. Maria Isabel Chaidez, 25 years, February 26, 1996 – CCHS
- iv. Heylyn Lorena Solorio, 25 years, February 26, 1996 - CCHS

Kevin Dick recognized staff's years of service and thank and congratulated them in their anniversaries.

Mr. Dick additionally recognized Isabel Chaidez and Heylyn Lorena Solorio, both deserving extra recognition for 25 years of service.

B. New Hires

- i. Dr. Nancy Diao, EPHP Division Director, February 1, 2021 – EPHP

Mr. Dick recognized and welcomed Dr. Diao as the Division Director for EPHO. Mr. Dick shared that Dr. Diao has a doctorate in Epidemiology from Harvard University, has worked as a Senior Researcher for the Harvard Global Health Institute, worked in Massachusetts General Hospital for several years, and comes to the Health District from Rhode Island Department of Health. Mr. Dick congratulated Dr. Diao and expressed he's pleased to have Dr. Diao join the Health District.

Chair Delgado welcomed Dr. Diao and is looking forward to all her hard work with Washoe County.

C. Resigned

- i. Vicky Olson, effective January 30, 2021, EPHP Emergency Medical Services Coordinator – EPHP

Kevin Dick acknowledge Ms. Olson resignation as the EMS Coordinator to follow her calling as a nurse.

D. Promotions

- i. Kara Roseburrough, Office Support Specialist to Clinic Office Supervisor effective February 1, 2021 – CCCHS

Kevin Dick congratulated Ms. Roseburrough in her promotion.

E. Shining Star

- i. Virginia McDonald

Kevin Dick recognized Ms. McDonald on her 10th shining star in recognition of excellent customer service.

F. Recognition of Community Emergency Response Team Volunteers

Kevin Dick recognized several of the Community Emergency Response Team volunteers who have worked day in and day out at the POST and POD testing and vaccine operations at the Livestock Event Center. Mr. Dick recognized six of the

volunteers, representing those who dedicated more than 500 hours to the COVID-19 Response. Amongst those recognized were Francine Donshick, Terry S. Donshick, Arthur C. O'Connor, Sandra K. Petersen, George F. Smith, and Henry S. Westcott.

Chair Delgado expressed his gratitude to all volunteers for giving back to the community.

6. Presentation – Waste Characterization Study and Updates on KTMB Community Outreach Activities with Waste Management.

Presented by: Christi Cakiroglu, KTMB Executive Director

Staff Representative: Wes Rubio

Wes Rubio introduced the presenter, Christi Cakiroglu, by informing the Board that this would be Ms. Cakiroglu's last presentation. Mr. Rubio noted the work she has done for the Health District.

Ms. Cakiroglu began her presentation by introducing her replacement, Mark Cameron and expressing her confidence in his work.

Ms. Cakiroglu continued by highlighting the partnership KTMB has had with the Health District. Ms. Cakiroglu continued by speaking of all the programs that KTMB has launched with the support of the Health District, including but not limited to Online Recycling Guide and the Green Business Guide. Ms. Cakiroglu also went into details about KTMB's clean-up and other efforts around the community.

Ms. Cakiroglu reports that improvement in their process is important as the goals set beginning in 1991 and recently by the EPA have proven to be a challenge for the community. She believes that in order to improve the processes and encourage the community to increase recycling an implementation of policies is necessary.

Ms. Cakiroglu summarized her report by highlighting that a lot has been achieved with the funding received from the Health District. Ms. Cakiroglu continued to express her gratitude for the professionalism and hard work of the Health District staff.

Councilman Dahir thanked Ms. Cakiroglu for her work.

James English expressed his appreciation for all the work of Ms. Cakiroglu with KTMB. He reports that this program has helped coordinate community-based projects and promote and conduct clean-ups. Additionally, he expressed his confidence in the work Mark Cameron and Wes Rubio will continue to perform.

Kevin Dick resonated all previous comments in thanking Ms. Cakiroglu for her hard work, stating she has been a powerful force for the environment and KTMB.

Tom Young made note of the volunteers in previous years through KTMB, which he believes helps in keeping the citizens engaged in a positive direction.

Councilman Dahir continued to state for the record that we would like to learn more about how to achieve the goals that have not been met.

Chair Delgado concluded by thanking Ms. Cakiroglu for her leadership and hard work and thanked her for engaging those communities, who would otherwise feel unheard, and helped them feel proud of their neighborhoods. Chair Delgado welcomed Mark Cameron.

7. Inter-Hospital Coordinating Council (IHCC) Presentation of Accomplishments.

Presented by: Tammy Oliver, IHCC Chair

Staff Representative: Jessie Latchaw

Tammy Oliver and Jessie Latchaw introduced themselves to the Board. Ms. Oliver began her presentation by speaking of the IHCC's accomplishments for the past year including Points of Dispensing as well as Ebola and Tri-Annual Airport Exercise. As part of these accomplishment IHCC worked with JROTC and WCDS to donate Stop the Bleed Kits, and Doctors without Borders for the Ebola Exercise.

Ms. Oliver continued by speaking of all their efforts to collaborate with the COVID-19 Response, including but not limited to deploying disaster medical facility tents, distribute strategic national stockpile, and deliver Abbott ID Now Instruments and kits.

Ms. Oliver concluded by providing a report on the efforts made to roll out and coordinate the COVID-19 Vaccine.

Chair Delgado expressed how impressed he is with the work of the IHCC.

Dr. Novak asked the number of members with the IHCC.

Ms. Oliver reports IHCC has close to 250 members.

Dr. Novak continued to make note of the diversity and professionalism with which IHCC is handled.

Chair Delgado concluded by thanking Ms. Oliver and the IHCC Board for their hard work and communication.

8. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

- i. January 28, 2021

B. Budget Amendments/Interlocal Agreements

- i. Approve the Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational experiences for Truckee Meadows Community College students for the period retroactive to January 1, 2021 through December 31, 2023, and may be renewed by mutual written consent of the parties for an unlimited number of renewal terms of two years each.

Staff Representative: Kim Graham

- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to January 1, 2021 through December 31, 2021 in the total amount of \$287,496 (no required match) in support of the Community and Clinical Health Services Division (CCHS) HIV Prevention Program IO# 11784 and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.

Staff Representative: Kim Graham

- iii. Retroactively approve the Notice of Subgrant Award from the Nevada Department of

Health and Human Services, Division of Public and Behavioral Health, for the period July 1, 2020 through June 30, 2021 in the total amount of \$101,191 (with \$10,119.10 or 10% match) in support of the Centers for Disease Control and Prevention (CDC) Public Health Emergency Preparedness (PHEP) BP1 Carryover Program; it will support COVID POST and POD activities; and if approved authorize the District Health Officer to execute the Subgrant Award; Approval of Point of Dispensing (POD) supplies and staffing; and if approved, authorize the District Health Officer to distribute the supplies and staffing including signing all necessary paperwork.

Staff Representative: Kristen Palmer

- C. Accept cash donation in the amount of \$4,950.00 from the Burning Man Project to purchase birth control methods to help decrease unintended pregnancy rates; approve amendments totaling an increase of \$4,950.00 in both revenue and expense to the FY21 Burning Man Donation budget, IO# 20471.

Staff Representative: Kim Graham

- D. Approve donation of 6 Point of Dispensing (POD) cages to Washoe County School District with a current market value estimated at \$0.00.

Staff Representative: Kristen Palmer

- E. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board.

- i. DiLoretto Construction – Case No. 1232, NOV No. AQMV20-0004

Staff Representative: Francisco Vega

- F. Acknowledge receipt of the Health Fund Financial Review for January, Fiscal Year 2021.

Staff Representative: Anna Heenan

Kevin Dick took the time to recognize the cash donation from the Burning Man Project in support of purchasing birth control methods as well as the POD cages that will be provided to the Washoe County School District.

Mike Brown moved to approve the consent agenda. Vice-Chair Lucey seconded the motion which was approved unanimously.

9. Regional Emergency Medical Services Authority

A. Review and Acceptance of the REMSA Operations Report for January 2021.

Presented by: Dean Dow

Adam Heinz for Mr. Dean Dow opened this item for questions the Board may have regarding the report that was submitted by REMSA.

Vice-Chair Lucey moved to approve REMSA's January 2021 Report. Dr. Novak seconded the motion which was approved unanimously.

B. Update of REMSA's Public Relations during January 2021.

Presented by: Alexia Jobson

Alexia Jobson presented the Public Relations report for January 2021.

Ms. Jobson updated that in late January, REMSA's paramedics Scott Zettlemeier and Zach Lucas along with paramedic student Blake Miller and Truckee Meadows Fire Protection District firefighter/paramedic Beau Retzer delivered a baby girl in the back of a REMSA ambulance. This story received some local media coverage.

Ms. Jobson also reports that last week that REMSA Center for Pre-Hospital Education graduated 13 new paramedics. This graduation events had coverage in KOLO and KTVN. Ms. Jobson went into details of the curriculum for the Paramedic Program.

Ms. Jobson reports that as February is Heart Month, REMSA worked with KTVN to feature Alma Marin, Public Education Coordinator and CPR Instructor.

Ms. Jobson concluded by informing the Board that REMSA Search and Rescue paramedic, Scott Zettlemeier, assisted with the Sheriff's Office in the rescue of the Davis, California couple that was stranded in Northern Nevada last week.

Ms. Jobson opened her item for questions from the Board.

C. REMSA Financial Audit.

Presented by: Tim Nelson

Tim Nelson, REMSA Board member and member of the Finance Committee, began his presentation by stating he was present to report back on this year's financial audit for REMSA.

Mr. Nelson reports he received the highest opinion available from auditors. He also reports REMSA achieved a positive net change in the net assets. Mr. Nelson continued to provide a detailed report of the expenses, loans, and revenue for REMSA.

Mr. Nelson reports that since the June 2020 statement REMSA has performed close to the budget for the fiscal year.

Mr. Nelson opened his items for question from the Board.

10. Discussion and Possible Approval of REMSA's request for a blanket exemption to response times retroactive to the month of July 2020 and lasting for 60 days from the date of approval.

Staff Representative: Julie Hunter

Kevin Dick provided a briefing to the Board stating this is an item that has been brought back from last month's meeting, with an adjustment on the set date.

Ms. Julie Hunter reiterated that the only change is that this exemption is now set for 60 days from date of approval instead of 90 days and is now in front of the Board for possible action. Ms. Hunter introduced Aaron Abbott.

Mr. Abbott began his overview by sharing the challenges that presented impacts to the Emergency Medical Services System. Mr. Abbott reports a multitude of adjustments have been made to help mitigate those impacts. Mr. Abbott reports that since March 24,000 personal hours have been lost due to exposures to symptomatic employees and COVID positive employees. Mr. Abbott added that at the request of Councilman Dahir an update was included to this item for this agenda.

Mr. Abbott concluded by opening his item for questions from the Board.

Councilman Dahir approves of setting a specific period of time for the exemption. Additionally, he requested a monthly impact report.

Councilman Dahir asked if the issues of delayed waiting times at hospitals has improved.

Mr. Abbott reports that both that the wait time at hospitals and time per incident is softening.

Councilman Dahir asked if the recent hires would potentially assist with this challenge.

Mr. Abbott reports that paramedic students and new hires are slightly different, but they are bolstering their staffing numbers.

Mike Brown thanked Mr. Abbott for his report and asked if these discussions are being brought forth to the EMS Committee weekly meetings, in an effort to assist in decreasing wait times at hospitals.

Mr. Abbott reports that an agreement with Truckee Meadows Fire Protection District assisted with a significant amount of ambulance calls in Washoe Valley and Sun Valley. He also reports they keep EMS Oversight Coordinators updated of their system needs. Additionally, Mr. Abbot reports the Tier Response structure that was put in place on August 13 has been discussed weekly with other response fire department partners and has proven to be successful.

Ms. Hunter reports bi-weekly meetings with the task force that was created with Mr. Brown will continue.

Vice-Chair Lucey asked when the timer for response time begins.

Mr. Abbott reports that once they have all three crucial pieces of information i.e. caller location call back number, and chief complaint (reason for call) the timer starts, and it ends when they have wheels stopped at the scene.

Vice-Chair Lucey resonated with Mr. Brown that an effort should be put forth to improving off load times at the hospitals.

Mike Brown moved to approve the REMSA's request for a blanket exemption to response times with the caveat to revisit this item if the situation changes drastically. Vice-Chair Lucey seconded the motion, which was approved unanimously.

11. Presentation, discussion, and possible acceptance or direction regarding the Appeal and Waiver Processes for Air Quality Management and Environmental Health Services.

Staff Representative: Francisco Vega and Erin Dixon

Francisco Vega began his presentation by discussing the appeals processes within Air Quality. Mr. Vega continued to state the legal requirements by which the appeals process is governed.

Mr. Vega provided a detailed step by step description of the appeal process by Air Quality. Mr. Vega reports the Enforcement Panel is formed by members independent from the compliance group. Additionally, Mr. Vega explained any appealed violations are heard by the Air Pollution Control Hearing Board (APCHB) within 60 days after the receipt of any appeal.

Chair Delgado made note of the effort that has been made to make this process user friendly on the AQM website.

Mr. Vega confirmed their website includes the appeal forms and a description of the process.

Councilman Dahir asked where the staff members from the Enforcement Panel come from.

Mr. Vega confirm these members are Air Quality staff, but they belong to other branches within Air Quality, primarily from the Planning and Monitoring group, independent from the compliance inspectors.

Councilman Dahir asked where these appeals go from after presenting to the Enforcement Panel.

Mr. Vega reports that after going to the Enforcement Panel it moves to the APCHB, which is completely independent from Air Quality.

Councilman Dahir asked about the member of the APCHB.

Mr. Vega explained there are seven members and would have to refer to the regulations as to the specifics.

Kevin Dick added that the APCHB is composed of members that are designated based on type of profession, so that the Board has industry and engineering representation. All members are appointed by District Board of Health.

Chair Delgado asked if persons from the general public are able to apply for positions on the APCHB, and if so, how do they apply to hold those positions.

Mr. Dick confirmed this info is available on the APCHB website. He continued to explain that once there's a vacancy the recruitment goes out to the community.

Councilman Dahir asked if there are term limits on those positions. Additionally, he stated he did not remember seeing any of these violations coming to the Board.

Chair Delgado clarified for Councilman Dahir that an item was brought forth to the present at the present meeting.

Tom Young asked how long the website has been available to get information on the appeals process.

Mr. Vega confirmed the website has been up for a couple of weeks in order to add transparency to the process.

Chair Delgado made note of this process being an item discussed at their last concurrent meeting. Additionally, he made note of the things that merit consideration in the future.

Councilman Dahir states his confusion is based on where these violations are listed. He opined these cases were coming to the Board as a notification more than an item to be discussed.

Vice-Chair Lucey agreed with Councilman Dahir that a staff should presented these items to the Board as opposed to just adding a staff report to the Consent Agenda. Vice-Chair Lucey asked if there was a cost for the appeal.

Kevin Dick provided more details of the cases that are brought forth to the Board, which are typically not appealed and therefore presented under the Consent Agenda. However, as rare as they are the appealed cases are presented differently. Mr. Dick offered to discuss the location in the agenda for these cases.

Vice-Chair Lucey agreed with Mr. Dick and the process used for the item presented at this meeting. Vice-Chair Lucey recommended and asked that appealed items have a presentation.

Councilman Dahir reiterated Vice-Chair Lucey's sentiments about the items that are in process, separate from the item listed on this meeting.

Chair Delgado offered to discuss the process options with the District Health Officer, but also referred to the opportunity the Board has to pull items from the Consent agenda for further discussion.

Erin Dixon continued with the presentation regarding the appeals process within Environmental Health Services (EHS). Ms. Dixon provided a reminder of the structure of the EHS Division.

Ms. Dixon provided a brief visual description of the regulations that govern the EHS appeal process.

Ms. Dixon informed the Board of two processes that are available prior to an inspection or notice of violation, which is a proactive approach that includes variances and waivers. She continued to give a description of both a variance and a waiver and reported some of these came to the Board in March and September of 2020. Ms. Dixon continue to discuss her appeal process by the four general groups within EHS, including notification and follow-up steps.

Ms. Dixon informs the Board that flow charts specific to the appeals process were recently added to the EHS website including the SB4 Appeal Process. She concluded by reporting that these flow charts are also handed to the operators at the time of the inspection along with information about fines and contact information for inspectors.

Councilman Dahir thanked Ms. Dixon for a great presentation. Additionally, he asked if the members of these Boards have term limits or if they have been in their seats for a long time. Also, Councilman Dahir was interested to know if these items are also listed under the Consent Agenda.

Ms. Dixon confirmed the items in 2020 were listed under the Consent Agenda, as they were resolved. Ms. Dixon stated she would have to verify the information for terms of office.

Councilman Dahir asked to bring this information to the Board, so that decision can be made.

Kevin Dick reported that Deputy District Attorney, Dania Reid, confirmed that although it was stated that member of the APCHB did not have term limits, in fact regulations do limit the terms of office to 3 years, but informed the Board that information will be brought back as to when those terms were last renewed.

Councilman Dahir moved to accept the Appeal and Waiver Processes for Air Quality Management and Environmental Health Services. Mike Brown seconded the motion, which was approved unanimously.

12. Presentation and approval of the Fiscal Year 2021-2022 Budget.

Staff Representative: Kevin Dick

Kevin Dick began his presentation by thanking Anna Heenan, Fiscal Compliance Officers, Division Directors, and Supervisors for their hard work in putting the budget report together.

Mr. Dick continued to list some of the past year accomplishments, review the District Health program, summary of revenues and expenditures, FY22 sources and used of funds, impact on the fund balance over the next and future fiscal years, and a review of the next steps for the Board.

Mr. Dick reported part of the accomplishments are mainly focused on the COVID-19 pandemic, with an increase in Twitter followers, media briefings, and press releases. As such, the Health District was recognized by the Public Relations Society of America-Northern Nevada Chapter for the Regional Information Center. Additionally, Emergency and Public Health Preparedness received the Nevada Public Health Association Program of the Year award.

In addition to all of these accomplishments the various Divisions of the Health District have also participated in providing services via the 22 different programs that are in existence, including but not limited to providing services at the Our Place Family Shelter, developing Excellence in Food Safety Award, and continued work with the federal EPA on a wildfire smoke monitoring project.

Mr. Dick reported that the summary of health fund revenue for Fiscal Year 2022 (FY22) is \$24,196,271 and County support of \$9.5 million is 39.3% of the total and Grants of \$6.4 million are at 26.3%. He added that the FY22 expenditures is \$25,891,284 and salaries and benefits is \$19,608,409 which is 75.7% of total expenditures.

Mr. Dick provided the next steps with information regarding the deadlines that will have to be met in order for the Budget to be approved by the Board of County Commissioners and ultimately the Department of Taxation.

Vice-Chair Lucey asked if the merit increases reflect increases for all 168.74 FTEs.

Mr. Dick confirmed that the merit increases reflect the 5% annual merit provided to all employees who have met the expectations of their performance.

Vice-Chair Lucey asked if the CARES funding for the pandemic response will be separately accounted for, or what is anticipated.

Mr. Dick confirmed the Health District anticipates receiving additional federal grant dollars, so once the funding agreement is attained those funds will be presented to the Board of Health and the Board of County Commissioners for approval. Those funds will be reflected as adjustments of the budget, similar to the addition for the previous year.

Councilman Dahir thanked Mr. Dick for such a thorough report.

Vice-Chair Lucey moved to accept the Fiscal Year 2021-2022 Budget. Dr. Novak seconded the motion, which was approved unanimously.

13. Discussion and possible direction regarding legislative issues.

Staff Representative: Joelle Gutman-Dodson

Joelle Gutman-Dodson began her discussion by providing a brief update regarding legislation.

Ms. Gutman-Dodson spoke about three bills that the Health District has been involved in: Senate Bill 36, Senate Bill 2, and Assembly Bill 59.

Ms. Gutmann-Dodson reports the Health District had good press from the Nevada Independent regarding Senate Bill 263 funding from last session, which was cut for the Health District.

Ms. Gutman-Dodson opened her item for questions from the Board.

Councilman Dahir moved to approve the Legislative Update. Vice-Chair seconded the motion, which was approved unanimously.

14. Staff Reports and Program Updates

A. Air Quality Management, Francisco Vega, Division Director

Program Update, Monitoring and Planning, Permitting and Compliance.

Mr. Vega open his item by stating that Washoe County finds itself at the limit for EPA's Ozone National Ambient Air Quality Standards. Mr. Vega informs they are looking for opportunities to reduce those emissions that contribute to Ozone from on-road motor vehicles, which include increasing use of electric vehicles. He continued to open his item for questions from the Board.

B. Community and Clinical Health Services, Lisa Lottritz, Division Director

Divisional Update – WIC Program Update; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children, COVID-19 Testing, COVID-19 Vaccination.

Ms. Lottritz added to her report about the Sexual Health Program has received approval to go back to the Washoe County Sheriff's office to provide testing.

Ms. Lottritz informed she had no further updates and opened her item for questions from the Board.

C. Environmental Health Services, David Kelly, Acting Division Director

Consumer Protection (Food/Food Safety, Commercial Plans, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-Borne Diseases, Waste Management); and Inspections.

Erin Dixon highlighted that the Food Safety Program is getting back on track with training and certification of staff, which is required every 3 years. Additionally, land development is seeing increase in both septic and wells permits.

Ms. Dixon informed there were no updates to her report and opened her item for questions from the Board.

D. Epidemiology and Public Health Preparedness, Dr. Nancy Diao, Acting Division Director

Communicable Disease, Public Health Preparedness, Emergency Medical Services, Vital Statistics. Ms. Esp informed she did not have additional updates for the Board.

Dr. Diao began her report by thanking staff for assisting in putting the report together. Dr. Diao report the Epidemiology team is working on a presentation regarding Influenza trends.

Dr. Diao made herself available to respond to questions from the Board.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – COVID-19 Response, Joint Information Center, Legislative Session, Community Health Improvement Plan, Public Health Accreditation, Customer Satisfaction Survey, and Public Communications and Outreach.

Kevin Dick began his report by updating the Board on COVID-19 Response. He is happy to report this week is the first week in a very long time that Washoe County is no longer flagged under the State's County Tracking system for elevated disease transmission.

Mr. Dick informs the Health District has been busy with administering the COVID-19 vaccine. Additionally, Mr. Dick reports the Health District is beginning to open up for the frontline supply chain and logistics group as well as moving to the 65 and older group.

Mr. Dick reports that a clinic was held at Access to Healthcare Network and 211 vaccines were administered with 23% being Hispanic. Additionally, Community Health Alliance also conducted a Point of Dispensing event.

Mr. Dick reports that the Washoe County demographic information from the State does not reflect vaccinations being dispensed proportionally by race and ethnicity, however, the demographics reflect the composition of the essential workforces that have been prioritized for vaccinations.

Mr. Dick reported on the State scheduling software Sales Force Platform development. The Health District has delayed its implementation so that the platform can have the additional functionality built that the Health District needs.

Mr. Dick shared a letter of gratitude sent to the Health District by a couple, residents of Washoe County, that was recently vaccinated.

Mr. Dick reports for the annual maintenance for accreditation have been completed with the submission to the Public Health Accreditation Board.

Mr. Dick opened his item to answer any question the Board may have.

Vice-Chair Lucey also reports he has received messages regarding the efficient work of the Points of Dispensing. Vice-Chair Lucey commended Mr. Dick on a work well done.

Councilman Dahir echoed Vice-Chair Lucey comment, as well as reporting other counties have asked about the work of the Health District, which is a testament to staff and the leadership of Kevin Dick, District Health Officer as well as volunteers from the community.

Vice-Chair Lucey asked if places like Wal-Mart are working in conjunction with the Health District to identify the areas they can best serve as an effort to provide vaccine equality and if conversations are in place with said places.

Mr. Dick informs the coordination is not optimal at this time with the pharmacies as they are receiving the vaccines through the federal pharmacy program, which is under an agreement with the federal government. Mr. Dick suggested it would be helpful to the Health District if Vice-Chair has the opportunity to assist with making those connections.

Vice-Chair Lucey asked if the numbers from places like Wal-Mart will be reported to the State or will they be provided to the Health District.

Mr. Dick reported the demographic numbers available from the State is a total number for Washoe County, but a breakdown of specific data is not available.

Chair Delgado thanked everyone for the hard work and efforts on trying to raise the equity issue.

15. Board Comment.

Vice-Chair Lucey offered an apology for his attendance last month. Additionally, Vice-Chair asked for an update regarding the Health Officer's opinion and his response to the entities bases on the concerns that were voiced by the entities. Vice-Chair also asked for a presentation on the COVID costs and funds that have been received in the first CARES funding along with the potential funding from the next couple months.

Councilman Dahir asked for a presentation regarding the roles on the upcoming potential of events as they unfold in the summer and the fall to ensure proactivity.

Chair Delgado agreed with Councilman Dahir and assured that the District Health Officer is working on that issues with the other jurisdictions.

Vice-Chair Lucey asked about returning the authority to local authority as a result to the relaxing of requirements from the Governor. He asked if a discussion and/or presentation can be had regarding that plan.

Chair Delgado informed conversations have been had regarding the said topic and an option to potentially have a Special Meeting to discuss this topic.

Councilman Dahir commented he is willing to meet more if it's necessary.

16. Public Comment.

Chair Delgado opened the public comment period.

Having no registered public comment, Chair Delgado closed the public comment period.

Adjournment.

Chair Delgado adjourned the meeting at 3:14 p.m.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: Members of the public may make public comment by submitting an email comment to svaldespin@washoecounty.us before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. Reasonable efforts will be made to hear all public comment during the meeting. During the "Public Comment" items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <https://www.washoecounty.us/health>

State of Nevada Website: <https://notice.nv.gov>

Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.us/health> pursuant to the requirements of NRS 241.020.