

## Washoe County District Board of Health Meeting Minutes

### Members

Kristopher Dahir, Chair  
Devon Reese, Vice Chair  
Mariluz Garcia  
Dr. Reka Danko  
Michael D. Brown  
John Klacking, PhD  
John Novak, DMD

Thursday, August 24, 2023  
1:00 p.m.

Washoe County Health District  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV

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### 1. Roll Call and Determination of Quorum.

Chair, Kristopher Dahir called the meeting to order at 1:00 p.m.  
The following members and staff were present:

Members present: Kristopher Dahir  
Devon Reese  
Mariluz Garcia  
Dr. Reka Danko (via zoom)  
Michael D. Brown  
Dr. John Novak  
Dr. John Klacking

**Ms. Valdespin verified a quorum was present and Chair Dahir noted Acting District Attorney, Dania Reid, was present via zoom.**

Staff present: Erin Dixon, Acting District Health Officer  
Joe Dibble  
Kelli Goatley-Seals  
Rayona LaVoie  
Scott Oxarart  
Julia Ratti  
Jack Zenteno  
Francisco Vega  
Lisa Lottritz  
Robert Fyda  
Dr. Nancy Diao

### 2. Pledge of Allegiance.

Erin Dixon, Acting District Health Officer led the pledge to the flag.

**3. Approval of Agenda.**

August 24, 2023

**Vice-chair Reese moved to approve the agenda for the August 24, 2023, District Board of Health regular meeting. Commissioner Garcia seconded the motion, which was approved unanimously.**

**4. Recognitions.**

Years of Service

- i. Allison Schleicher, 5 years, hired August 20, 2018 – CCHS
- ii. William Mullen, 10 years, hired August 12, 2013 – CCHS

Acting District Health Officer, Erin Dixon, acknowledged and congratulated Ms. Schleicher and Mr. Mullen for their years of service.

New Hires

- i. Saba Wube, AQM Trainee, August 14, 2023 – AQM
- ii. Marisol Martinez Avila, Community Health Worker, August 14, 2023 – CCHS
- iii. Janeth Jordan, Community Health Aide, August 14, 2023 – CCHS
- iv. Bianca Trujillo, Bilingual Office Specialist, August 14, 2023 – CCHS

Acting District Health Officer, Erin Dixon, introduced and welcomed Ms. Wube and invited Lisa Lottritz to introduce CCHS staff.

Ms. Lottritz introduced Ms. Trujillo, Ms. Jordan, and Ms. Martinez Avila and briefly shared their background and experience; and welcomed them to the CCHS Division.

Chair Dahir welcomed all new staff members.

Promotions

- i. Rachel Cord from Account Clerk II to Fiscal Compliance Officer at HSA effective August 28, 2023 – AHS

Acting District Health Officer, Erin Dixon, acknowledged and congratulated Ms. Cord on her promotion as Fiscal Compliance Officer at Human Services Agency.

Reclassifications

**From OAI to Office Specialist effective July 1, 2023 – CCHS**

- i. Lorena Solorio
- ii. Lilia Huffman
- iii. Ana Gonzalez
- iv. Cynthia Arredondo
- v. Lilian Ponce
- vi. Julio Pech-Garcia
- vii. Maria Mendoza
- viii. Briana Contreras
- ix. Sahara Cruz

**From Community Health Aide to Human Services Support Specialist II**

- i. Rocio Alvarez
- ii. Jackie Chaidez

**From Admin. Assistant I to Admin. Assistant II effective July 1, 2023 – EHS**

- i. Paula Valentin

Acting District Health Officer, Erin Dixon, acknowledged all reclassifications within CCHS and EHS and congratulated all staff members on their new positions.

Chair Dahir thanked all staff members for their work.

### Reassignments

- i. Nicholas Florey from Sr. Environmental Health Specialist to Environmental Health Specialist – EHS  
Acting District Health Officer, Erin Dixon acknowledged Mr. Florey’s reassignment.

### Washoe County Health Heroes

- i. Rachel Cord – AHS
- ii. Allison Schleicher (x2)

#### **Honorable mentions**

- x. Briana Contreras - CCHS
- xi. Irene Dominguez
- iii. Sahara Cruz - CCHS

Acting District Health Officer, Erin Dixon, acknowledged and thanked Ms. Cord for her recognition as a Health Hero for adaptability, trustworthiness, and collaboration. She also acknowledged Ms. Schleicher for being fully recognized as Health Hero on two nominations for inclusivity, compassion, adaptability, trustworthiness, and collaboration.

Additionally, Ms. Dixon briefly recognized Briana Contreras, Sahara Cruz, and Irene Dominguez as honorable mentions for a Health Hero award.

## **5. Proclamations.**

- A. Proclaim August 31, 2023 as Overdose Awareness Day.  
Staff Representative: Joseph Dibble

Acting District Health Officer, Erin Dixon read the Overdose Awareness Day proclamation onto the record and invited Joseph Dibble and Ms. Northan, Executive Director of Join Together Northern Nevada for acceptance of said proclamation.

Mr. Dibble briefly provides some background on the proclamation and the efforts that are put forth to raise awareness of the issue.

Ms. Northan accepted the proclamation and briefly detailed JTNN’s efforts to end addiction. Ms. Northan concluded by inviting everyone to join her team on Overdose Awareness Day at Teglia’s Paradise Park on Saturday, August 26, 2023.

Chair Dahir and Dr. Danko thanked JTNN for their service and efforts. Chair Dahir thanked Mr. Dibble for his efforts.

**Vice-Chair Reese moved to approve the Overdose Awareness Day Proclamation. Michael D. Brown seconded the motion which was approved unanimously.**

- B. Breastfeeding Awareness Month Proclamation.  
Staff Representative: Kelli Goatley-Seals

Ms. Dixon also read the Breastfeeding Awareness Month proclamation onto the record and invited Ms. Goatley-Seals to accept said proclamation.

Ms. Goatley-Seals thanked the Board for allowing the proclamation and continued to share a brief background of the proclamation and the benefits of breastfeeding.

**Dr. Novak moved to approve the Breastfeeding Awareness Month proclamations. Vice-chair Reese seconded the motion which was approved unanimously.**

**6. Public Comment.**

**Chair Dahir opened the public comment period.**

**Having no public comment, Chair Dahir closed the public comment period.**

**7. Consent Items.**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes.

i. July 27, 2023.

**B. Budget Amendments/Interlocal Agreement.**

i. Approve the Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational experiences for University of Nevada, Reno students in a public health agency environment for the period retroactive to July 1, 2023 through June 30, 2024, unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and authorize the Board Chair to execute the agreement and authorize the District Health Officer to execute and future amendments..

Staff Representative: Lisa Lottritz and Irene Dominguez

**C. Recommendation for the Board to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board.**

Staff Representative: Francisco Vega

i. United Rentals (North America), Inc., Case No. 1436, NOV-AQMV23-0006

D. Acknowledge receipt of the Health Fund Financial Review for July, Fiscal Year 2023.

Staff Representative: Kristen Palmer

**Commissioner Garcia recused herself from voting on Item 7.B.i. as she is employed by the University of Nevada.**

**Dr. Novak moved to approve the consent agenda except Item 7.B.i. Michael D. Brown seconded the motion which was approved unanimously.**

**Dr. Klacking moved to approve Item 7.B.i. from the consent agenda. Michael D. Brown seconded the motion which was approved with Commissioner Garcia being recused.**

**8. Regional Emergency Medical Services Authority.**

**A. Recommendation to accept the REMSA Health Monthly Franchise Report for July of 2023 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and accept the new formatting of the report and provide possible Board direction.**

Presented by: Barry Duplantis

Chair Dahir informed everyone about the consolidation of the REMSA Health's Operations Report and the Public Relations Report into one, which would be presented in its current format going forward.

Adam Heinz, Chief Operating Officer appeared for Barry Duplantis, REMSA Health CEO and President, opened his item by stating that the decision to consolidate REMSA Health's report was an effort to save time. Additionally, the format of the report was changed to visually represent a lot of the key elements that previously may have been in a written form.

Mr. Heinz continued to report that August is one of their busiest months with guests visiting for Hot August Nights, Rib Cookoff, Burning Man, the Reno Air Races, etc. He added that REMSA Health has worked very closely with their co-response partners in an effort to coordinate responses as well as their presence at these events. He highlighted some of the activity in Incline Village including the dignitary motorcade for President Biden.

Mr. Heinz concluded by reporting on staffing stating it continues to be stable. He added that they're looking at innovative ways to ensure that REMSA Health not only provides the care that is needed in the community but also enhances that care. Mr. Heinz continued to report on a trial with 5 EMS RN's that are going through training to be prepared for the field.

Mr. Heinz opened this item for questions from the Board.

Commissioner Garcia asked about the average bill attachment on the financials.

Mr. Heinz stated that shortage had to do with the payer mix. He added that patients have a variety of methods that they use to pay for REMSA Health's services, and those sources pay differently to the ambulance service. He highlighted that the return to REMSA Health from Medicare and Medicaid is much less than what is billed. Mr. Heinz offered to provide a formal presentation regarding this topic.

Chair Dahir reiterated that Commissioner Garcia's question is one that has been asked in the past, as it is hard for REMSA Health to recoup what is needed to get the work done.

Additionally, he asked if REMSA Health could bring back the "hot spots" report, so that he can report back to the City of Sparks.

Mr. Heinz reported that REMSA Health is scheduled to meet with the City of Sparks and stated that it would be beneficial to meet with the other jurisdiction to specifically talk about the service levels and the things that are being done in those individual jurisdictions.

Mr. Brown commended Mr. Heinz for his report and asked about the EMS RN Program. He asked if the program was open to other RN's or just employees through REMSA.

Mr. Heinz responded that the program is open to the community.

Dr. Novak noted that the customer survey report seemed to be slipping as the overall scores are not making the national benchmark.

Mr. Heinz responded that REMSA Health is having conversations to improve the reported scores by encouraging public feedback as well as capturing the everyday events where care is being provided.

Chair Dahir stated that he used the PR report for upcoming events and would like to continue receiving updates.

Mr. Heinz reported that REMSA Health is working on a platform that will allow for event updates to be provided to the Board in real-time via a newsletter.

**Michael D. Brown moved to accept REMSA Health's Operations Report for July 2023. Dr. Novak seconded the motion which was approved unanimously.**

**9. Presentation and possible acceptance of the Annual FY23 Strategic Plan Results.**

Staff Representative: Rayona LaVoie

Rayona LaVoie, Management Analyst, began her presentation by introducing all the Division Directors as presenters for this item.

Ms. LaVoie provided a brief background on ClearPoint and the recent change to assist in looking at trends over a period of time. She continued to share graphs that provided information on initiatives and outcomes as well as Division and District Goals. Ms. LaVoie introduced Mr. Zenteno to continue with the presentation.

Jack Zenteno, Administrative Health Services Officer, spoke about AHS's successes and challenges. He reported that some of the successes included tracking data to include employee departures, computer refresh, and completion of the FY24 budget build. Additionally, he reported that one of his challenges included some turnover upon his arrival and budget strains due to Korn Ferry.

Francisco Vega, AQM Division Director, reported that some of AQM's successes included achieving data capture rate of greater than 98% for both ozone and PM2.5, 13 donated sensors were installed with community partners in various locations, and achieving an inspection rate of 94%. He highlighted that AQM has 1,300 sources and has 4 full-time employees to inspect those sources, which translates to 1 inspector to 325 sources. Additionally, Mr. Vega reported that their major challenge included online submittals and self-service platforms.

Dr. Novak asked if AQM has thought of changing platform from Accela.

Mr. Vega responded that Accela is a platform used by the region.

Chair Dahir asked how many of the existing problems are program orientated.

Mr. Vega responded that EPA requires wet signatures on stationary source applications; however, the add-in that can be used to achieve this process is not compatible with Accela.

Chair Dahir noted that questions such as the ones being asked about this platform are an example of discussion to have with the Board.

Commissioner Garcia asked about staffing in AQM to eliminate the burden.

Mr. Vega responded that while increasing staff is part of the solution, the initial step is to look internally and determine if all those facilities need to be inspected every year and what impact they're having on air quality. He noted that as a director his goal is to balance quantity with quality.

Chair Dahir spoke about the rating that is implemented at fire departments and asked if AQM had a rating system.

Mr. Vega responded that AQM is in the process of creating a rating system to determine a minor vs. a major source and the recurrence of inspections.

Lisa Lottritz, CCHS Division Director, reported that CCHS's successes included creating approximately 553 smoke free units in Washoe County, implementation and exploration of best practices and promising practices approaches to address substance abuse in Washoe County, and conducting 103 outreach activities. Additionally, Ms. Lottritz reported that their challenges included the elimination of two positions due to the loss of Title X funding and implementing retention efforts to build a follow-up mechanism for reaching out to clients that no-show to their appointments.

Commissioner Garcia commended Ms. Lottritz for the presence of Community Health Workers at community events and their efforts to assist.

Chair Dahir opined that the difficult thing about implementing a hybrid option with appointments within CCHS is the ability to provide services to clients. He suggested in-person appointments be encouraged.

Ms. Lottritz added that requiring height, weight, and hemoglobin brings clients in unless they have a primary care provider. However, Ms. Lottritz opined that interacting with the babies is very important.

Robert Fyda, EHS Division Director, reported that EHS's successes included community engagement through partnerships specifically 237 clean-ups through Keep Truckee Meadows Beautiful and improving food safety by education, inspections, and enforcements. Additionally, Mr. Fyda reported that his major challenge included meeting plan review deadlines partially due to the 40% increase of submittals and technical and workflow issues within Accela.

Chair Dahir added that he hopes the different jurisdictions will communicate with EHS, so that delays are reported before a constituent comes forward with a complaint. Also, Chair Dahir asked Mr. Fyda to reach out to the different jurisdictions to gain some knowledge on how to align the permitting process.

Mr. Fyda affirmed he is currently reaching out to the City of Reno and City of Sparks is to follow.

Chair Dahir asked the elected members to keep an eye out for this request in an effort to place accountability appropriately.

Dr. Nancy Diao, EPHP Division Director, reported that EPHP's success included ranking as one of the highest in the country for data completeness as it referred to COVID-19 investigations, the reformatting the Health District Emergency Operations Plan and the annexes for consistency, the updating of the Multi-Casualty Incident Plan and the Mutual Aid Evacuation Agreement, and the Continuity of Operations plan underwent rewrites and was exercised. Additionally, Dr. Diao reported that their challenges included workforce capacity as disease reporting and investigation requirement has increased per investigative FTE over the years. Another challenge is in Vital Statistics as the operating system platform was recently upgraded and it required staff involvement since June 2023.

Dr. Novak commended the Emergency Preparedness group for the hard work in rewriting and updating all the listed plans.

Chair Dahir made note of Dr. Diao's final slide regarding birth and death records as he opined that information is very important as it creates a domino effect. He asked if Southern Nevada and other groups were working with Vital Statistics.

Dr. Diao affirmed that it is a Statewide system.

Julia Ratti, Director of Programs and Projects, appeared for Health Officer, Kevin Dick, to report on the Office of the District Health Officer. Ms. Ratti reported that ODHO's successes included SB118 being passed at the legislation as well as SB172. Additionally, she reported that the name change project was on track and it is due to go live on August 31, 2023. Ms. Ratti added that the CHIP was created with the help of the community's engagement and is underway. Finally, Ms. Ratti reported over 95% of first year initiative in the strategic plan are

underway including DEI and cultural competency training, public health information campaigns, increased presence on Spanish language media outlets, new partnerships as part of the CHIP, community outreach activities, and collaboration with divisions on targeted program activities. Ms. Ratti concluded by reporting on ODHO's challenges which included the effort and resources used to do collaborative work as it is not always a linear path forward, the time it will take the community to recognize Northern Nevada Public Health, and the loss of grant funding and increased costs for service delivery including but not limited to federal debt ceiling deal and Korn Ferry salary classification adjustments.

Ms. LaVoie finalized by reporting that a quarterly report will be brought back to the Board in October 2023 and a Strategic Planning retreat in November.

Ms. LaVoie opened her items for questions from the Board.

Chair Dahir thanked the team for their good work.

**Dr. Novak moved to accept the Annual FY23 Strategic Plan Results. Vice-chair Reese seconded the motion which was approved unanimously.**

**10. Presentation and possible approval of revisions to the FY24-FY26 Strategic Plan.**

Staff Representative: Julia Ratti

Julia Ratti, Director of Programs and Projects opened this presentation by reporting that OnStrategy's work was focused on tightening up the outcomes and initiatives.

Ms. Ratti continued to report that as a result of focusing on the outcomes and initiatives, the team was allowed to bring forth suggestions and ideas on how the district goals might be revised, which is what Ms. Ratti was bringing to the Board during this meeting.

Ms. Ratti continued to report that the goals that were being proposed to change included goal 1.1.1, 1.1.2, and 1.4 under Healthy Lives, goal 2.1.1, 2.1.2, 2.1.3, and 2.1.4, 2.1.5, and 2.1.7 under Health Environment, goal 3.2.2 under Local Culture of Health, and goal 4.1.1, 4.1.2, 4.5, 4.8, and 4.8.2 under Impactful Partnerships. Ms. Ratti dove into specific details on the suggested changes and the impact they will have on the Strategic Plan.

Ms. Ratti concluded by reiterating that all these suggested changes come from learning as the outcomes and initiatives are being written.

Chair Dahir thanked Ms. Ratti for her report as he stated he understood all the work that was put into the listed efforts.

**Michael D. Brown moved to approve the revisions to the FY24-FY26 Strategic Plan. Vice-chair Reese seconded the motion which was approved unanimously.**

Chair Dahir reiterated his appreciation for the hard work.

Ms. Ratti extended gratitude to division directors, supervisors, and program leads for all their collaboration.

**11. Presentation and update of the "Northern Nevada Public Health" name change.**

Staff Representative: Scott Oxarart

Scott Oxarart, Communications Manager began his presentation by providing a timeline of the name change project beginning on 2021 when Mr. Oxarart came to the Board to request feedback on a name change as result of a concurrent meeting and finalizing with the unveiling of the new name on August 31.



Mr. Oxarart continued to present a variety of logos and the primary screen for the Health District’s website. He added that they are working on implementing new translation software on the website. Mr. Oxarart concluded by providing visuals of outdoor signage and their location on the building. He extended an invitation to the Board to attend the name change launch on August 31.

Mr. Oxarart opened his item for questions from the Board.

Chair Dahir encouraged all Board members to attend.

Commissioner Garcia asked about the Spanish-language translation.

Mr. Oxarart reported that his team secured a g-translate app that offers multiple languages as well the capability of editing translations.

Commissioner Garcia clarified that she was wondering if the logo and the name would remain in English.

Mr. Oxarart responded that after careful consideration, it was decided to keep Northern Nevada Public Health in English but translating the tagline “serving Reno, Sparks, and Washoe County”.

Chair Dahir encouraged elected members to announce the name change in their respective chambers.

Mr. Oxarart reported that they had set up meetings at Sparks City Council and Washoe County Commissioner to demonstrate the name change.

Vice-chair Reese offered to extend an invitation to Mr. Oxarart to appear in front Reno City Council.

Mr. Oxarart asked Board members to share the Health District’s media posts announcing the name change. He also offered to make presentations to community groups, as needed.

## **12. Staff Reports and Program Updates.**

**A. Air Quality Management** – Automakers to Build National Electric Vehicle Charging Network, June and July 2023 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.  
Staff Representative: Francisco Vega

Mr. Vega opened his item by highlighting some information in his report. He reported that his report speaks about a partnership between auto makers and a charging infrastructure project. He explained that ozone continues to be an issue within the region and the biggest contributor to ozone pollution is the transportation sector, making a transition to electric vehicles is part of the solution. He reported the project included 30,000 chargers across the country with the first ones coming out in 2024.

Additionally, Mr. Vega highlighted that in Washoe County the ambient air can be affected by sources other than wildfires in the region.

Mr. Vega opened his item for questions from the Board.

**B. Community and Clinical Health Services** - National Immunization Awareness Month; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health,

Women Infants and Children, and Community Health Workers.  
Staff Representative: Lisa Lottritz

Ms. Lottritz began her presentation by providing an update to her report. Ms. Lottritz reported that the back-to-school events were completed this month and reported over 300 children and over 900 vaccinations took place during those events. Additionally, she reported that they're in the process of implementing Prevnar 20 and the RSV vaccines for children. Ms. Lottritz reported they are waiting on the commercialization of the COVID vaccine. She concluded by reporting on the reconfiguration of the lobby which will begin September 5.

Chair Dahir asked if the RSV vaccine is new and if it was expected to provide education to parents.

Ms. Lottritz affirmed and expressed she was hopeful that hospitals could administer that vaccines to newborns if they are born within the RSV season.

Ms. Lottritz opened her item for questions from the Board.

- C. Environmental Health Services (EHS):** Program Activities; Consumer Protection (Food/Food Safety, Commercial Development, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-Borne August 24, 2023 Washoe County District Board of Health Meeting Agenda - AMENDED Page 5 of 7 Diseases, Waste Management/Underground Storage Tanks); and Inspections.  
Staff Representative: Robert Fyda

Mr. Fyda opened his item by highlighting some things from his report. Mr. Fyda reported that a vector treatment was scheduled earlier in the week; however, due to circumstances outside their control staff opted to delay the treatment a week. He added that the Food Protection Hearing and Advisory Board met during the week and their decision will be brought forth to the Board next month. Mr. Fyda thanked Vice-chair Reese for joining the team on some inspections with staff and extended an invitation to all Board members who would like to do the same.

Mr. Fyda opened his item for questions from the Board.

Vice-chair Reese thanked Mr. Fyda for his flexibility in scheduling his participation in the inspection process and commended Ms. Gzebb for her role. He added that Ms. Gzebb's interaction with the establishment proved her to be kind-natured and collaborative.

Mr. Fyda thanked Vice-chair Reese for his statement.

Chair Dahir thanked Vice-chair for participating and reiterated that doing so helps the Board make decisions and be a good voice.

- D. Epidemiology and Public Health Preparedness -** Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.  
Staff Representative: Dr. Nancy Diao

Dr. Diao began her presentation by highlighting recent updates. She reported that her division has new online training to support public health emergency response and continued to provide some details about the benefits and purpose of the training. The training has also been made available to MRC volunteers.

Dr. Diao continued to report on the Epi News issues and reported that the recent issues highlighted vaccines that have been approved for the upcoming season. She reported that RSV is the main driver for childhood pneumonia and could cause health problems in babies and young children.

Dr. Diao opened her item for questions from the Board.

Chair Dahir asked if there was an uptick with COVID.

Dr. Diao reported that an uptick has been seen; however, in terms of magnitude it is hard to comment.

Dr. Danko reiterated that the hospitals have seen more patients coming in with COVID and more hospitalizations.

Chair Dahir asked if space was an issue with hospitals.

Dr. Danko stated with caution that St. Mary's does not have issues with space but affirmed that there are higher numbers now.

**E. District Health Officer Report - Health District Communications Update, COVID-19 Communications Update, Salary Increases and Grants, West Hills Hospital Property/Health District TB Clinic, Health Equity, Community Health Improvement Plan, Language Accessibility, Cultural Competency Training, External Collaborations, CCHS Assessment, and Public Communications and Outreach.**

Staff Representative: Kevin Dick

Erin Dixon, Acting District Health Officer for Health Officer, Kevin Dick provided updates on three items. The first update was on Korn Ferry and stated it was still moving forward and she did not have final numbers as of this meeting. In addition, she reported that some of the grants cannot carry the extra burden from Korn Ferry, so those increase expenditures will shift over to local funding. Ms. Dixon stated that they are committed to coming back and informing the Board on their delayed above the base requests.

Second, the Board of County of Commissioners unanimously approved the purchase of the West Hills Hospital land, which meant the Health District is moving rapidly to use their funds to get a new building on that site.

Finally, Ms. Dixon reported that she and Ms. Lottritz met with two potential providers of the CCHS assessment and are awaiting scope and price submittals to proceed. They have asked the vendors to present their findings to the Board along with their recommendations.

Ms. Dixon opened the item for questions from the Board.

Chair Dahir informed the Board that Korn Ferry is not something the Health District asked for, it is a county process, and the Health District will honor and comply with said process.

**13. Board Comment.**

Having no comments from the Board, Chair Dahir closed this item.

**Adjournment.**

**Chair Dahir adjourned the meeting at 3:11 p.m.**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** Members of the public may make public comment by submitting an email comment to [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. Reasonable efforts will be made to hear all public comment during the meeting. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <https://www.washoecounty.gov/health>

State of Nevada Website: <https://notice.nv.gov>

**Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.**

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov). Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.gov/health> pursuant to the requirements of NRS 241.020.