

District Board of Health Meeting Minutes

Members

Kristopher Dahir, Chair
Devon Reese, Vice Chair
Mariluz Garcia
Dr. Reka Danko
Michael D. Brown
John Klacking, PhD
John Novak, DMD

Thursday, September 28, 2023
1:00 p.m.

Washoe County Health District
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV

1. Roll Call and Determination of Quorum.

Chair, Kristopher Dahir called the meeting to order at 1:02 p.m.
The following members and staff were present:

Members present: Kristopher Dahir
Mariluz Garcia
Michael D. Brown
Dr. John Novak

Members Absent: Devon Reese
Dr. Reka Danko
Dr. John Klacking

Ms. Valdespin verified a quorum was present.

Staff present: Kevin Dick, District Health Officer
Jordyn Marchi
Julia Ratti
Laurie Griffey
Francisco Vega
Lisa Lottritz
Robert Fyda
Dr. Nancy Diao

2. Pledge of Allegiance.

Commissioner Garcia led the pledge to the flag.

3. Approval of Agenda.

September 28, 2023

Dr. Novak moved to approve the agenda for the September 28, 2023, District Board of Health regular meeting. Commissioner Garcia seconded the motion, which was approved unanimously.

Chair Dahir made note that the Board was on a tight agenda as the meeting would lose quorum at 3:00 p.m.

4. Recognitions.

Years of Service

- i. Jessica Conner, Public Health Investigator II, 5 years, hired September 17, 2018 – CCHS
 - ii. Joshua Restori, AQM Supervisor, 10 years, hired September 9, 2013 – AQM
- District Health Officer, Keivn Dick, acknowledged, thanked, and congratulated Ms. Conner and Mr. Restori for their years of service.

New Hires

- i. Julia Davidson, AQM Trainee, August 28, 2023 – AQM
- ii. Nennette Cano, Sr. Office Specialist, September 11, 2023 – AQM
- iii. Crystallena Christensen, Community Health Worker, September 25, 2023 – CCHS
- iv. Ryan Rennie, EHS Trainee, September 25, 2023 – EHS
- v. April Miller, Sr. Office Specialist, August 28, 2023 – EPHP

Mr. Dick welcomed Ms. Davidson and Ms. Cano, and invited Ms. Seals to introduce CCHS staff to the Board.

Ms. Seals introduced Ms. Christensen and briefly shared her background and experience; and welcomed her to the CCHS Division.

Mr. Dick invite Robert Fyda, EHS Division Director, to introduce EHS staff to the Board.

Mr. Fyda introduced Mr. Rennie and briefly shared his background and experience; and welcomed him to the EHS Division.

Mr. Dick invite Dr. Nancy Diao, EPHP Division Director to introduce EPHP staff to the Board.

Dr. Diao introduced Ms. Miller and briefly shared her background and experience, and welcomed her to the EPHP Division.

Chair Dahir welcomed all new staff members.

Promotions

- i. Mia Gzebb, from EHS Trainee to EHS Specialist effective August 16, 2023 – EHS
- ii. Jessica Gearhart, from EHS Trainee to EHS Specialist effective August 21, 2023 – EHS
- iii. Olivia Alexander-Leeder, EHS Trainee to EHS Specialist effective August 30, 2023 – EHS
- iv. Maricruz Schaefer, from Public Health Nurse to Sr. Public Health Nurse effective August 28, 2023 – CCHS
- v. Kellisa Shirane, from Public Health Nurse I to Public Health Nurse II effective August 30, 2023 – CCHS

Mr. Dick acknowledged and congratulated Ms. Gzebb, Ms. Gearhart, and Ms. Alexander-Leeder on their promotions as EHS Specialists with Environmental Health Services.

Additionally, Mr. Dick acknowledged and congratulated Ms. Schaefer and Ms. Shirane on their promotions as Sr. Public Health Nurse and Public Health Nurse II, respectively.

Resignations

- i. Alexandra Velasco, Public Health Nurse II effective September 7, 2023 – CCHS
- ii. Heather Burris, Office Specialist effective September 22, 2023 – EHS

Mr. Dick acknowledged the resignations of Ms. Velasco and Ms. Burris.

Retirements

- i. Paula Valentin, Admin. Asst. II effective September 22, 2023-EHS

Mr. Dick acknowledged Ms. Valentin's retirement and noted her 23.5 years of service and highlighted her outstanding work with Environmental Health Services.

Washoe County Health Heroes

- i. Lona Bogale - CCHS

District Health Officer, Kevin Dick, acknowledged and thanked Ms. Bogale for her recognition as a Health Hero for trustworthiness and compassion. Mr. Dick noted that Ms. Bogale's nomination was external and commended her for the recognition.

5. Proclamations.

A. National Preparedness Month Proclamation.

Staff Representative: Andrea Esp

Mr. Dick read the National Preparedness Month proclamation unto the record and invited the Inter-Hospital Coordination Council (IHCC) members to join him at the podium.

Brian Taylor, Emergency Manager for REMSA Health and chair of the IHCC, briefly provided some background on the proclamation and the efforts that are put forth to make the community more resilient and prepared. We further expressed his appreciation for the Board's support and the Northern Nevada Public Health's support from staff.

Chair Dahir commended the group for an incredible job. He added that this group did not just help the community but also lead in this field.

Dr. Novak commended this group for their work, noting that it is apolitical and opined that everyone in this group is always cooperative and highlighted that this group is nationally known. He concluded by adding that they had triage tags and thanked the group for their work.

Michael D. Brown moved to approve the National Preparedness Month proclamation. Dr. Novak seconded the motion which was approved unanimously.

6. Public Comment.

Chair Dahir opened the public comment period.

Having no public comment, Chair Dahir closed the public comment period.

7. Consent Items.

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes.

- i. August 24, 2023.

B. Budget Amendments/Interlocal Agreement.

- i. Approve a Grant Award and Agreement from Nevada Clinical Services, Inc. retroactive to July 1, 2023 through June 30, 2025 in the total amount of \$237,600 (no match required) in support of the Community and Clinical Health Services Division's Tobacco Control Program; and authorize the District Health Officer to execute the Agreement and any future amendments.

Staff Representative: Kelli Goatley-Seals and Irene Dominguez

- ii. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total of \$957,197 (\$68,643.20 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Center for Disease Control and Prevention (CDC) Public Health Preparedness Program (PHP) and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies.

Staff Representative: Kristen Palmer

- iii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$444,573.00 (\$44,457.30 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Assistant Secretary for Preparedness and Response (ASPR) Public Health Preparedness Program; approval of authorization to travel and travel reimbursements for non-County employees that are Inter-Hospital Coordinating Council (IHCC) Coalition members (to be designated by IHCC leadership) in an amount not to exceed the FY24 travel budget to attend the Health Care Coalition Conferences (dates to be determined); and authorize the District Health Officer to execute the Subaward and any subsequent amendments and give the District Health Officer authorization to execute MOU agreements with partnering agencies.

Staff Representative: Kristen Palmer

- iv. Approve a Subaward from the State of Nevada Department of Health and Human Services Grants Management Unit retroactive to July 1, 2023 through June 30, 2024 in the total amount of \$278,936.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Family Planning Program IO# 12241 and authorize the District Health Officer to execute the Subaward and any future amendments.

Staff Representative: Irene Dominguez and Kelly Verling

- v. Approve a Notice of Subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period August 1, 2023 through July 31, 2024 in the total amount of \$149,353.00 in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity Program and authorize the District Health Officer to execute the Subaward and future amendments.

Staff Representative: Kristen Palmer

- vi. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral health in the total of \$26,573 (\$2,657 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Assistant Secretary for Preparedness and Resources (ASPR) Public Health Preparedness Program Carryover Program; it will support the purchase of equipment for health care preparedness ability to respond when otherwise not safe for emergency responders, and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies.
Staff Representative: Kristen Palmer

C. Recommendation for the Board to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board.

Staff Representative: Francisco Vega

- i. F&P Construction, Inc., Case No. 1441, NOV-AQMV23-0009
- ii. Pyramid Lake Lodge, Case No. 1447, NOV-AQMV23-0012
- iii. Olaf Anderson Construction Inc., Case No. 1457, NOV-AQMV23-0010/11

D. Approve and Adopt the Proposed Northern Nevada Public Health Employee Policy Manual Updates for Fiscal Year 24.

Staff Representative: Laurie Griffey

E. Acknowledge receipt of the Health Fund Financial Review for July, Fiscal Year 2023.

Staff Representative: Kristen Palmer

Michael D. Brown moved to approve the consent agenda. Dr. Novak seconded the motion which was approved unanimously.

8. Regional Emergency Medical Services Authority.

A. Recommendation to accept the REMSA Health Monthly Franchise Report for August of 2023 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction.

Presented by: Barry Duplantis

Barry Duplantis, REMSA Health CEO and President, opened his item by reporting that for the month of August REMSA Health has been fully compliant with priority 1 calls in Zone A, and Zones B, C, and D.

Mr. Duplantis continued to report that on September 19, 2023, the REMSA Board of Directors unanimously approved REMSA's participation in the community's common CAD project which enables all area first responders to operate on a single CAD platform. In addition, all jurisdictions have approved the progress that has been made and will continue to participate as they move forward. Mr. Duplantis took the time to thank the Board for their support.

Mr. Duplantis noted that he is aware of some questions that were raised, and reported that REMSA Health is working on coordinating schedules to discuss the answers to the questions that were posed by the members of the Board.

Mr. Duplantis opened this item for questions from the Board.

Chair Dahir thanked REMSA Health and their Board for adapting to the most recent changes and invited them to use this Board as a sounding board.

Commissioner Garcia moved to accept REMSA Health's Operations Report for August 2023. Michael D. Brown seconded the motion which was approved unanimously.

9. Presentation and possible approval of revised FY24-26 Strategic Plan.

Staff Representative: Julia Ratti

Julia Ratti, Director of Programs and Projects came in front of the Board to request approval of a revised FY24-26 Strategic Plan.

Ms. Ratti explained that going through the accreditation standards her team realized that the process and background may not have been articulated as effectively as necessary for purposes of reaccreditation as they refer to community indicators.

Ms. Ratti listed the changes as: goals updated last meeting, adding the community indicators, and a branding update.

Dr. Novak moved to approve the revised FY24-26 Strategic Plan. Commissioner Garcia seconded the motion which was approved unanimously.

10. Review, discussion, and possible adoption of the Business Impact Statement regarding proposed revisions to the Washoe County District Board of Health Regulations Governing Air Quality Management, Chapter 020 - General Provisions with a finding that the revised regulations do not impose a direct and significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation, or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for October 26, 2023, at 1:00 pm.

Staff Representative: Francisco Vega

Francisco Vega, AQM Division Director, opened this presentation by reporting that he would be sharing a PowerPoint presentation with the Board. He continued by providing a background of the Chapter 020 – General Provisions and explained that it provides information regarding responsibilities for the Board of Health as it pertains to Air Quality, the Air Pollution Control Hearing Board, and the Control Officer.

Mr. Vega continued to share the purpose of the requested revision as well as other revisions. He stated that the Environmental Protection Agency notified AQM of the delinquency in their regulation which required public notification. He continued to note that provided this new direction from the EPA, AQM's regulation will include language that addresses exceedance of any Primary National Ambient Air Quality Standard.

Mr. Vega reported that AQM took the opportunity to review the regulations thoroughly and identified other revisions that provided clarity to AQM's operations as well as adding references from other chapters.

Mr. Vega provided details on the process before these revisions could take effect and added what the next steps would be which included submitting to EPA through NDEP as a revision to the Washoe County portion of the Nevada State Implementation Plan in January 2024.

Mr. Vega concluded by reporting that anything related to fees was not changing.

Mr. Vega opened his item for questions from the Board.

Chair Dahir highlighted that the Board appreciates AQM approaching the community before these changes are implemented.

Peter Krueger, representing Nevada Petroleum Marketers, stated that they are a statewide trade group representing fuel retailers and wholesalers and as he opined people that are affected by the proposed regulations. He continued to thank Mr. Vega and Ms. Gutman Dodson for meeting with his group to educate and regulate. He declared that his group stated their concerns and opined a consensus was reached. However, he shared that some of the suggestions that were provided had not been implemented and he asked Mr. Vega and his team review this request again, as he opined that without these suggested changes some of the flexibility was taken away from this Board and other boards to consider the circumstances. He provided specific sections where he was requesting modifications.

Chair Dahir invited Mr. Vega to discuss Mr. Krueger's request and asked Mr. Vega to advise the Board on how to proceed. Chair Dahir continued to ask if Mr. Vega had reviewed the comments made by Mr. Krueger.

Mr. Vega affirmed and declared that the comments will be reviewed. Additionally, he affirmed that there is still an opportunity to review the comments and if found feasible and adds transparency the comments will be considered.

Michael D. Brown moved to adopt the Business Impact Statement regarding proposed revisions to the Washoe County District Board of Health Regulations Governing Air Quality Management, and set a public hearing for possible adoption of the proposed revisions to the Regulations for October 26, 2023, at 1:00 pm. Commissioner Garcia seconded the motion which was approved unanimously.

11. **Presentation, discussion and possible action to affirm the recommendation of the Food Protection Hearing Advisory Board (FPHAB) Case #1-23FP to prohibit Reno Roots, represent by Mr. Neil Cavanaugh, from adding kava (*Piper methysticum*) to foods or beverages per Section 050.050 of the Regulations of the Washoe County District Board of Health Governing Food Establishments and to continue to work with Reno Roots to determine solutions that not only meet the regulations but are safe for the public.**
Staff Representative: Robert Fyda

Robert Fyda, EHS Division Director, began his presentation by providing case history and affirming that kava is not listed as Generally Recognizable As Safe (GRAS) under the FDA; therefore, it is not an approved additive in the regulations. He stated that adding kava to water would be considered an adulterated food. Mr. Fyda concluded by providing some facts regarding kava at grocery stores that is sold as a supplement which differs from the intended use at Reno Roots.

Mr. Fyda opened his item for questions from the Board.

Chair Dahir shared his perspective regarding the Board's role regarding these items. He declared that the Board does not have to agree with the recommendations; however, there would be ramifications. Chair Dahir invited the Board to have a discussion regarding the item. He continued to express his concerns regarding following FDA, as he opined following FDA provides an umbrella of protection. On the other hand, if the Board personally makes a decision that is not covered by the State or the law the Board could potentially have legal issues. He added that if the law needed to be changed it would have to go through legislators.

Additionally, Chair Dahir made note of the fact that it causes confusion in staff if they are picking and choosing what they are going to follow with FDA. He concluded by declaring that he does support small businesses.

Michael D. Brown opined that staff worked hard on this incident and agreed with staff on the recommendations and the Board should support staff because there are written laws, and those laws need to be followed.

Dr. Novak echoed Mr. Brown's statement and opined that staff did an amazing amount of work to ensure that FDA protocols were followed. He added that if something were to change in the future as it pertained to FDA then the Board can go back and revisit.

Commissioner Garcia noted that the business owner was confused about the inconsistencies throughout the State, however, she expressed her appreciation for staff's responsiveness. Commissioner Garcia asked if there were updates from the conversation that was held with Southern Nevada Health District (SNHD).

Mr. Fyda responded that SNHD had stated that they were reevaluating their stance on kava as they have an existing kava bar.

Commissioner Garcia continued to ask if there had been further conversations with Mr. Cavanaugh, the business owner.

Mr. Fyda responded that he alerted Mr. Cavanaugh regarding this item and provided him with a link to the agenda.

Commissioner Garcia concluded by affirming her support for the Food Protection Hearing Advisory Board's decision.

Mr. Fyda clarified that this decision did not mean Mr. Cavanaugh could not serve kava tea, he just cannot do it the way he wants to.

Chair Dahir thanked staff for their work, and he further reminded everyone that the Board's goal is to fully educate and support, and serve the community.

Dr. Novak moved to affirm the recommendation of the Food Protection Hearing Advisory Board (FPHAB) regarding Case #1-23FP. Michael D. Brown seconded the motion which was approved unanimously.

Chair Dahir made himself available to Reno Roots.

Mr. Fyda stated he would reach out to the applicant to determine how they will proceed.

12. Discussion and possible direction to staff regarding the establishment of the District Board of Health (DBOH) as the permit holder / licensee by the Federal Aviation Administration (FAA) for the operation of unmanned drones by NNPH Vector Control Program staff.

Staff Representative: Robert Fyda

Robert Fyda, EHS Division Director, opened his item by stating this item was complicated and he may request counsel's assistance. Mr. Fyda continued to provide background on this item including the purchasing of the drones and the need to hold a license by the Federal Aviation Administration (FAA). Mr. Fyda highlighted that these drones would assist in the application of vector treatments.

Dania Reid, Deputy District Attorney, reported that she had been in negotiations with the FAA

since approximately May on the issue of licensing for the drone. She added that the FAA requires a public declaration letter, and it must be in compliance with the code of federal regulations. DDA Reid reported that the NRS does not establish the Health District as a political subdivision, instead it is the product of a contract.

DDA Reid reported that she attempted to articulate the connected history of the Health District, noting how it was formed and linked it back to Reno, Sparks, and Washoe County which are political subdivisions. While the FAA noted that statute could not be cited that allowed the Health District to be considered a political subdivision, they are willing to review the case if the District Board of Health is the licensee.

DDA Reid reported that the FAA has made it clear that for liability purposes relating to the license, the license holder would be held responsible. Therefore, this item comes to the Board for approval. DDA Reid expressed appreciation for the FAA accepting case law to provide an avenue for the Health District to operate mosquito abatement.

Chair Dahir made note that if there were a lawsuit the Board would be named as opposed to staff.

Dr. Novak asked if there was a downside to following this route.

DDA Reid stated that it presents a realistic avenue; however, the concern was assuring proper liability coverage. Washoe County Risk Management has not demonstrated any concern regarding liability as the Board is covered through county policies for its day-to-day work, so it would just be a matter of adding coverage for the drone functions.

Dr. Novak expressed his gratitude for DDA Reid's work along with Mr. Fyda.

DDA Reid expressed her gratitude for the FAA's counsel.

Commissioner Garcia stated she was curious about the licensing process and the timeline, as Board members come and go.

DDA Reid reported that she will be submitting her public declaration letter and deferred to Mr. Fyda for details on the licensing process.

Mr. Fyda provided a brief timeline of the process, but reiterated that sending the public declaration letter is the first step as well as submitting staff's pilot licenses.

Chair Dahir attempted to provide clarification to Commissioner Garcia's inquiry about the Board member's responsibility and looked for direction from DDA Reid.

DDA Reid declared that often times they would be referred as 'the Board', so the members will not be individually named. DDA Reid stated that typically the FAA looks for action against the license and not the individual members.

Dr. Novak asked about the timeline to receive the license.

Mr. Fyda stated that he did not know how long the licensure process would take. However, he did report that his division is ensuring liability coverage.

Chair Dahir opined that having an alternative plan from the helicopter was wise.

Michael D. Brown moved to establish the District Board of Health (DBOH) as the permit holder / licensee by the Federal Aviation Administration (FAA) for the operation of unmanned drones by NNPH Vector Control Program staff. Dr. Novak seconded the motion which was approved unanimously.

13. **Recommendation to approve compensation for the District Health Officer at his current hourly rate as of January 1, 2024 (\$111.94) for annual leave accrued in excess of 240 hours in a calendar year and approve payment of up to \$19,921.96, which represents compensation for up to 177.97 hours of annual leave that cannot be used this year.**

Staff Representative: Laurie Griffey

Laurie Griffey, HR Representative, open her item by stating that this action was included in the Health Officer contract back in 2020.

Health Officer, Kevin Dick, reported that during the pandemic he maxed out his compensatory time. Due to the amount of compensatory time, he has been unable to utilize his vacation time. He explained that the compensation is for up to 177.97 hours; however, if he used all his compensatory time and is able to use vacation time those hours may decrease.

Chair Dahir moved to approve compensation for the District Health Officer at his current hourly rate for annual leave accrued in excess of 240 hours. Michael D. Brown seconded the motion which was approved unanimously.

14. **Review and Approval of Annual Performance Evaluation Questions and List of Participants for the District Health Officer’s Annual 360 Evaluation and Direct Staff to Conduct the Evaluation Utilizing an On-line Survey Program.**

Staff Representative: Laurie Griffey

Ms. Griffey opened this item by stating that this is the process that has been used in the past and was looking for approval to commence the Annual Performance Evaluation for the Health Officer.

Dr. Novak moved to approve the Annual Performance Evaluation Questions and List of Participants for the District Health Officer’s Annual 360 Evaluation. Commissioner Garcia seconded the motion which was approved unanimously.

15. **Staff Reports and Program Updates.**

A. Air Quality Management – EPA Initiates New Review of the Ozone NAAQS, HHS and NHTSA to Track Heat-Related Ambulance Calls, August 2023 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.

Staff Representative: Francisco Vega

Mr. Vega opened his item by highlighting EPA health standards, per the request of the Board. Mr. Vega reported that EPA decided to take a pause on the ozone standard that wanted to maintain the current standard that was established in 2015.

Mr. Vega opened his item for questions from the Board.

B. Community and Clinical Health Services - Chronic Disease Injury Prevention: Firearm Related Injuries Reduction Efforts; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.

Staff Representative: Lisa Lottritz

Ms. Lottritz began her presentation by providing an update to her report. Ms. Lottritz reported next month a presentation will be brought forth on Lethal Means. She added that

there are up to 15 congenital syphilis cases which is 2 above the total from all of last year. She concluded by reporting that her division had 90 staff members attend a Bridges Out of Poverty training.

Ms. Lottritz opened her item for questions from the Board.

Dr. Novak commended Ms. Lottritz on the training as he opined is very well attended.

- C. Environmental Health Services:** Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).
Staff Representative: Robert Fyda

Mr. Fyda opened his item by highlighting some things from his report. Mr. Fyda reported that his division recently finished the Hot August Nights and Rib Cookoff events. Mr. Fyda thanked his team for their work during Hot August Nights. He continued to commend his staff for their participation in the Water Laboratory Alliance Exercise with NDEP.

Mr. Fyda concluded by highlighting his restructuring on the plan reviews as he opined the existing chart did not show the dimensions that are involved in the plan review done by staff. He continued by providing some details on the modifications.

Mr. Fyda opened his item for questions from the Board.

Chair Dahir thanked staff for allowing him to ride along on inspections.

- D. Epidemiology and Public Health Preparedness -** Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.
Staff Representative: Dr. Nancy Diao

Dr. Diao began her presentation by highlighting recent updates. She reported that the CDC designed a tabletop simulation tool to teach Emergency Preparedness and Response partners about community reception center following a radiation emergency as a way to expand understanding of how to respond to radiation events. She provided brief details about the tool and those involved in cooperating.

Dr. Diao reported that Epi had published their quarterly communicable disease reporting and statistics for the first 2 quarters of 2023 and stated these would be reported on quarterly basis going forward. She provided details on the content of the recent publishing and noted that it is available on the website.

Dr. Diao opened her item for questions from the Board.

Chair Dahir encouraged the Board to participate in the board game that is included with the tabletop simulation tool.

- E. District Health Officer Report -** Northern Nevada Public Health Name Change, Northern Nevada Public Health Communications, Retirement, Salary Increases and Grants, Public Health Accreditation, Family Health Festival, CCHS Assessment, CCHS Protocols Approved, and Public Communications and Outreach.
Staff Representative: Kevin Dick

Kevin Dick, Health Officer began his presentation by thanking the board members that were able to attend the Name Change Launch. He continued to share that after this event the Health District had the opportunity to provide updates to the City of Sparks Council and

the Board of County Commissioner. Mr. Dick shared that they will be providing updates to the City of Reno Council. Additionally, Mr. Dick stated we was invited to “Coffee with the County Manager” to help Washoe County employees better understand the name change.

Mr. Dick continued to highlight that on October 5, from 3-6 p.m. there would be a Family Health Festival at O’Brien Middle School.

Mr. Dick reported on the conversations regarding the EMS regionalization work. He opined that it’s significant to have REMSA Health along with both cities and the county signing on to an agreement for all to use the Hexagon Unified Computer Aided Dispatch system.

Mr. Dick announced his retirement next spring. Mr. Dick shared that his plan is to continue as the Health Officer through the end of March of 2024 and still be available to provide assistance with the new Health Officer beginning April 2024. He stated it has been a privilege and an honor to serve in this position.

Chair Dahir thanked Mr. Dick for his service. He added that he would like the Board to think about the process to recruit the new Health Officer as it is an intricate area.

16. Board Comment.

Having no comments from the Board, Chair Dahir closed this item.

Adjournment.

Chair Dahir adjourned the meeting at 2:23 p.m.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: *Members of the public may make public comment by submitting an email comment to svaldespin@washoecounty.gov before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.* Reasonable efforts will be made to hear all public comment during the meeting. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <https://www.washoecounty.gov/health>
State of Nevada Website: <https://notice.nv.gov>

Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.gov. Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.gov/health> pursuant to the requirements of NRS 241.020.