



## **Washoe County District Board of Health Meeting Minutes**

### **Members**

Kristopher Dahir, Chair  
Devon Reese, Vice Chair  
Mariluz Garcia  
Michael D. Brown  
Dr. Reka Danko  
John Novak, DMD  
John Klacking, PhD

**Thursday, April 27, 2023  
1:00 p.m.**

**Washoe County Health District  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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### **1. Roll Call and Determination of Quorum.**

Chair, Kristopher Dahir called the meeting to order at 1:10 p.m.  
The following members and staff were present:

Members present: Kristopher Dahir  
Dr. John Klacking (via zoom)  
Dr. Reka Danko (via zoom)  
Michael D. Brown

Members absent: Devon Reese  
Mariluz Garcia  
John Novak, DMD

**Ms. Valdespin verified a quorum was present.**

Staff present: Kevin Dick, District Health Officer  
Sabrina Brasuell  
Scott Oxarart  
Rayona LaVoie  
Joelle Gutman-Dodson  
Francisco Vega  
Lisa Lottritz  
Erin Dixon  
Dr. Nancy Diao

### **2. Pledge of Allegiance.**

Adam Heinz led the pledge to the flag.

### **3. Approval of Agenda.**

April 27, 2023

**Michael D. Brown moved to approve the agenda for the April 27, 2023, District Board of Health regular meeting. John Klacking, PhD seconded the motion, which was approved unanimously.**

#### 4. **Recognitions.**

##### Years of Service

- i. Esperanza Anne Stoll-Truelock, 10 years, hired April 1, 2013 – AHS  
Health Officer, Kevin Dick, acknowledged Ms. Stoll-Truelock’s years of service and congratulated her for her service.

##### New Hires

- i. Irene Dominguez, April 10, 2023, Fiscal Compliance Officer – AHS
  - ii. Colby Johnson, April 24, 2023, Public Health Nurse I-CCHS
  - iii. Donna Wainscoat, April 24, 2023, Public Health Nurse I-CCHS
  - iv. Jordyn Marchi, April 24, 2023, Public Health Emergency Response Coordinator – EPHP
  - v. Alexander Messinger-Patton, March 27, 2023, Air Quality Trainee – AQM
  - vi. Ryan Vogler, March 27, 2023, Air Quality Trainee – AQM
- Health Officer, Kevin Dick, invited Lisa Lottritz to introduce her new staff member.

Mr. Dick invited Jack Zenteno to introduce his staff.

Mr. Zenteno introduced Ms. Dominguez and shared some background and experience and complimented her work.

Mr. Dick invited Lisa Lottritz to introduce her staff.

Ms. Lottritz welcomed Ms. Wainscoat and shared some of her background and experience.

Mr. Dick invited Dr. Nancy Diao to introduce her staff.

Dr. Diao introduced and welcomed Ms. Marchi and shared her job title and prior experience with the Health District. She continued to share her education and experience.

Mr. Dick noted Mr. Messinger-Patton and Mr. Vogler will not be in attendance but acknowledged them as new staff.

##### Promotions

- i. Nennette Cano from Office Support Specialist to Administrative Secretary in AQM effective April 24, 2023 – AHS
- ii. Jennifer Howell from Health Educator Coordinator to Public Health Supervisor effective April 24, 2023 – CCHS
- iii. Hector Mendoza-Marin from OAI to OAIII at the Assessor's Office effective April 24, 2023 – CCHS
- iv. Dasie Rodriguez from Community Health Worker to Public Health Investigator I effective April 25, 2023 – CCHS

Health Officer, Kevin Dick, acknowledged and congratulated Ms. Cano’s promotion into AQM as an Administrative Secretary.

Additionally, he congratulated Ms. Howell on her promotion.

Mr. Dick continued to acknowledge Mr. Mendoza-Marin.

He concluded by acknowledging and congratulating Ms. Rodriguez on her promotion.

Washoe County Health Heroes

- i. Jackie Lawson (2) - EPHP
- ii. Ian Check – EHS
- iii. Jessi Salim – EHS
- iv. Narsy Perez-Zapata – EHS
- v. WIC Office, honorable mention
- vi. Joseph Cook, honorable mention – CCHS
- vii. Salvador Garcia, honorable mention – EPHP

Health Officer, Kevin Dick, acknowledged and thanked Ms. Lawson, Mr. Check, Ms. Salim, and Ms. Perez-Zapata for being fully recognized as Health Heroes.

He also made note of 2 honorable mentions.

Special Recognitions

- i. Health Equity Team – Washoe County Impact Awards
  - Camarina Augusto
  - Yeraldin Deavila
  - Eva Leon
  - Lisa Lottritz
  - Itzayana Montoya
  - Jasmine Olvera
  - Scott Oxarart
  - Julia Ratti
  - Dasie Rodriguez
  - Christina Sheppard
  - Keyla Solorio

Health Officer, Kevin Dick, acknowledge the Health Equity Team for being recognized for Quality Public Service and receiving a Washoe County Impact Award.

Chair Dahir paused recognitions to make note of the importance to recognize staff for their great work in the community. He thanked everyone for representing the Health District well.

**5. Proclamations.**

Emergency Medical Services Week.  
Staff Representative: Sabrina Brasuell

Health Officer, Kevin Dick, read the proclamation into the record and asked Ms. Brasuell to present a proclamation to each of the EMS entities.

Chair Dahir recognized the sacrifices that are involved in this work and expresses his appreciation and gratitude.

**Michael Brown moved to approve the consent agenda. Dr. Reka Danko seconded the motion which was approved unanimously.**

**6. Public Comment.**

**Chair Dahir opened the public comment period.**

**Having no public comment, Chair Dahir closed the public comment period.**

**7. Consent Items.**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

- A. Approval of Draft Minutes.
  - i. March 23, 2023.

B. Budget Amendments/Interlocal Agreements.

- i. Approve the Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District for the period July 1, 2023 through June 30, 2025 in the total amount of \$250,000 (\$125,000 per fiscal year) in support of the Environmental Health Services Division (EHS) Safe Drinking Water Act (SDWA) Program, IO 11858; and if approved, authorize the District Health Officer to execute the Agreement and any future amendments.

Staff Representative: Kristen Palmer and David Kelly

- ii. Approve the Notice of Award from the Department of Health and Human Services, for the project period retroactive to April 1, 2023 through March 31, 2024 with second year funding of \$436,000 (\$887,597 required match), with an authorized carryover of \$143,559 in support of the Community and Clinical Health Services Division (CCHS) Title X Program IO# TBD, and authorize the District Health Officer to execute the Notice of Award and any future amendments.

Staff Representative: Anne Stoll-Truelock and Kelly Verling

C. Acknowledge receipt of the Health Fund Financial Review for Mach, Fiscal Year 2023.

Staff Representative: Kristen Palmer

**Michael D. Brown moved to approve the consent agenda. Dr. Reka Danko seconded the motion which was approved unanimously.**

8. **Presentation, discussion and possible selection of a “Northern Nevada Public Health” Logo.**

Staff Representative: Scott Oxarart

Scott Oxarart, Communications Manager, opened the item by providing a brief timeline of events and an update on what will be presented. Mr. Oxarart made note that although there is a physical change to the Health District’s name, logo, website, the colors, and signage ultimately this is a public educational campaign as a lot of residents are not aware of the services that are offered at the Health District. Mr. Oxarart opened his item for questions from the Board.

Chair Dahir highlighted that two options were being presented and asked for staff to provide feedback. He reiterated Mr. Oxarart’s statement that this initiative is a leap forward in communication and education.

Mr. Oxarart invited Warren Phan, Ty Whitaker, and Tucker Monticelli from the Abbi Agency to present the options.

Mr. Phan introduced himself and provided a background on how they came to the last two options. He invited Tucker Monticelli to continue the presentation.

Mr. Monticelli went over the logo choices and explained the thought process behind it. He continued to describe both concepts and demonstrated them in a tagline and logo system, shared the color palette, and provided collateral examples.

Mr. Phan opened the item for questions from the Board.

John Klacking, PhD opined both logos were good and choosing between was hard.

Dr. Reka Danko opined that in both designs the Public Health overpowered Northern Nevada and further opined that highlighting the region was important to her.

John Klacking, PhD agreed.

Mr. Brown stated he liked both logos but was interested on employee feedback.

Mr. Dick stated the communication team was involved but a poll was not done; however, both logos were shared with staff.

Chair Dahir asked Mr. Oxarart for his opinion and opined he favored Concept 1.

Mr. Oxarart stated he received some feedback but not necessarily in support of either logo. Mr. Oxarart reiterated that they wanted to focus on the subject matter expert and was comfortable with the proposal. He added that he would be happy with both logos as both achieve the goal of upholding the roles within the community.

Mr. Dick agreed with Mr. Oxarart and added that the Abbi Agency put a lot of work into the proposal. He continued to state that staff shared comments with him that both logos look good but more comments on Concept 1.

**Michael Brown moved to accept Concept 1 as the new adopted logo. Dr. Reka Danko seconded the motions which was approved unanimously**

Chair Dahir thanked the Board and the Abbi Agency for their work as well as Scott Oxarart and staff.

**9. Regional Emergency Medical Services Authority.**

**A. Recommendation to accept the REMSA Health Operations Report for March of 2023 which includes REMSA Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Penalty Fund Reconciliation, Ground Ambulance Operations Report, and the Patient Experience Report and provide possible Board direction.**

Presented by: Adam Heinz

Adam Heinz, REMSA Health Chief Operating Officer, in representation of Barry Duplantis began his presentation by supplementing with more recent information.

Mr. Heinz reported that performance was 94% compliant in Zone A and 93% in Zones B, C, and D, which is an improvement from their annual 91%. He continued to thank their operations leadership team for ensuring their deployment plan schedule.

Mr. Heinz continued to report that REMSA Health has new shift-bid that goes into effect 5/21 with 68 ALS shift lines as well as re-welcoming three team members that had previously left the agency.

He concluded by reporting that six of their emergency telecommunicators were nominated for Dispatcher of the Year at the Annual International Academy of Emergency Dispatch Conference in Denver. Additionally, Christ Barton, Communications Director, received recognition as their center was reaccredited for the eighth time, which represents 23 years as a center of excellence for the provision of emergency medical services.

Mr. Heinz opened this item for question from the Board.

Chair Dahir reported compliance is important and commended REMSA Health in their current achievement.

**Michael Brown moved to accept REMSA Health's Operations Report for March 2023. John Klacking, PhD seconded the motions which was approved unanimously.**

**B. Update of REMSA Health’s Public Relations during March 2023.**

Presented by: Alexia Jobson

Alexia Jobson, Director of Public Relations for REMSA Health opened this item by sharing recent updates.

Ms. Jobson shared that Alma Marin, Public Education Coordinator, provided a Spanish-language interview to Telemundo Reno regarding the importance of high-quality CPR and the availability of Spanish-language CPR classes in the community. Additionally, she reported REMSA Health hosted 45 people from NCET and toured them through their key divisions. Ms. Jobson also reported that four of REMSA Health’s employees were invited to present eight sessions at the recent International Academy of Emergency Dispatch Conference.

Ms. Jobson opened her item for questions from the Board.

Chair Dahir asked about an event that is scheduled for next month.

Ms. Jobson reported that May 22 kicks off EMS week and the Board is invited to join the Award Celebration Lunch.

**C. Presentation of REMSA Health Regional Emergency Communications Accredited Center of Excellence.**

Presented by: Adam Heinz

Chair Dahir reported this was a report she had requested and invited Mr. Heinz to present.

Mr. Heinz began his presentation by providing details on how incoming calls are processed and the expectations as set forth on their franchise agreement including but not limited to dispatch, dispatch personnel training, and dispatch accreditation.

Mr. Heinz added their center of excellence accreditation history and reported REMSA Health was the first in the world to be accredited for an emergency communication nurse system. He added that they are currently working on Emergency Fire Dispatch accreditation. Mr. Heinz briefly reported on the twenty points of accreditation and physician involvement.

Mr. Heinz shared brief experiences relating to type of care REMSA Health staff provides as well as comments from reviews. Mr. Heinz briefly reported on the appropriate use of emergency response.

Mr. Heinz shared a photo of staff that provide the services that assist in achieving accreditation. He concluded by explain what accreditation means to the community.

Mr. Heinz opened his item for questions from the Board.

John Klacking, PhD commended Mr. Heinz on his presentation

Mr. Brown asked if Mr. Heinz knew how many calls go to the nurse hot line per year.

Mr. Heinz reported that about 1,500 are routed to the nurse hot line yearly, which represents 20% of the overall call volume. He added that REMSA Health recognizes that transportation is a barrier in which case REMSA Health will pay for individuals with low acuity complaints to be transported by taxi or rideshare.

Mr. Brown further asked if REMSA Health has planned to move their system to 800MHz system that is now the statewide communication system.

Mr. Heinz reported that the agency is exploring moving over to the updated system although limitations exist due to the lack of LIDs.

Chair Dahir stated there would be more information regarding this subject in the future as he opined accreditation pushes everyone to be better and accountable.

**10. Recommendation for appointment to the Air Pollution Control Hearing Board as an At-Large Committee Member. Staff recommends: The re-appointment of Mr. Martin Brietmeyer for a three-year term beginning on April 27, 2023, and concluding on April 26, 2026; Applicants include: Bernadette M. Longo, Edmond LeBlanc, Jay Collins, John Peck, Nicholas Favier.**

Staff Representative: Francisco Vega

Francisco Vega, AQM Division Director, began his presentation by highlighting that the division exhausted opportunities to solicit members to apply in addition to accepting application indefinitely.

Chair Dahir reiterated that the Board encourages divisions to open these opportunities to the community and commended Mr. Vega for his efforts. He added that retaining members is also appropriate.

Mr. Vega concluded by reporting the results of recruitment and presented his recommendation.

**Michael Brown re-appointed Martin Brietmeyer for a three-year term ending on April 26, 2026. Dr. Reka Danko seconded the motion which was approved unanimously.**

Chair Dahir commended Mr. Brietmeyer for serving on the APCH Board.

**11. Presentation and possible acceptance of the FY23 Q3 Strategic Plan Results.**

Staff Representative: Rayona LaVoie

Ms. LaVoie began her presentation by stating she would be presenting on ClearPoint Results for Quarter 3 and providing a brief reminder of the last presentation the Board received.

Ms. LaVoie reported highlights on the progress on initiatives, outcomes, division goals, and district goals.

Ms. Lavoie shared that their next steps would be to present their annual results in August and to refresh FY24 action plan.

Ms. Lavoie opened her item for questions from the Board.

Chair Dahir asked that roadblocks be added to the report.

Mr. Dick acknowledged the hard work of staff and reported that updating ClearPoint for purpose of reporting to the Board during this meeting was challenging due to the tight timeframe following the completion of the quarter, but was achieved due to the desire to provide timely quarterly updates rather than updating the Board of Health two months after the quarter.

Chair Dahir agreed that these reports create a lot of work for staff but commended staff for providing the information.

**Michael D. Brown moved to accept the FY23 Q3 Strategic Plan Results. Dr. Reka Danko seconded the motion which was approved unanimously.**

**12. Presentation and discussion on Public Health Accreditation Board (PHAB) and 2024 Washoe County Health District Reaccreditation.**

Staff Representative: Rayona LaVoie

Ms. LaVoie opened her presentation by summarizing the items that would be discussed during the presentation.

Ms. LaVoie reported on the purpose of public health accreditation and stated that it drives performance improvement and ensures there is a strong infrastructure as well as the tools needed to make sure there are healthy, safe, and equitable communities. She continued to report on the Board that governs accreditation.

Ms. LaVoie reported on how well the Health District is delivering on the 10 Essential Public Health Services. Ms. LaVoie continued to report on assessments, policy development, and assurance functions. Additionally, she spoke about the impact of accreditation.

Ms. LaVoie reported on a summarized description of the PHAB process as well as where the Health District stands currently. The Health District is currently in the process of preparing a reaccreditation package.

Ms. LaVoie concluded by reporting on next steps which included a kick-off with the Health District PHAB committee, preparing the 300 required documents, and submitting a reaccreditation package to PHAB by July 2024.

Chair Dahir asked what the Board's involvement is in this process.

Ms. LaVoie directed the question to Health Officer, Kevin Dick.

Mr. Dick responded that accreditation includes the Board's governance process; however, site visits do not include interviews with Board members.

Chair Dahir asked to be included if necessary.

Mr. Dick offered to provide updates as the Health District moves along in the process.

Chair Dahir affirmed and further stated that accreditation should be properly advertised as he opined that the Health District's accreditation is not widely known.

Mr. Dick added in response to Chair Dahir's inquiry about Board engagement that the Strategic Plan is a pre-requisite of accreditation and it's a measure where the Board is engaged and he offered to have Mr. Oxarart advertise accreditation as part of the rebranding initiative.

**13. Discussion and possible direction regarding legislative issues regarding the 82nd Nevada Legislative Session.**

Staff Representative: Joelle Gutman-Dodson

Joelle Gutman-Dodson, Government Affairs Liaison, began her discussion by going over a few bills.

Ms. Gutman-Dodson reported there were 39 days left of the legislative session and added that 4/26 was the First House deadline and only 10 bills had died.

Ms. Gutman-Dodson reported on AB53 (tobacco bill) and that the fines and penalty structure was modified. The bill was referred to revenue on the Senate side.

She also discussed AB357, which allows for opting-out of sexual education as opposed to opting-in and the bill is now in ways and means.

Ms. Gutman-Dodson continued to discuss SB 92, the street food vending bill, and stated the bill sits in Government Affairs on the Assembly side. She reported she expressed the concerns with the regulatory process with Senator Doñate.

Chair Dahir expressed his discontent with legislators reaching into the jobs of those that are elected. Additionally, he expressed concerns with the outcomes from the proposed taskforce group.

Ms. Gutman-Dodson reported that the cities are not opposing this bill due to new guidelines. Additionally, the taskforce is a nine-person voting committee that would have 4 representatives from cities, counties, and health district as well as representatives from the food vending group. She continued to report that SB118 was amended to reflect the receipt of a sustainable source of income from the other tobacco product (OTP), which meant 35% of the annual revenue from the OTP tax that could potentially be distributed directly. This bill sits in Finance.

Chair Dahir clarified for the Board that if this bill passes it means income for the Health District.

Ms. Gutman-Dodson continued to discuss SB172, which allows minor consent for certain health care activities, and reported it was passed out and went to Assembly HHS. She continued to report on SB361 regarding solid waste and that the bill died.

She reported SB441, the bill that repeals SB4 from the special session during the pandemic and it was voted out last week. This bill is in Commerce and Labor and will be heard on 5/1, the Health District will be supporting the bill.

Ms. Gutman-Dodson opened this item for questions from the Board.

#### **14. Staff Reports and Program Updates.**

**A. Air Quality Management** - AQMD Comments on EPA's Proposed Changes to PM NAAQS, Environmental Justice Bill Reintroduced, February 2023 Small Business at EPA Bulletin, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.

Staff Representative: Francisco Vega

Mr. Vega opened his item by highlighting one item in his report in compliance with the Board's request to stay updated on any changes to the Ambient Quality Standards. He reported that AQM commented regarding the EPA's reconsideration of the PM2.5 National Ambient Air Quality Standards. AQM also commented regarding the process for compliance with the Ambient Air Quality Standards as Washoe County has been impacted by wildfires over the last several years.

Chair Dahir asked if the federally proposed Environmental Justice Bill will require funding.

Mr. Vega stated that if the bill passes as is proposed it will require significant training and an increase in resources.

Mr. Vega opened his item for questions from the Board.

**B. Community and Clinical Health Services** - National Sexually Transmitted Infection Awareness; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.

Staff Representative: Lisa Lottritz

Ms. Lottritz began her presentation by providing an update on COVID vaccinations, she reported both monovalent Pfizer and Moderna have been discontinued and they have a new bivalent dosing schedule. She added that individuals could still receive the Novavax. Additionally, individuals 65 and older are now eligible for a second bivalent booster if 4 months have passed since their previous one. She reported that the immunocompromised second booster is still being sorted out.

Ms. Lottritz reported that the featured program in this month's report is the Sexually Transmitted Infection Program and stated that although Nevada moved down in the rankings the rates increased for Nevada and other states. The data shows that STIs have reached a new record high for the eighth year in a row.

Ms. Lottritz concluded by reporting that 46% of all the appointments for March were walk-ins in the Family Planning and Sexual Health Clinic.

Ms. Lottritz opened her item for questions from the Board.

- C. Environmental Health Services (EHS):** Highlighted Program; Program Activities; Consumer Protection (Food/Food Safety, Commercial Development, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-Borne Diseases, Waste Management/Underground Storage Tanks); and Inspections.  
Staff Representative: Erin Dixon

Ms. Dixon opened her item by highlighting waste removal and reduction in honor of Earth Day. She continued to highlight a recent investigation regarding a large food borne illness outbreak that resulted from a high school event.

She continued to highlight that the Land Development Program sent a letter of support on behalf of City of Reno for a federal grant that allows them to perform a large septic to sewer conversion for about 10 homes. Additionally, she reported that the Safe Drinking Water team are gearing up for the lead and copper rule that requires testing and reporting levels of lead and copper.

Ms. Dixon concluded by reporting the drones for the Vector program have arrived.

Ms. Dixon opened this item for questions from the Board.

Chair Dahir asked if a tree can be planted for Earth Day, next year.

Ms. Dixon agreed.

- D. Epidemiology and Public Health Preparedness -** Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.  
Staff Representative: Dr. Nancy Diao

Dr. Diao began her presentation by highlighting discussion regarding the creation of a data sharing agreement between the EMS Oversight Program and Truckee Meadows Fire Protection Agency which provides easier access to data sharing for purposes of supporting needs, improvements, and quality assurance.

Additionally, she reported that they will be moving to only home-bound COVID-19 testing.

Dr. Diao opened her item for questions from the Board.

**E. District Health Officer Report - COVID-19, Flu, and RSV, COVID-19 Communications Update, Health District Communications Update, Regionalization Discussions, Deputy District Health Officer, New Tuberculosis Clinic, Legislative Session, Health Equity, Meetings and Events, and Public Communications and Outreach.**  
Staff Representative: Kevin Dick

Health Officer, Kevin Dick, opened his item by updating the Board on regionalization efforts which has been in hiatus as Federal Engineering conducts additional work to support the effort and a full-day workshop scheduled on 5/11 and a final deliverables and recommendations workshops and next steps on 5/30.

He added a correction to his report regarding SB19 as the amendment that was passed had not been posted. He continued to clarify the content of the bill did not include exclusion distances from schools.

Mr. Dick expressed his gratitude for Chair Dahir and Dr. Danko for attending a Public Health Week employee recognition breakfast on 4/7. He also thanked Commissioner Garcia for attending the Health Heroes luncheon on 4/20 and Chair Dahir for attending the Washoe County Impact Awards.

Chair Dahir thanked staff for being present and congratulated everyone for their hard work.

## **15. Board Comment.**

Having no comments from the Board, Chair Dahir closed this item.

## **Adjournment.**

**Chair Dahir adjourned the meeting at 3:04 p.m.**

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** Members of the public may make public comment by submitting an email comment to [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. Reasonable efforts will be made to hear all public comment during the meeting. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

### **Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <https://www.washoecounty.gov/health>

State of Nevada Website: <https://notice.nv.gov>

Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov). Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.gov/health> pursuant to the requirements of NRS 241.020.