

**District Board of Health**  
**Meeting Notice and Agenda - Final**

**Members**

Kristopher Dahir, Chair  
Devon Reese, Vice-Chair  
Mariluz Garcia  
Dr. Reka Danko, MD  
Michael D. Brown  
Dr. John Klacking, PhD  
Dr. John Novak, DMD

**Thursday, October 26, 2023**

**1:00 p.m.**

**Washoe County Administration Complex**  
**Commission Chambers, Building A**  
**1001 East Ninth Street**  
**Reno, NV**

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**PUBLIC HEARING ITEM SCHEDULED ON THIS AGENDA**  
**TO ATTEND VIRTUALLY OR TELEPHONICALLY PLEASE USE THE LINK/NUMBER BELOW**  
**(Please be sure to keep your devices on mute and do not place the meeting on hold)**

<https://us06web.zoom.us/j/82090181273>

This meeting will also be accessible via ZOOM.

To attend via ZOOM, type <https://zoom.us/> in your computer browser, click "Join a Meeting" on the ZOOM website, and enter this **Meeting ID: 820 9018 1273**.

**NOTE:** This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing **1-669-900-6833**, entering the **Meeting ID: 820 9018 1273** and pressing #.

**1:00 p.m.**

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)
4. Recognitions.

YEARS OF SERVICE

- i. Falisa Hilliard, Program Assistant, 20 years, hired October 13, 2003-ODHO

NEW HIRES

- i. Francesca Rubio, Office Specialist, October 9, 2023-EHS
- ii. Sandra Puga, Office Specialist, October 9, 2023-EHS

PROMOTIONS

- i. Ian Check, from EHS Trainee to EHS Specialist effective August 29, 2023-EHS
- ii. Erin Myers, from EHS Trainee to EHS Specialist effective October 9, 2023-EHS

TRANSFERS

- i. Virginia McDonald, Office Specialist from Public Guardian, October 9, 2023-EHS
- ii. Sabrina Brasuell, EMS Coordinator to County Manager's Office, October 16, 2023 -EHPH

HEALTH HEROES

- i. Laurie Griffey-AHS
- ii. Yeraldin Deavila-ODHO
- iii. Erin Dixon, ODHO
- iv. Julia Ratti-ODHO
- v. Camarina Augusto-ODHO

**Honorable Mentions**

- i. EHS Admin Team - EHS
- ii. Steve Fisher-AHS
- iii. Jack Zenteno-AHSP
- iv. Taylor Stokes-EHS

SPECIAL RECOGNITION

- i. Dr. Reka Danko, MD  
Nevada Business Magazine  
Healthcare Hero Humanitarian Award

**5. Proclamations. (FOR POSSIBLE ACTION)**

- 5A.** Proclaim the week November 13, 2023 as Crash Responder Safety Week.  
Presented by: Andrea Esp

**Attachments:**     [DBOH October 2023 -EHPH- Crash Responder Safety Week](#)

**6.** Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person.

The meeting will be held in the County Commission Chambers and via Zoom. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

**Please log into the ZOOM meeting via the above link** and utilize the "Raise Hand" feature during any public comment period.

To provide public comment via telephone only, press \*9 and \*6 to mute/unmute.

Requests for public comment via zoom must be submitted to [svaldespin@nnph.org](mailto:svaldespin@nnph.org) no later than 4:00 p.m. on the day before the meeting.

Reasonable efforts will be made to hear all public comment during the meeting.

**NOTE:** The zoom option will require a computer with audio and video capabilities.

**7. Consent Items. (FOR POSSIBLE ACTION)**

**Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.**

A. Cancel the November 16, 2023 Regular District Board of Health Meeting.

B. Approval of Draft Minutes.

**Attachments:** [9-28-2023 DBOH minutes](#)

**C. Budget Amendments/Interlocal Agreements. (FOR POSSIBLE ACTION)**

i. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$416,275 (no match) for the period December 1, 2023 through November 30, 2024 in support of the Health District workforce capacity to reduce health disparities and improve health equity in Washoe County and authorize the District Health Officer to execute the Notice of Subaward, and any future amendments.

Staff Representative: Kristen Palmer

**Attachments:** [DBOH 10-26-23 FY24 Workforce Dev Staff Report SG 26356 \(11.30.2024\)FINAL](#)

**D. Recommendation for the Board to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board. (FOR POSSIBLE ACTION)**

Staff Representative: Francisco Vega

i. Recommendation for the Board to uphold a settled penalty issued to the Empire Mining Company, LLC, Case No. 1403, Notice of Violation No.'s AQMV23-0014, AQMV23-0015, AQMV23-0016, and AQMV23-0017, with a \$23,400.00 total fine, for failing to comply with multiple permit requirements associated with Permit to Operate No. AAIR16-0933. (FOR POSSIBLE ACTION)

**Attachments:** [DBOH - 10-26-2023 - AQMD - Case No. 1403 NOV No. AQMV23-0014 15 16 17 \(Staff Report\)](#)  
[DBOH - 10-26-2023 - AQMD - Case No. 1403 NOV No. AQMV23-0014 15 16 17 \(Supporting Documentation\)](#)

- E. Acknowledge receipt of the Health Fund Financial Review for September, Fiscal Year 2024 (FOR POSSIBLE ACTION)

Staff Representative: Kristen Palmer

**Attachments:** [DBOH 10-26-23 AHS Financial Review](#)  
[Actual rev September 2023](#)

**END OF CONSENT.**

8. **PUBLIC HEARING** for review, discussion, and possible adoption of the proposed revisions to the District Board of Health Regulations Governing Air Quality Management, Chapter 020 - General Provisions including new language to satisfy our commitment to the EPA and the requirements of Section 110 (a)(2)(J) of the Clean Air Act (CAA), and also update violation procedures, appeal procedures, penalties and fines, confidential information, sampling and testing, and upset conditions. (FOR POSSIBLE ACTION)

Staff Representative: Ben McMullen

**Attachments:** [DBOH 10-26-23-020 Revision Public Hearing Staff Report](#)  
[DBOH 10-26-2023 - AQMD - 020 REVISION Public Hearing Agenda Packet](#)  
[020 Revision - Public Hearing - 231026](#)  
[020 Draft Certificate of Adoption](#)

9. Presentation on Lethal Means Reduction - Suicide Prevention Alliance

Staff Representative: Joseph Dibble

**Attachments:** [DBOH 10-26-23-Lethal Means Reduction Coalition Presentation](#)

10. Presentation of the Active Managerial Control (AMC) Program for Food Safety.

Staff Representatives: Olivia Alexander-Leeder and Mia Gzebb

**Attachments:** [Active Managerial Control Program-PowerPoint](#)

**11. Regional Emergency Medical Services Authority.**

- A. Recommendation to accept the REMSA Health Monthly Franchise Report for September of 2023 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction. (FOR POSSIBLE ACTION)

Presented by: Barry Duplantis

**Attachments:** [DBOH - 10-26-2023 - REMSA Franchise Report](#)  
[DBOH – 10-26-2023 -Franchise Report –September 2023](#)

- B.** Recommendation for the reappointment of a person to the Emergency Medical Services Advisory Board (EMSAB) for the Hospital Continuous Quality Improvement Representative, and the recommendation of the Program for re-appointment is Joe Macaluso for a two (2) year term beginning on November 2, 2023, and ending November 1, 2024. (FOR POSSIBLE ACTION)  
Staff Representative: Andrea Esp

**Attachments:** [DBOH 10-26-23 EMSAB CQI Re-Appointment](#)  
[DBOH - 10-26-2023 - EMSAB JM CV 2022](#)

- 12.** Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation (SWS) Hearing Board to approve Variance Case #H23-0003VARI of the Northern Nevada Public Health (NNPH) Regulations Governing Sewage, Wastewater, and Sanitation for Faretto Lane LLC, owner of 2474 Faretto Lane, Washoe County, Nevada, Assessor's Parcel Number 222-060-25. (FOR POSSIBLE ACTION)  
Staff Representative: David Kelly

**Attachments:** [DBOH 10-26-2023 - EHS - Faretto Ln Variance](#)  
[2023-10-05 SR Variance for 2474 Faretto Lane](#)  
[2474 Faretto Full Variance Request](#)

- 13. Community and Clinical Health Services - Fee Revisions.** (FOR POSSIBLE ACTION)  
Staff Representatives: Lisa Lottritz and Jack Zenteno

**Attachments:** [DBOH 10-26-23 Fee Revisions Staff Report](#)  
[NNPH CCHS Fee Schedule 2024](#)

- 14.** Presentation and possible acceptance of the FY24 Q1 Strategic Plan Results. (FOR POSSIBLE ACTION)  
Staff Representative: Julia Ratti

**Attachments:** [DBOH 10-26-23 FY24 Q1 Strategic Plan Results Staff Reports](#)  
[ClearPoint Results FY24 Q1](#)  
[FY24 Q1 Report FINAL](#)  
[FY24 Q1 Status Snapshot FINAL](#)

- 15.** Presentation and possible acceptance of the Annual FY23 Health Equity Plan Results. (FOR POSSIBLE ACTION)  
Staff Representative: Camarina Augusto

**Attachments:** [DBOH 10-26-23 Health Equity Results Staff Report](#)  
[FY23 Health Equity Plan Annual Report FINAL](#)  
[NNPH HE Plan Results FINAL](#)

16. Review and approval of the District Health Officer's Annual Performance Evaluation Results and Approval of a 5% Annual Merit Increase. (FOR POSSIBLE ACTION)  
Staff Representative: Laurie Griffey

**Attachments:** [DBOH-2023 Eval Results Staff Report](#)  
[DHO Evaluation Results 2023](#)

17. Presentation, discussion, and possible decision regarding the recruitment process to fill the District Health Officer position, authorizing the Chair to work with Washoe County Human Resources to select an executive search firm to conduct a national search for qualified candidates to fill the position, to develop a structure and process for the national search and selection of finalists for consideration by the District Board of Health, and to provide regular updates to the Board on the process and progress. (FOR POSSIBLE ACTION)  
Presented by: Kristopher Dahir, Board Chair

18. **Staff Reports and Program Updates.**

- A. **Air Quality Management** - EPA Releases Guidance for \$4.6 Billion in Climate Pollution Reduction Grants, House Passes Bill Targeting Clean Air Act Waivers, EPA Announces Third Round of Funding for Clean School Buses, September 2023 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance  
Staff Representative: Francisco Vega

**Attachments:** [DBOH 10-26-2023 – AQMD – Division Director Staff Report \(September 2023\).docx](#)

- B. **Community and Clinical Health Services** - Fetal Infant Mortality Review; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.  
Staff Representative: Lisa Lottritz

**Attachments:** [DBOH 10-26-2023 CCHS Director Staff Report](#)

- C. **Environmental Health Services Program Activities for:** Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).  
Staff Representative: Robert Fyda

**Attachments:** [DBOH-10-26-2023-EHS-Division Report](#)

- D. Epidemiology and Public Health Preparedness** - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

Staff Representative: Dr. Nancy Diao

**Attachments:** [DBOH 10-26-2023 - EPHP-Division Report](#)

- E. District Health Officer Report** - Northern Nevada Public Health Communications Update, NNPH Name Change, Government Affairs, Public Health Accreditation, Language Accessibility, Community Health Improvement Plan, CCHS Assessment, New CCHS Fees, and Public Communications and Outreach.

Staff Representative: Kevin Dick

**Attachments:** [DBOH 10-26-23 ODHO Staff Report](#)  
[2023-Sept-Media Mentions](#)

19. Board Comment.

District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

## **Adjournment**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [svaldespin@NNPH.org](mailto:svaldespin@NNPH.org) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments– District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Northern Nevada Public Health Website <https://www.NNPH.org>  
State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on Youtube at:  
<https://www.youtube.com/user/WashoeCountyTV>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@NNPH.org](mailto:svaldespin@NNPH.org). Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.