

NORTHERN NEVADA

Public Health

Air Quality Management and Environmental Health Services

Proposed Fees

History of Health AQM & EHS Fees

2015

July 1, 2016

Annual CPI
Increase

July 2023

2022 - 2023

EHS and AQM fees were revamped based on direction from District Board of Health.

Changed methodology.

New fees implemented with transition to full fee amount

Fees increase July 1 based on Consumer Price Index, West Region (US Bureau of Labor Statistics)

Fees remained at 2022 levels.

Staff completed time studies and analysis of expenditures.

Methodology

Continued from 2015

Staff time

To complete activity (i.e.: inspection, drive time, documentation)

Earned leave time

Administrative tasks

Required training

Expenses by Program (AQM and EHS)

Vehicles, office & operating supplies, technology, supervisor, support staff, etc.

Indirect costs

Office space, electricity, Human Resources, District Attorney, IT Support, etc.

Rounded to nearest dollar

Update annually

CPI, West Region

Outreach

NNPH conducted outreach to the following groups for feedback for:

- Contractors
- Engineers
- Permittees
- Jurisdictions
- Local Business Groups

Getting the Word Out

- Press Release
- Emails sent to close to 14,000 people from EHS & AQM
- Over 4,000 postcards sent out as well for individuals without emails

Equitable Access

- Zoom remote access
- Onsite translation service for Spanish speakers



Timeline for Proposed Fee Changes

Nov 2023



Public Workshops

- Nov 16
- Nov 17
- Nov 30

Collection of Community
Feedback and Business
Impact Survey (BIS)

Dec 14, 2023



Presentation of the BIS to
District Board of Health

Jan 25, 2024



Presentation of
Proposed Fees to
the District Board of
Health

Jul 1, 2024



Proposed - New Fees
Implemented

NORTHERN NEVADA
Public Health

Environmental Health Services Division FY24-25 Proposed Fees

Robert Fyda, Director

Summary of Changes



- Development Fees
 - Removal of Vector Fees from Development Fees
 - Reduction in TM / FM fees



- Food Fees
 - Risk Based Fee Model
 - Revamp of Temporary Food Fees



- Standardizing of Fees



Environmental Health Services

FOOD PROGRAM CHANGES

NEW Event Organizer Permit

- Permit fee depends on number of food booths and/or number of days of event
- Permit required prior to accepting vendor permits

NEW Annual Itinerant Food Vendor Permit

- Will allow vendors who operate at many events obtain a single permit for the calendar year
- Eligibility will be determined based on qualifying menu, and equipment

NEW Food Establishment Risk Level Fees

Risk Level determined by food handling operations and the likelihood foodborne illness will occur

- Risk Level I – Low Risk
1 inspection per year
- Risk Level II – Medium Risk
1 inspection per year
- Risk Level III – High Risk
2 inspections per year
- School Kitchen - Medium Risk
2 inspections per year

Environmental Health Services

FOOD PROGRAM BENEFITS

Save Money and Resources

No more subsidizing:

- Re-inspections only charged to those facilities requiring an additional inspection
- No longer included in annual permit fee as previously

Itinerant Permit:

- One “annual” permit covers multiple events.
- Max of 4 inspections per year depending on risk level

Risk Based Inspections:

- More frequent contact and longer time with the inspector for high-risk facilities compared to medium/low risk facilities.
- Risk category is assigned by inspector or plan review team based on menu and food processes used. This will be fluid.

Public Health Impact

Streamlining Special Event Infrastructure:

Ensures a responsible party or point of contact for adequate garbage disposal, wastewater disposal, and washing equipment at events for vendors and inspectors.

Reduction in the occurrence of foodborne illness risk factors:

Inspections that address the five major foodborne illness risk factors will result in an overall reduction = reduced foodborne illness in our community.

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Public Health

Air Quality Management Division FY24-25 Proposed Fees

Francisco Vega, Director

Air Quality Management Division

Description	Current FY23-24 Fee	Proposed FY24-25 Fee
	Effective 7/1/2023	Effective 7/1/2024
Building Plan Review		
Building Plan Review	\$119.00	\$190.00
Stationary Source Applications		
Application - New Minor Source (PTC)	\$1,278.00	\$2,800.00
Application - Fuel Burning Equipment General Source	\$179.00	\$359.00
Application - Synthetic Minor Source (PTC)	\$3,798.00	\$8,208.00
Application - Modification at Minor Source		\$2,800.00
Application - Major Source By Rule (All Application Types)	\$3,261.00	\$4,148.00
Application - New Major Source (Title V, PTC)	\$41,894.00	\$57,859.00
Application - Major Source (Title V, PTO) Renewal		\$16,202.00
Application - Minor Modification at Major Source (PTC)		\$19,989.00
Application - Major Modification at Major Source (PTC)		\$57,859.00
Application - New PSD/NSR Source (PTC)		\$95,730.00
Application - Administrative Amendment	\$108.00	\$338.00
Annual Emissions Reporting		
Annual Maintenance Fee - Small Minor Source (PTC/PTO)	\$374.00	
Annual Maintenance Fee - Minor Source (PTC/PTO)	\$412.00	\$896.00
Annual Emission Fee - Minor Source (Per Pound)	\$19.00	\$24.00
Annual Maintenance Fee - Major Source (PTC/PTO)	\$412.00	\$12,344.00
Annual Emission Fee - Major Source	\$19.00	\$10,401.00
Annual Maintenance Fee - Air Toxics Source	\$175.00	\$208.00
Annual Emission Fee - Air Toxics Source (Per Pound)	\$8.00	\$11.00
Annual Maintenance Fee - Gasoline Dispensing Source	\$30.00	
Annual Equipment Fee - Gasoline Dispensing Source (Per Nozzle)	\$90.00	\$95.00
Air Quality Permit to Operate Late Fee (% of Total Fee Due)	25%	25%
Asbestos Program		
Asbestos - AAA Plan Review	\$137.00	\$183.00
Asbestos - NESHAP/Non-NESHAP Demolition Notification	\$359.00	\$422.00
Asbestos - NESHAP Renovation Notification - Category 1	\$738.00	\$860.00
Asbestos - NESHAP Renovation Notification - Category 2	\$1,620.00	\$1,896.00
Asbestos - NESHAP Renovation Notification - Category 3	\$3,993.00	\$4,668.00
Asbestos - NESHAP Renovation Notification - Annual	\$8,458.00	\$9,895.00

Description	Current FY23-24 Fee	Proposed FY24-25 Fee
	Effective 7/1/2023	Effective 7/1/2024
Wood-Burning Device Program		
WBD Inspector Certification - New	\$353.00	\$421.00
WBD Inspector Certification - Renewal	\$119.00	\$141.00
WBD Certificate of Compliance	\$88.00	\$141.00
WBD Certificate of Compliance - Transfer	\$29.00	\$36.00
WBD Notice of Exemption	\$33.00	\$41.00
WBD Dealers Affidavit of Sale		\$41.00
Dust Control Program		
Application - Dust Control Source Administrative	\$96.00	\$177.00
Application - Dust Control Source Per Acre	\$261.00	\$316.00
Application - Dust Control Administrative Modification	\$105.00	
Prescribed Burn Program		
Application - Prescribed Burn Source Administrative	\$158.00	\$380.00
Application - Prescribed Burn Source Per Unit	\$40.00	
Geothermal Well Drilling Applications		
Application - Geothermal Well Drilling Permit	\$854.00	\$1,021.00
Other Air Quality Fees		
Application - Confidentiality Request		\$758.00
Applicability Determination		\$1,516.00
Air Quality Variance Request	\$1,133.00	\$1,344.00
Expert Witness Fee (per hour)	\$616.00	\$731.00
Non-Standard Working Hours Request (per hour)	\$218.00	\$254.00

Air Quality Management Division

Upcoming Fee Changes in Spring 2024

- During the Spring of 2024, the AQMD will be proposing a significant change to its Stationary Source permitting program.
- Changes will include higher emissions thresholds for minor sources, revisions to the stationary source permitting process, development of a general permit program, and changes to the annual emissions reporting process.
- Implementation start date of January 1, 2025, is expected.



Fiscal Impact

- Air Quality Management –
 - Approximately \$700,000 increase
- Environmental Health Services –
 - Approximately \$1,000,000 increase
- This additional revenue is projected to increase Air Quality Management to close to full cost recovery and Environmental Health Services will still require a portion of the general fund transfer to complete all activities

Washoe County School District

- Environmental Health Services
 - School Kitchens
 - School Facilities
- Air Quality Management
 - Annual Emissions Reporting

Washoe County School District

- Environmental Health Services
 - School Kitchens
 - School Facilities (transition 50% July 1, 2024, 100% July 1, 2025)
- Air Quality Management
 - Annual Emissions Reporting (transition 50% July 1, 2024, 100% July 1, 2025)
- Total fiscal impact to NNPH – approximately \$40,000

Staff Recommendation

Move to approve and adopt revisions to the Fee Schedule specific to Air Quality Management and Environmental Health Services, as may be determined by the District Board of Health with collection beginning on or after July 1, 2024, with automatic annual adjustments based on West Region Consumer Price Index (CPI), through FY28 with a full recalculation of fees for Fiscal Year 2029. School facilities and annual emissions reporting fees specific to Washoe County School District to be implemented at 50% on July 1, 2024 and 100% on July 1, 2025

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