

District Board of Health
Meeting Notice and Agenda - Final

Members

Devon Reese, Chair
Clara Andriola, Vice Chair
Paul Anderson
Michael Brown
Dr. Reka Danko, MD
Steve Driscoll
Dr. Eloy Ituarte, MD

Thursday, May 22, 2025

1:00 p.m.

**Washoe County Administration
Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

TO ATTEND VIRTUALLY, PLEASE USE THE LINK BELOW

<https://washoecounty-gov.zoom.us/j/98998549419>

NOTE: This option will require a computer with audio capabilities if you wish to make Public Comment.

1:00 p.m.

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.

3. Public Comment.

Action may not be taken on any matter raised during this public comment period unless the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by attending the meeting in person or via Zoom. Please log into the Zoom meeting via the above link and utilize the “Raise Hand” feature during any public comment period.

Other requests for public comment must be submitted to jlawsen@nnph.org no later than 4:00 p.m. on the day before the scheduled meeting. Reasonable efforts will be made to hear all public comment during the meeting.

4. Approval of Agenda. (FOR POSSIBLE ACTION)

5. Recognitions.

YEARS OF SERVICE

- i. Lilia Sandoval Huffman - Office Specialist - CCHS - 30 years 5/15/1995
- ii. Cindy Hawks - Office Specialist - EPHP - 25 years 5/8/25
- iii. Laurie Griffey - Administrative Assistant I / HR Rep - AHS - 20 years 5/9/2005
- iv. Charmaine Roque - Public Health Nurse II - CCHS - 10 years 5/11/2015

HEALTH HEROES

- i. Josh Foster - Environmental Health Services
- ii. Jim English - Environmental Health Services

6. Consent Items. (FOR POSSIBLE ACTION)

6.A. Possible approval of April 24, 2025, Draft Minutes. (FOR POSSIBLE ACTION)

Attachments: [Draft Minutes April 24](#)

- 6.B.** Approve the Interlocal Contract between State of Nevada, Department of Conservation and National Resources, Division of Environmental Protection and Northern Nevada Public Health for the July 1, 2025 through June 30, 2027 in total amount of \$344,030.00 (\$172,015.00 per fiscal year) in support of the Environmental Health Services Division (EHS) Safe Drinking Water Act (SDWA) program: and if approved, authorize the District Health Officer to execute the Agreement and any future amendments. (FOR POSSIBLE ACTION)
Staff Representative: Anne Stoll-Truelock

Attachments: [DBOH 05-22-25 SDWA Program Interlocal Agreement](#)
[DEP25-050 Interlocal Agreement SDW](#)

- 6.C.** Recommendation for the Board to approve the Interlocal Agreement between Northern Nevada Public Health (NNPH) and the Larson Institute to design and implement a comprehensive evaluation of the Healthy Corner Store (HCS) Program. (FOR POSSIBLE ACTION)
Staff Representative: Stephanie Chen

Attachments: [DBOH 5-22-25 ILA Larson InsTitute SR](#)
[ILA with UNR and the Larson Institute-REVISED](#)

- 6.D.** Approve Agreement for Services between Northern Nevada Public Health (NNPH) and Keep Truckee Meadows Beautiful (KTMB) in the amount of \$300,000 for the period July 1, 2025 through June 30, 2027 in support of the Recycling and Solid Waste Plan program activities on behalf of the Environmental Health Services Division of Northern Nevada Public Health; authorize the Chair or the Board designee to execute the Agreement and related documents. (FOR POSSIBLE ACTION)
Staff Representative: Anne Stoll-Truelock

Attachments: [DBOH 05-22-25 KTMB Agreement for Services](#)
[PSA with KTMB](#)

- 6.E. Acknowledge receipt of the Health Fund Financial Review for April, Fiscal Year 2025. (FOR POSSIBLE ACTION)

Staff Representative: Jack Zenteno

Attachments: [DBOH 05-22-25 - AHS - April Financials](#)
[ZS16 April 2025](#)

End of Consent Items.

7. Recommendation to accept the REMSA Health Monthly Franchise Report for April 2025 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction. (FOR POSSIBLE ACTION)

Presented by: Barry Duplantis

Attachments: [DBOH - 5-22-2025 - REMSA Health Monthly Franchise Report](#)
[DBOH – 5-22-2025 - REMSA Health Monthly Franchise Report](#)
[–May 2025](#)

8. Presentation and discussion regarding the 2025 Public Health Preparedness Report.

Staff Representative: Anastasia Gunawan

Attachments: [DBOH - 5-22-2025 - Public Health Preparedness Report 2025](#)
[DBOH - 5-22-2025 - PHP Presentation - May 2025](#)

9. Presentation and possible acceptance of the FY25 Q3 Strategic Plan Results. (FOR POSSIBLE ACTION)

Staff Representative: Rayona LaVoie

Attachments: [FY25 Q3 Strategic Plan Results Staff Report](#)
[NNPH Outcomes Q3 report](#)
[FY25 Q3 Strategic Plan Results Slide Deck](#)

10. Discussion and direction to staff regarding legislative issues proposed by legislators, by Northern Nevada Public Health, or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to NNPH. Pending legislative bills can be located here <https://www.leg.state.nv.us/App/NELIS/REL/83rd2025>. Current bills NNPH is tracking that may be reported on or discussed can be found here <https://www.nnph.org/about-us/legislative-affairs.php>. Due to the rapid pace of the legislative session, additional bills that may be reported on or discussed at the District Board of Health will be posted as soon as known. (FOR POSSIBLE ACTION)
Staff Representative: Joelle Gutman Dodson or Dr. Chad Kingsley
11. Staff Reports and Program Updates.
- 11.A. Air Quality Management - Administration Releases Budget Proposal for FY2026, March 2025 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.
Staff Representative: Francisco Vega
Attachments: [DBOH 05-22-2025 AQMD DD Staff Report \(April\)](#)
- 11.B. Community and Clinical Health Services - National Adolescent Health Month; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers
Staff Representative: Christina Sheppard
Attachments: [DBOH 5-22-2025 CCHS Director Staff Report](#)
- 11.C. Environmental Health Services Program - Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Special Events, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).
Staff Representative: Robert Fyda
Attachments: [2024.05.22 - DBOH EHS Division Report](#)

- 11.D.** Epidemiology and Public Health Preparedness - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

Staff Representative: Dr. Nancy Diao

Attachments: [DBOH 5-22-2025 - EPHP-Division Report](#)

- 11.E.** Office of the District Health Officer Report - Northern Nevada Public Health Communications Update, Accreditation, Quality Improvement, Workforce Development, Community Health Improvement Program, Equity Projects/Collaborations, Community Events, and Public Communications and Outreach.

Staff Representative: Dr. Chad Kingsley

Attachments: [DBOH 05-22-2025 - ODHO Division Report](#)
[Copy of Apr-Media-Mentions-2025](#)

12. Public Comment.

Action may not be taken on any matter raised during this public comment period unless the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by attending the meeting in person or via Zoom. Please log into the Zoom meeting via the above link and utilize the “Raise Hand” feature during any public comment period.

Other requests for public comment must be submitted to jlawson@nnph.org no later than 4:00 p.m. on the day before the scheduled meeting. Reasonable efforts will be made to hear all public comment during the meeting.

13. Board Comment.

District Board of Health members’ announcements, reports and updates, request for information topics for future agendas. (No discussion among Board Members will take place on this item.)

Adjournment.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to jlawson@nnph.org before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Northern Nevada Public Health Website <https://www.NNPH.org>

State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on

Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Jackie Lawson, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Lawson is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at jlawson@nnph.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.