

**John Slaughter, Chair**  
County Manager  
Washoe County

**Kevin Dick, Vice Chair**  
District Health Officer  
Washoe County Health  
District

**Steve Driscoll**  
City Manager  
City of Sparks

**WASHOE COUNTY  
HEALTH DISTRICT**  
ENHANCING QUALITY OF LIFE

**Andrew Clinger**  
City Manager  
City of Reno

**Dr. Andrew Michelson**  
Emergency Room Physician  
St. Mary's Regional Medical Center

**Terri Ward**  
Administrative Director  
Northern Nevada Medical Center

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*MEETING NOTICE AND AGENDA*

**Emergency Medical Services  
Advisory Board**

Date and Time of Meeting: Thursday, June 4, 2015, 9:00 a.m.  
Place of Meeting: Washoe County Health District  
1001 E. Ninth Street, Building B, South Auditorium  
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

- \*1. Call to Order**
- \*2. Roll Call and Determination of Quorum**
- \*3. Public Comment**  
Limited to three (3) minutes per person. No action may be taken.
- 4. Approval of Agenda**  
June 4, 2015 Meeting
- 5. Approval of Draft Minutes**  
March 5, 2015 Meeting
- 6. Presentation by Dr. Andrew Swanson regarding community committee called PMAC (Pre-Medicine Advisory Committee)**  
Christina Conti
- \*7. Program and Performance Data Updates**  
Christina Conti
- 8. Presentations on the utilization of System Status Management in an EMS system and REMSA's staffing model for the months June – September 2015**  
Christina Conti

9. **Discussion and possible approval of the project charter that outlines the process for revising the response zones within the Washoe County REMSA ambulance franchise service area**  
Christina Conti
10. **Presentation, discussion and possible approval for distribution of the Washoe County EMS Oversight Program Data Report for Quarter 3**  
Christina Conti
11. **Presentation, discussion and possible direction to staff to present the Fire EMS training framework to the District Board of Health**  
Brittany Dayton
12. **Discussion, approval and possible direction to staff to proceed with establishing a committee to develop a 5-year strategic plan to be presented to the Board for input and adoption**  
Christina Conti
13. **Discussion and possible approval to recommend REMSA present to the District Board of Health for approval the use of Omega Determinant Codes and the procedure of referring these callers to the Nurse Health Line prior to dispatching an ambulance**  
Jim Gubbels
14. **Presentation, discussion and possible approval of the process for external agencies requesting item(s) to be included on Regional EMS Advisory Board agendas**  
Brittany Dayton
15. **Presentation, review and possible direction on the Truckee Meadows Fire Protection District Emergency Medical Service Review from the Internal Audit Division to include responses from the Washoe County Health District and REMSA**  
Brittany Dayton
16. **Discussion and possible approval of a proposed schedule change to the Emergency Medical Services Advisory Board (EMSAB) regular meetings**  
Christina Conti
- \*17. **Board Comment**  
Limited to announcements or issues for future agendas. No action may be taken.
- \*18. **Public Comment**  
Limited to three (3) minutes per person. No action may be taken.
19. **Adjournment**

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of a later meeting; or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Emergency Medical Services Advisory Board meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2415, at least 24 hours prior to the meeting.

**Time Limits:** Public comments are welcome during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Response to Public Comments:** The Emergency Medical Services Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Emergency Medical Services Advisory Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Emergency Medical Services Advisory Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Emergency Medical Services Advisory Board may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcements or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)  
State of Nevada Website: <https://notice.nv.gov>

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the Emergency Medical Services Advisory Board, is the person designated by the Emergency Medical Services Advisory Board to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.