

Neil Krutz  
City Manager  
City of Sparks

Doug Thornley  
City Manager  
City of Reno

# Emergency Medical Services Advisory Board

Eric Brown  
County Manager  
Washoe County

Dr. John Hardwick  
Emergency Room Physician

Kevin Dick  
District Health Officer  
Washoe County Health  
District

WASHOE COUNTY  
HEALTH DISTRICT  
ENHANCING QUALITY OF LIFE

Joe Macaluso  
Director of Risk Management  
Renown

## MEETING NOTICE AND AGENDA

Date and Time of Meeting: Thursday, May 5<sup>th</sup>, 2022, 9:00 a.m.

**This meeting will be held virtually only.**

Please attend this meeting via the link listed below or via phone.

(Please be sure to keep your devices on mute and do not place the meeting on hold)

<https://us02web.zoom.us/j/83845321966>

Meeting ID: 838 4532 1966 Phone: 1 669 900 6833 US

1. **\*Roll Call and Determination of Quorum**
2. **\*Public Comment**  
Limited to three (3) minutes per person. No action may be taken.
3. **Consent Items** (For Possible Action)  
Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.
  - A. **Approval of Draft Minutes**  
February 3<sup>rd</sup>, 2022
4. **\*Prehospital Medical Advisory Committee (PMAC) Update**  
Dr. John Hardwick
5. **\*EMS Oversight Program and Performance Data Updates** (For Possible Action) – Joint Advisory Committee Activities, EMS Planning, Data Performance Reports, Franchise Agreement Updates, REMSA Exemption Requests, Mass Gatherings and Special Events Reviews, Trauma Data Report and Boundary Drops  
Andrea Esp
6. **Presentation and Discussion of Possible Updates to the EMS Oversight Program Annual Report Outline, to Include Overdose Metrics** (For Possible Action)  
Andrea Esp
7. **Discussion and Possible Approval of EMSAB Revised Bylaws** (For Possible Action) – Recommendation to revise Article II, Section 1 of the Emergency Medical Services Advisory Board (EMSAB) bylaws to allow each representative of a City, County or Health District to

designate an alternate to replace the representative in the representative's absence from meetings of the EMSAB. The alternate must be a City or County Assistant Manager or Health District Division Director.

Andrea Esp

8. **Presentation, Discussion, and Request to the Board to Advise Staff Regarding Process for Further Updates to the EMS Catchment Zone Map (For Possible Action)** – Updated due to addition of new area hospital, Northern Nevada Sierra Medical Center.  
Andrea Esp
9. **\*City of Reno & REMSA CAD to CAD Implementation Project Update**  
Cody Shadle
10. **Discussion and Possible Changes to the Agency Reports Format (For Possible Action)** – Created a universal Agency Report to provide for uniform presentation of useful and relevant EMS data to the EMSAB.  
Sabrina Brasuell
11. **Presentation of the Washoe County Special Trauma Report 2018 – 2020, and Possible Permission to Disseminate (For Possible Action)**  
Anastasia Gunawan
12. **\*Agency Reports and Updates**
  - A. **\*REMSA EMSAB Report, May 5<sup>th</sup>, 2022, Adam Heinz**  
Data Performance Report, EMS Operations Report
  - B. **\*City of Sparks Fire Department EMSAB Report, May 5<sup>th</sup>, 2022, Chief Jim Reid**  
Data Performance Report, EMS Operations Report
  - C. **\*Truckee Meadows Fire and Rescue EMSAB Report, May 5<sup>th</sup>, 2022, Chief Joe Kammann**  
Data Performance Report, EMS Operations Report
  - D. **\*Reno Fire Department EMSAB Report, May 5<sup>th</sup>, 2022, Reno Fire Department Staff Representative**  
Data Performance Report, EMS Operations Report
13. **\*Board Comment**  
Limited to announcements or issues for future agendas. No action may be taken.
14. **\*Public Comment**  
Limited to three (3) minutes per person. No action may be taken.

## **Adjournment**

---

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of a later meeting; or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. An item listed with asterisk (\*) next to it is an item for which no action will be taken.

The Emergency Medical Services Advisory Board meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services at the Washoe County Health District, 1001 E. 9<sup>th</sup> St, Reno, NV 89512, or by calling 775.326-6049, at least 24 hours prior to the meeting.

**Time Limits:** Public comments are welcome during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items

and/or comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Response to Public Comments:** The Emergency Medical Services Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Emergency Medical Services Advisory Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Emergency Medical Services Advisory Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Emergency Medical Services Advisory Board may do this either during the public comment item or during the following item: “Board Comments – Limited to announcements or issues for future agendas.”

**Posting of Agenda; Location:**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Washoe County Health District Website <https://www.washoecounty.us/health>

State of Nevada Website: <https://notice.nv.gov>

Supporting materials are available at the Washoe County Health District located at 1001 E. 9<sup>th</sup> St., Reno, NV and on the website [www.washoecounty.gov/health](http://www.washoecounty.gov/health) pursuant to the requirements of NRS 241.020. Ms. Dawn Spinola, Administrative Secretary to the Emergency Medical Services Advisory Board, is the person designated by the Emergency Medical Services Advisory Board to respond to requests for supporting materials. Ms. Spinola may be reached by telephone at (775) 326-6049, or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us).