

Neil Krutz
City Manager
City of Sparks

Doug Thornley
City Manager
City of Reno

Emergency Medical Services Advisory Board

Eric Brown
County Manager
Washoe County

Dr. John Hardwick
Emergency Room Physician

Kevin Dick
District Health Officer
Washoe County Health
District



Joe Macaluso
Director of Risk Management
Renown

MEETING MINUTES

Date and Time of Meeting: Tuesday, November 29, 2022, 12:33 p.m.

This meeting was held virtually.

1. ***Roll Call and Determination of Quorum**

Chair Krutz called the meeting to order at 12:33 p.m.

The following members and staff were present:

Members present: Neil Krutz, Chair
Kevin Dick
Joe Macaluso
JW Hodge

Members absent: Eric Brown
Dr. John Hardwick

Ms. Spinola verified a quorum was present.

Staff present: Wade Carner, Deputy District Attorney
Nancy Diao, Epidemiology and Public Health Preparedness Division
Director
Andrea Esp, Preparedness and EMS Program Manager
Anastasia Gunawan, EMS Statistician
Sabrina Brasuell, EMS Coordinator
Dawn Spinola, Administrative Secretary, Recording Secretary

2. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Krutz opened the public comment period. As there was no one wishing to speak, Chair Krutz closed the public comment period.

3. **Consent Items (For Possible Action)**

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. **Approval of Draft Minutes**

August 4, 2022

Mr. Dick moved to approve the minutes. Mr. Macaluso seconded the motion, which passed unanimously.

4. ***Prehospital Medical Advisory Committee (PMAC) Update**

Dr. John Hardwick

Dr. Hardwick is not present to provide an update.

5. ***EMS Oversight Program and Performance Data Updates – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Franchise Agreement Updates, Community Services Department Reviews, Mass Gatherings and Special Events Reviews**

Andrea Esp

Ms. Esp noted the data sharing agreement was updated this past week and no longer requires agencies to get permission to publish. Most of the items are the normal day to day operations, as we look forward to more strategic planning in the future, where the plan will come back to this group in the spring for review and any additions or changes the Board would like to have made. We are watching closely as regionalization talks are occurring to make sure we incorporate any items that would be impacted by regionalization are included in the strategic plan, to keep us more accountable as we move forward as a region.

Mr. Dick commented on the special projects in regard to the boundary drops. It is important to clarify that the report was finalized internally for external partner review, but is not yet finalized as a document, as we are in that process at this point.

6. **Presentation, discussion and possible approval for distribution of the Washoe County Emergency Medical Services (EMS) Oversight Program FY22 Annual Report (For Possible Action).**

Sabrina Brasuell

Ms. Brasuell presented the Washoe County Emergency Medical Services (EMS) Oversight Program FY22 Annual Report. She noted in past years, there was just one that was a combination of several years, due to the pandemic and the nature of the environment at the time. This report is exclusive to FY22. Ms. Brasuell pointed out that the report is intended to be educational and informational, so that the larger community can recognize the EMS system performance in general and have some more affectivity and availability of information. Ms. Brasuell noted on page 32, on the table specific to Sparks, that the prioritization system is specific to the Sparks Fire Department, so the classifications of 1, 2 and 3 and the text associated with it show no uncertainty. For awareness, the document is continually in the works, as this is a new approved template.

Mr. Dick commented that he appreciated the inclusion of the information on the overdoses, which he found quite helpful.

Mr. Dick made a motion to accept the Washoe County Emergency Medical Services (EMS) Oversight Program FY22 Annual Report, with the recommendation a copy of the report is provided to Krysti Smith, so that she may provide to Federal Engineering for their information in the regionalization talks. Mr. Macaluso seconded the motion. The motion was carried unanimously.

7. ***Agency Reports and Updates**

A. ***REMSA EMSAB Report, Adam Heinz**

Data Performance Report, EMS Operations Report

Mr. Heinz brought attention to this being the first quarterly report which includes some of the data elements from the amended franchise. If there are any questions or requests for visual or prepared or shared information for other meetings, they are happy to discuss or entertain questions.

B. ***City of Sparks Fire Department EMSAB Report, Chief Shawn McEvers**

Data Performance Report, EMS Operations Report

Captain Sullivan, EMS Training Captain, presented the quarterly report, with highlights mainly centered around recruitment and training for new personnel. The biggest update is the newly approved ambulance in the process of being built and should be available mid-summer 2023.

C. ***Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**

Data Performance Report, EMS Operations Report

No one present to provide highlights of the report.

D. ***Reno Fire Department EMSAB Report, Chief Cindy Green**

Data Performance Report, EMS Operations Report

Mr. Hodge provided updates for Chief Green, in that they are waiting for two van ambulances which should be ready in January and GEMT funding for their single role paramedic program, which has been under development for a couple of years.

8. ***Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

Mr. Hodge wished to thank Ms. Brasuell and the team for working on the data sharing agreement, with the back-and-forth work following the initial release of the boundary drop report. Ms. Brasuell has done a tremendous job in taking City of Reno's concerns and considerations and worked with Krysti and the data team to come up with some good solutions. He feels they are on the right track and appreciates the work Ms. Brasuell has done and the collaboration with Kristy at the City of Reno.

Mr. Dick recognized the great amount of work that went into the Annual Report. It was a large compilation of data, and he appreciates all of the information provided by the EMS partners and the work the Program Staff did in pulling it together.

9. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Krutz opened the public comment period.

Dawn Spinola announced that she is retiring effective Friday, December 2. Her position will be filled by Jackie Lawson.

Chair Krutz closed the public comment period.

Adjournment

Chair Krutz adjourned the meeting at 12:48 p.m.