

Neil Krutz
City Manager
City of Sparks

Doug Thornley
City Manager
City of Reno

Emergency Medical Services Advisory Board

Eric Brown
County Manager
Washoe County

Dr. John Hardwick
Emergency Room Physician

Kevin Dick
District Health Officer
Washoe County Health
District

WASHOE COUNTY
HEALTH DISTRICT
ENHANCING QUALITY OF LIFE

Joe Macaluso
Director of Risk Management
Renown

MEETING NOTICE AND AGENDA

Date and Time of Meeting: Thursday, March 2nd, 2023, 2:00 p.m.

This meeting will be held virtually only.

Please attend this meeting via the link listed below or via phone.
(Please be sure to keep your devices on mute and do not place the meeting on hold)

<https://us02web.zoom.us/j/83898959278>

Meeting ID: 838 9895 9278 Phone: 1 669 900 6833 US

1. ***Roll Call and Determination of Quorum**
2. ***Public Comment**
Limited to three (3) minutes per person. No action may be taken.
3. **Consent Items (For Possible Action)**
Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.
 - A. **Approval of Draft Minutes**
November 29, 2022
4. ***Prehospital Medical Advisory Committee (PMAC) Update**
Dr. John Hardwick
5. ***EMS Oversight Program and Performance Data Updates – Joint Advisory Committee**
Activities, Special Projects, EMS Planning, Data Performance, REMSA Franchise Agreement Updates, Community Services Department Reviews, Mass Gatherings and Special Events Reviews
Andrea Esp
6. **EMS Strategic Plan 2023-2028 Overview Presentation and Discussion (For Possible Action)**
Sabrina Brasuell
7. ***Agency Reports and Updates**

- A. ***REMSA EMSAB Report, Adam Heinz**
Data Performance Report, EMS Operations Report
 - B. ***City of Sparks Fire Department EMSAB Report, Chief Jim Kindness**
Data Performance Report, EMS Operations Report
 - C. ***Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**
Data Performance Report, EMS Operations Report
 - D. ***Reno Fire Department EMSAB Report, Chief Cindy Green**
Data Performance Report, EMS Operations Report
8. ***Board Comment**
Limited to announcements or issues for future agendas. No action may be taken.
9. ***Public Comment**
Limited to three (3) minutes per person. No action may be taken.

Adjournment

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of a later meeting; or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. An item listed with asterisk (*) next to it is an item for which no action will be taken.

The Emergency Medical Services Advisory Board meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services at the Washoe County Health District, 1001 E. 9th St, Reno, NV 89512, or by calling 775.326-6049, at least 24 hours prior to the meeting.

Time Limits: Public comments are welcome during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Emergency Medical Services Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Emergency Medical Services Advisory Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Emergency Medical Services Advisory Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Emergency Medical Services Advisory Board may do this either during the public comment item or during the following item: "Board Comments – Limited to announcements or issues for future agendas."

Posting of Agenda; Location:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Washoe County Health District Website <https://www.washoecounty.us/health>

State of Nevada Website: <https://notice.nv.gov>

Supporting materials are available at the Washoe County Health District located at 1001 E. 9th St., Reno, NV and on the website www.washoecounty.gov/health pursuant to the requirements of NRS 241.020. Ms. Jackie Lawson, Administrative Secretary to the Emergency Medical Services Advisory Board, is the person designated by the Emergency Medical Services Advisory Board to respond to requests for supporting materials. Ms. Lawson may be reached by telephone at (775) 326-6049, or by email at jlawson@washoecounty.gov.

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MEETING MINUTES

Date and Time of Meeting: Tuesday, November 29, 2022, 12:33 p.m.

This meeting was held virtually.

1. ***Roll Call and Determination of Quorum**

Chair Krutz called the meeting to order at 12:33 p.m.

The following members and staff were present:

Members present: Neil Krutz, Chair
Kevin Dick
Joe Macaluso
JW Hodge

Members absent: Eric Brown
Dr. John Hardwick

Ms. Spinola verified a quorum was present.

Staff present: Wade Carner, Deputy District Attorney
Nancy Diao, Epidemiology and Public Health Preparedness Division
Director
Andrea Esp, Preparedness and EMS Program Manager
Anastasia Gunawan, EMS Statistician
Sabrina Brasuell, EMS Coordinator
Dawn Spinola, Administrative Secretary, Recording Secretary

2. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Krutz opened the public comment period. As there was no one wishing to speak, Chair Krutz closed the public comment period.

3. **Consent Items (For Possible Action)**

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. **Approval of Draft Minutes**

August 4, 2022

Mr. Dick moved to approve the minutes. Mr. Macaluso seconded the motion, which passed unanimously.

4. ***Prehospital Medical Advisory Committee (PMAC) Update**

Dr. John Hardwick

Dr. Hardwick is not present to provide an update.

5. ***EMS Oversight Program and Performance Data Updates – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Franchise Agreement Updates, Community Services Department Reviews, Mass Gatherings and Special Events Reviews**

Andrea Esp

Ms. Esp noted the data sharing agreement was updated this past week and no longer requires agencies to get permission to publish. Most of the items are the normal day to day operations, as we look forward to more strategic planning in the future, where the plan will come back to this group in the spring for review and any additions or changes the Board would like to have made. We are watching closely as regionalization talks are occurring to make sure we incorporate any items that would be impacted by regionalization are included in the strategic plan, to keep us more accountable as we move forward as a region.

Mr. Dick commented on the special projects in regard to the boundary drops. It is important to clarify that the report was finalized internally for external partner review, but is not yet finalized as a document, as we are in that process at this point.

6. **Presentation, discussion and possible approval for distribution of the Washoe County Emergency Medical Services (EMS) Oversight Program FY22 Annual Report (For Possible Action).**

Sabrina Brasuell

Ms. Brasuell presented the Washoe County Emergency Medical Services (EMS) Oversight Program FY22 Annual Report. She noted in past years, there was just one that was a combination of several years, due to the pandemic and the nature of the environment at the time. This report is exclusive to FY22. Ms. Brasuell pointed out that the report is intended to be educational and informational, so that the larger community can recognize the EMS system performance in general and have some more affectivity and availability of information. Ms. Brasuell noted on page 32, on the table specific to Sparks, that the prioritization system is specific to the Sparks Fire Department, so the classifications of 1, 2 and 3 and the text associated with it show no uncertainty. For awareness, the document is continually in the works, as this is a new approved template.

Mr. Dick commented that he appreciated the inclusion of the information on the overdoses, which he found quite helpful.

Mr. Dick made a motion to accept the Washoe County Emergency Medical Services (EMS) Oversight Program FY22 Annual Report, with the recommendation a copy of the report is provided to Krysti Smith, so that she may provide to Federal Engineering for their information in the regionalization talks. Mr. Macaluso seconded the motion. The motion was carried unanimously.

7. ***Agency Reports and Updates**

A. ***REMSA EMSAB Report, Adam Heinz**

Data Performance Report, EMS Operations Report

Mr. Heinz brought attention to this being the first quarterly report which includes some of the data elements from the amended franchise. If there are any questions or requests for visual or prepared or shared information for other meetings, they are happy to discuss or entertain questions.

B. ***City of Sparks Fire Department EMSAB Report, Chief Shawn McEvers**

Data Performance Report, EMS Operations Report

Captain Sullivan, EMS Training Captain, presented the quarterly report, with highlights mainly centered around recruitment and training for new personnel. The biggest update is the newly approved ambulance in the process of being built and should be available mid-summer 2023.

C. ***Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**

Data Performance Report, EMS Operations Report

No one present to provide highlights of the report.

D. ***Reno Fire Department EMSAB Report, Chief Cindy Green**

Data Performance Report, EMS Operations Report

Mr. Hodge provided updates for Chief Green, in that they are waiting for two van ambulances which should be ready in January and GEMT funding for their single role paramedic program, which has been under development for a couple of years.

8. ***Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

Mr. Hodge wished to thank Ms. Brasuell and the team for working on the data sharing agreement, with the back-and-forth work following the initial release of the boundary drop report. Ms. Brasuell has done a tremendous job in taking City of Reno's concerns and considerations and worked with Krysti and the data team to come up with some good solutions. He feels they are on the right track and appreciates the work Ms. Brasuell has done and the collaboration with Kristy at the City of Reno.

Mr. Dick recognized the great amount of work that went into the Annual Report. It was a large compilation of data, and he appreciates all of the information provided by the EMS partners and the work the Program Staff did in pulling it together.

9. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Krutz opened the public comment period.

Dawn Spinola announced that she is retiring effective Friday, December 2. Her position will be filled by Jackie Lawson.

Chair Krutz closed the public comment period.

Adjournment

Chair Krutz adjourned the meeting at 12:48 p.m.



STAFF REPORT
EMERGENCY MEDICAL SERVICES ADVISORY BOARD
MEETING DATE: March 2, 2023

TO: EMS Advisory Board Members
FROM: Jim Kindness, Acting Fire Chief

SUBJECT: City of Sparks Fire Department EMSAB Report

SUMMARY

Update of the emergency medical services (EMS) operations for the fourth quarter of 2022 .

DATA PERFORMANCE REPORTS

	October	November	December	TOTAL
TOTAL EMS RESPONSES	1,204	1,112	1,179	3,495
TOTAL EMS TRANSPORTS	0	0	0	0
TOTAL EMS RESPONSES CANCELLED	301	266	260	827
MUTUAL AID RESPONSES	3	8	7	18
MUTUAL AID TRANSPORTS	0	0	0	0
MUTUAL AID RESPONSES CANCELLED	0	2	3	5

EMS OPERATIONS UPDATES

Training Update

New firefighter interviews were held in October. Seven personnel were selected with five of the new recruits starting the Sparks Fire Academy on 2/13/2023. Graduation for the five recruits will be in May 2023. The remaining recruits are attending TMCC’s paramedic program and will complete their training prior to entering the Sparks Fire Academy projected for the fall 2023.

Two Sparks Fire Department (SFD) personnel have completed six months of the joint hybrid paramedic program at the Truckee Meadows Community College. These SFD personnel are in addition to the new recruits attending a separate TMCC paramedic program. This program is a new paramedic program for existing firefighters.



In-house ACLS & PALS courses were provided in October to paramedic personnel. Additionally, SFD paramedic personnel attended paramedic refreshers provided by Truckee Meadows Fire & Rescue, North Lake Tahoe Fire Protection District, and REMSA.

State EMS re-certifications are underway with approximately 50% of the department renewing their EMS credentials this year. This recertification cycle is a combination of Advanced Emergency Medical Technician's (AEMT) and paramedics.

Lucas Devices- In January 2023, the SFD received six Lucas devices following the approval of the Sparks City Manager and City Council. Training and implementation are scheduled in February. This will be a joint training with REMSA and SFD personnel to learn proper procedures and the most efficient application methods when co-responding to these critical incidents. The automated CPR devices will be available on front line apparatus serving all City of Sparks fire districts.

Ambulance Updates

The SFD is preparing to enhance our paramedic service level through the purchase of two ambulances. The first ambulance is in production at the Braun Northwest manufacturer in Chehalis, Washington with an expected delivery date in the fall 2023. The second ambulance was awarded through the Assistance to Firefighters Grants Program and will be sent to bid in March 2023.



**STAFF REPORT
EMERGENCY MEDICAL SERVICES ADVISORY BOARD**

MEETING DATE: March 2, 2023

TO: EMS Advisory Board Members

FROM: Cindy Green, EMS Division Chief

SUBJECT: City of Reno Fire Department EMSAB Report

SUMMARY

Update of the emergency medical services (EMS) operations for the fourth quarter of 2022.

DATA PERFORMANCE REPORTS

	October	November	December	TOTAL
TOTAL EMS RESPONSES	4154	3979	4514	12647
TOTAL EMS TRANSPORTS	1	12	8	21
TOTAL EMS RESPONSES CANCELLED	644	1113	1277	3034
MUTUAL AID RESPONSES	14	22	49	85
MUTUAL AID TRANSPORTS	1	12	8	21
MUTUAL AID RESPONSES CANCELLED	3	8	10	21

EMS OPERATIONS UPDATES

RFD held an in-house AEMT program for 29 firefighters and had a 100% success rate for passing the national registry skills portion of the testing process. We also graduated our first lateral academy and added 4 more Paramedic level firefighters to our staff. All four of them have successfully completed their EMS preceptorships. 6 paramedics and 6 AEMT's started their EMS preceptorships in September and successfully completed them in October. 2 van ambulances were ordered with an expected delivery date of February 2023. Single role paramedic positions have been approved after GEMT funding was acquired. 6 paramedic (non-suppression) job announcements will go out in January.

Current EMS RFD Staffing:

Paramedic - 73

AEMT - 106

EMT - 74