

NORTHERN NEVADA
Public Health

**Emergency Medical Services Advisory Board
Meeting Notice and Agenda**

**Thursday, November 2, 2023
9:00 a.m.**

Members

Eric Brown (Chair) – County Manager,
Washoe County

Dr. John Hardwick – Emergency Room
Physician

Doug Thornley (Vice-Chair) – City Manager,
City of Reno

Kevin Dick – District Health Officer,
Northern Nevada Public Health

Chris Crawford – Interim City Manager, City
of Sparks

Joe Macaluso – Director of Risk
Management, Renown

This meeting will be held virtually only.

This meeting will be accessible via ZOOM webinar. To attend via ZOOM, click this link:
<https://us02web.zoom.us/j/81966152784>

Or

Type <https://zoom.us/> in your computer browser, click “**Join a Meeting**” on the ZOOM website, and enter this **Meeting ID: 819 6615 2784**. **NOTE:** This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing **1-669-900-6833**, entering the **Meeting ID: 819 6615 2784** and **pressing #**.

1. *Roll Call and Determination of Quorum

2. *Public Comment

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person.

The meeting will be held via Zoom webinar. Members of the public may submit public comment by either attending the meeting via teleconference or attending by telephone only. To provide public comment via Zoom, please log into the Zoom webinar via the above link and utilize the “Raise Hand” feature during any public comment period. To provide public comment via telephone only, press *9 to “Raise Hand” and *6 to mute/unmute. Reasonable efforts will be made to hear all public comment during the meeting. NOTE: The Zoom option will require a computer with audio and video capabilities.

Requests for public comment via Zoom must be submitted by email to kzaski@nnph.org before the scheduled meeting.

3. Consent Items (For Possible Action)

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

August 3rd, 2023

4. *District Board of Health approval of the appointment of Joe Macaluso to the Emergency Medical Services Advisory Board (EMSAB) for the Hospital Continuous Quality Improvement (CQI) Representative for a two (2) year term beginning on November 2, 2023 and ending November 1, 2025.

Andrea Esp

5. Proclamation: Crash Responder Safety Week “Protecting Those Who Protect You” November 13th – 17th, 2023 (For Possible Action)

Andrea Esp

6. Discussion and Possible Approval of Emergency Medical Services Advisory Board (EMSAB) Revised Bylaws with an effective date of November 2, 2023. (For Possible Action)

Andrea Esp

7. *Prehospital Medical Advisory Committee (PMAC) Update

Dr. John Hardwick

- 8. *EMS Oversight Program and Performance Data Updates** – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Health Franchise Agreement Updates, REMSA Health Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews
Andrea Esp

9. *Agency Reports and Updates

- A. ***REMSA Health EMSAB Report, Adam Heinz**
Data Performance Report, EMS Operations Report
- B. ***City of Sparks Fire Department EMSAB Report, Chief Jeff Sullivan**
Data Performance Report, EMS Operations Report
- C. ***Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**
Data Performance Report, EMS Operations Report
- D. ***Reno Fire Department EMSAB Report, Chief Cindy Green**
Data Performance Report, EMS Operations Report

10. *Board Comment

Limited to announcements or issues for future agendas. No action may be taken.

11. *Public Comment

Limited to three (3) minutes per person. No action may be taken.

Adjournment

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of a later meeting; or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. An item listed with asterisk (*) next to it is an item for which no action will be taken.

The Emergency Medical Services Advisory Board meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Ms. Kelsey Zaski at Northern Nevada Public Health, 1001 E. 9th St, Reno, NV 89512, or by calling 775-326-6051, at least 24 hours prior to the meeting.

1001 East Ninth Street Bldg. B | Reno, Nevada 89512

EPHP Office: 775-326-6049 | NNPH.org

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Time Limits: Public comments are welcome during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Emergency Medical Services Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Emergency Medical Services Advisory Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Emergency Medical Services Advisory Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Public Health Staff action or to ask that a matter be listed on a future agenda. The Emergency Medical Services Advisory Board may do this either during the public comment item or during the following item: “Board Comments – Limited to announcements or issues for future agendas.”

Posting of Agenda; Location:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Administration Complex, 1001 E. 9th St., Reno, NV

Northern Nevada Public Health Website <https://www.nnph.org>

State of Nevada Website: <https://notice.nv.gov>

Supporting materials are available at Northern Nevada Public Health located at 1001 E. 9th St., Reno, NV and on the website www.nnph.org pursuant to the requirements of NRS 241.020. Ms. Kelsey Zaski, Office Specialist to the Emergency Medical Services Advisory Board, is the person designated by the Emergency Medical Services Advisory Board to respond to requests for supporting materials. Ms. Zaski may be reached by telephone at (775) 326-6051, or by email at kzaski@nnph.org.

Neil Krutz
City Manager
City of Sparks

Doug Thornley
City Manager
City of Reno

Emergency Medical Services Advisory Board

Eric Brown
County Manager
Washoe County

Dr. John Hardwick
Emergency Room Physician

Kevin Dick
District Health Officer
Washoe County Health
District



Joe Macaluso
Director of Risk Management
Renown

MEETING MINUTES

Date and Time of Meeting: Thursday, August 3, 2023, 9:00 a.m.

This meeting was held virtually.

1. *Roll Call and Determination of Quorum

Chair Krutz called the meeting to order at 9:03 a.m.

The following members and staff were present:

Members present: Neil Krutz
Eric Brown
Kevin Dick
J.W. Hodge
Dr. John Hardwick
Joe Macaluso

Ms. Zaski verified a quorum was present.

Staff present: Dania Reid, Deputy District Attorney
Dr. Nancy Diao, Epidemiology and Public Health Preparedness Division
Director
Andrea Esp, Preparedness and EMS Program Manager
Anastasia Gunawan, EMS Statistician
Sabrina Brasuell, EMS Coordinator
Kelsey Zaski, EMS Office Support Specialist

2. *Public Comment

Limited to three (3) minutes per person. No action may be taken.

Chair Krutz opened the public comment period. As there was no one wishing to speak, Chair Krutz closed the public comment period.

3. Consent Items (For Possible Action)

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

May 4, 2023

Mr. Brown moved to approve the minutes. Mr. Hodge seconded the motion, which passed unanimously.

4. Discussion and Possible Election of:

A. EMS Advisory Committee Chair (For Possible Action)

Chair Krutz shared that he is termed out as chair. Mr. Dick thanked Chair Krutz for his service as chair for the past 2 years. **Mr. Dick nominated Mr. Brown as chair for the EMS Advisory Committee. Mr. Hodge seconded the nomination. The motion carried unanimously.**

B. EMS Advisory Committee Vice-Chair (For Possible Action)

Chair Brown thanked Mr. Krutz for his service as chair. Mr. Dick stated he did have a nomination for vice chair but was uncertain how to make it. He stated Mr. Hodge has been participating on behalf of the City of Reno on behalf of Mr. Thornley. He requested to nominate Mr. Hodge for vice chair but was uncertain if he should be making the nomination for Mr. Thornley with Mr. Hodge serving on his behalf. Mr. Dick requested legal advice on the matter. Ms. Reid suggested, based on first impression, the ability to serve as alternate for a board member is governed by the establishing statutes and regulations. It had been established previously that Mr. Hodge could serve in the absence of Mr. Thornley. However, Mr. Thornley is the incumbent of the position. The nomination for vice chair would have to be for Mr. Thornley. Ms. Reid was not able to answer whether Mr. Hodge could then serve in an alternate capacity as vice chair as well as appearing for Mr. Thornley as the regulations are silent on that. **Mr. Dick nominated Mr. Thornley to serve as vice chair with the hope of having Mr. Hodge continue to serve as an alternate for Mr. Thornley in his absence.** Mr. Dick shared his reasoning for this motion was due to the regionalization work that is happening. He expressed it would make sense for leadership from Washoe County and Reno to be leading the EMS Advisory Board as Chair Krutz is no longer eligible. **Mr. Brown seconded the motion. The motion passed unanimously.**

5. *Prehospital Medical Advisory Committee (PMAC) Update

Dr. John Hardwick

Dr. Hardwick did not have any updates.

6. *EMS Oversight Program and Performance Data Updates – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Health Franchise Agreement Updates, REMSA Health Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews

Andrea Esp

Ms. Esp shared two items she would like to add to her report. The Washoe County EMS Program has been working with State EMS Program to obtain data from them. There was a recent meeting with the State and have shared data sharing agreements with them. The Washoe County EMS Program has been working on obtaining data out of the National EMS Information System. This data would allow the Program to look at patient outcomes in our

region. This was an agreement to look at this data among our Fire and EMS agencies that was put into place over a year ago. Recently, forward progress has been made to view this data. The Program looks forward to being able to analyze the data and bring back a regional perspective on what is seen on patient outcomes. Ms. Esp also shared the Program is working with State EMS to re-evaluate mass gathering processes, specifically inspections. This would not only be in Washoe County but across the state. The Washoe County EMS Program will be the pilot for the State on how this process should look. In years past, the Program has gone out and done inspections on events that meet NRS requirements for mass gatherings, however, it was brought to the Program's attention that they did not have the authority to complete those inspections. This issue was pursued with the State on how inspections were completed by the State. The Program is working with the State on how to establish a process that can be used statewide, as appropriate. The hope is to ensure that the right services are being provided at mass gatherings for the safety of the public and the visitors of our communities.

7. ***Agency Reports and Updates**

A. ***REMSA EMSAB Report, Adam Heinz**

Data Performance Report, EMS Operations Report

Mr. Heinz congratulated Chair Brown and thanked Mr. Kutz for his service to the Board. He presented his agency report and added that things are busy and REMSA is working hard.

B. ***City of Sparks Fire Department EMSAB Report, Chief Walt White**

Data Performance Report, EMS Operations Report

Chief Sullivan presented his agency report. He shared his operational updates are largely focused on training new personnel.

C. ***Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**

Data Performance Report, EMS Operations Report

Chief Kammann highlighted that there are 5 new firefighters that came out of the academy. Their current process for them is they come out of the fire academy, go the EMS academy that is done in house, they start a 4th rider firefighter program and then go to their probation period on the line for a year. From an ambulance update perspective, TMFPD received an AARPA grant which will be used to fund one to two new ambulances to supplement their fleet. The IHCC received an ASPR grant, which will be used to purchase advanced practice critical care paramedic equipment. Lastly, TMFPD has been busy with division level training. Their paramedic program that they are doing with TMCC has moved past the didactic phase and moving to clinical time and internships.

D. ***Reno Fire Department EMSAB Report, Chief Cindy Green**

Data Performance Report, EMS Operations Report

Chief Green shared that the AutoPulse devices purchased by the IHCC were received and deployed. As of two weeks ago, RFD had used the AutoPulse on their first patient. It looks like the patient will survive. Chief Green shared their staff is appreciative of the device and being able to provide to the community a better service. Chief Green thanked the IHCC for the donation. She mentioned three more single role paramedics have been added to the program, with a total of nine single role paramedics now.

8. ***Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

No comment.

9. ***Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Brown opened the public comment period. As there was no one wishing to speak, Chair Brown closed the public comment period.

Adjournment

Chair Brown adjourned the meeting at 9:20 a.m.

Staff Report
Emergency Medical Services Advisory Board
Board Meeting Date: November 2, 2023

DATE: October 26, 2023
TO: Emergency Medical Services Advisory Board
FROM: Andrea Esp, Preparedness and EMS Program Manager
775-326-6042, aesp@nmph.org
SUBJECT: District Board of Health approval of the appointment of Joe Macaluso to the Emergency Medical Services Advisory Board (EMSAB) for the Hospital Continuous Quality Improvement (CQI) Representative for a two (2) year term beginning on November 2, 2023 and ending November 1, 2025.

SUMMARY

This is for discussion of the District Board of Health approval of the appointment of Joe Macaluso to the Emergency Medical Services Advisory Board (EMSAB) for the Hospital Continuous Quality Improvement (CQI) Representative for a two (2) year term beginning on November 2, 2023 and ending November 1, 2025.

PREVIOUS ACTION

The initial appointment of Joe Macaluso as the EMSAB Hospital CQI Representative was in October of 2018, with his first meeting in his position occurring in February of 2019. This initial appointment period was for a period of four (4) years.

On October 26, 2023, the District Board of Health approved the recommendation of Joe Macaluso to the Emergency Medical Services Advisory Board (EMSAB) for the Hospital Continuous Quality Improvement (CQI) Representative for a two (2) year term beginning on November 2, 2023 and ending November 1, 2025

BACKGROUND

The “Emergency Medical Services Advisory Board Bylaws,” effective May 2021, speaks to membership in Article II – Membership.

“Article II – Membership, Section 2 - DBOH Appointments” states “The Emergency Room Physician appointment, a representative of the Prehospital Medical Advisory Committee, will be for three (3) years while the Hospital Continuous Quality Improvement (CQI) representative will serve a four (4) year term. Both appointees are eligible for reappointment for up to two additional two (2) year terms.”

Joe Macaluso’s initial appointment period ended in October of 2022. The Program did not put forth any recommendations or actions for his reappointment or replacement at that time, and he has continued to serve in his role. The bylaws allow for the CQI Representative to “continue to serve until his/her success qualifies or is

appointed.”

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

There is no recommendation.

POSSIBLE MOTION

There is no motion.

Joe Macaluso, RN JD CPHRM

Objectives

To lead an organization in managing risk, improving quality and maximizing patient safety through risk management, quality management, and organizational expertise.

Work Experience

March 2015 – Present Renown Health Reno, NV

Director of Risk Management, Renown Health

- Provide oversight of risk management functions for healthcare system consisting of acute care, transitional care and ambulatory services.
 - Provide review and analysis of incidents and claims with an emphasis on issue identification and risk reduction efforts.
 - Provide formal and informal education to risk managers, administration, hospital and medical staff on various topics including risk management and patient safety.
 - Provide risk assessment for clinical areas in the acute, transitional, and ambulatory care environments.
-

2001–2015 Universal Health Services, Inc. King of Prussia, PA
(UHS) (office in Sparks, NV)

Group Risk Manager

- Provide oversight of risk management programs for six acute care hospitals in western U.S. ranging in size from small community hospitals to large urban facilities.
- Provide review and analysis of incidents and claims with an emphasis on issue identification and risk reduction efforts.
- Provide formal and informal education to risk managers, administration, hospital and medical staff.
- Provide risk assessment for acute care facilities and freestanding emergency departments with an emphasis on risk management program function and high risk clinical processes.

Special projects including: design and execution of High Reliability OB project at acute care facilities, planning and execution of UHS risk management conferences, review and revise corporate risk management program, development of component Patient Safety Organization, development of an early notification system for serious and near miss events, facilitate corporate Patient Safety Council for UHS.

1998–2001 Northern Nevada Medical Center Sparks, NV

Director of Risk Management

- Incident prevention, investigation, and risk mitigation.
 - Data collection and analysis.
 - Provide education to facility and medical staff on risk management theory and methodology.
 - Claims management including attendance at depositions, mediation, and trials.
-

1994-1998 Northern Nevada Medical Center Sparks, NV

Performance Improvement Manager

- Responsible for developing and implementing quality management program for facility.
- Provide education, intervention, and monitoring to assure compliance with JCAHO and regulatory standards.

- Data collection and analysis.
- Educate facility and medical staff on Total Quality Management methodology.

1992-1994 Northern Nevada Medical Center Sparks, NV

Registered Nurse

- Provide direct patient care to medical, telemetry, surgical, and critically ill patients.
- Coordinate care with other healthcare providers.
- Communicate with patient care team regarding patient condition and progress.

Historical employment information omitted for space consideration, available upon request.

Education	2001– 2005	Concord University School of Law	Los Angeles, CA
	<ul style="list-style-type: none"> • Juris Doctorate • Moot Court Awards <ul style="list-style-type: none"> ○ Best Brief, Defendant ○ Distinguished Oral Advocate, Defendant • Dean’s List July 2004 • Dean’s List, July 2005 		
	2001–2003	Concord University School of Law	Los Angeles, CA
	<ul style="list-style-type: none"> • Bachelor of Science in Law 		
	1988-1992	Truckee Meadows Community College	Reno, NV
	<ul style="list-style-type: none"> • Associates Degree, Nursing 		

Skills, Abilities, Other	<ul style="list-style-type: none"> • Proficient with various software products including: Word, Excel, PowerPoint, Access, Visio, and various incident and claims management software. • Excellent writing and communication skills. • Analytical and adept at problem solving and organization. • Presented at annual RIMS Conference April 2008 – Topic: Settlement of the Catastrophic Case • NV RN License #RN22730 • CA Bar License #239446 • Certified Professional in Healthcare Risk Management • Washoe County EMS Advisory Board Member, 2018 -Present • Renown Health HICS Planning Section Chief, COVID-19 response April – December 2020. • FEMA IS-00100.c, IS-00200.c • Instructor for University of Nevada School of Medicine, 3rd Year Medical Students - <i>Patient Safety 101</i> 		
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WHEREAS, Law enforcement officers, firefighters, emergency medical personnel, road maintenance crews, public service utility workers, and tow operators place themselves in danger every time they work within inches of vehicles traveling at highway speeds to conduct valuable, life-saving operations in adverse weather conditions; and

WHEREAS, it is imperative that we promote safer incident scenes through public education and awareness to protect all responders as they courageously work to clear incidents; and

WHEREAS, Crash Responder Safety Week (CRSW) serves as an opportunity for the Department of Public Safety - Nevada Highway Patrol Division (DPS-NHP), the Nevada Department of Transportation (NDOT), and other first responder agencies to participate in coordinated efforts to educate the public and bring awareness to first responder safety, and to promote effective Traffic Incident Management strategies and training for first responders; and

WHEREAS, the Emergency Medical Services Advisory Board reminds drivers of the "Move Over" law (NRS 484B.607) which states, "if possible, drive in a lane that is not adjacent to the lane where the traffic incident is located, unless roadway, traffic, weather, or other conditions make doing so unsafe or impossible"; and

WHEREAS, According to the National Highway Traffic Safety Administration, less than 30% of Americans are aware of move-over laws, and fail to abide by them; and

WHEREAS, Nevada is committed to effective traffic incident response and management through collaboration and training, which reduces the duration and impacts of traffic incidents and improves the safety of motorists, crash victims, and emergency responders; and

WHEREAS, Over 1,500 first responders have participated in Nevada Traffic Incident Management Coalition efforts throughout the state since 2014, and 75% of all first responders in Nevada have received Traffic Incident Management training; and

WHEREAS, During Crash Responder Week, the State of Nevada remembers and honors those national first responders who lost their lives in 2022: 17 Law Enforcement, 11 Fire/EMS, 18 Tow Operators, 4 Road-Side Technicians, 1 DOT/SSP, for a total of 51 first responders.

PROCLAIMED, by the Emergency Medical Services Advisory Board that the week of November 13-17th, 2023, is Crash Responder Safety Week, with the theme "Protecting Those Who Protect You;"

ADOPTED, this the 2nd day of November 2023.

Manager Eric Brown, Chair

Emergency Medical Services Advisory Board

Staff Report
Emergency Medical Services Advisory Board
Board Meeting Date: November 2nd, 2023

DATE: October 26, 2023
TO: EMS Advisory Board Members
FROM: Andrea Esp, Preparedness and EMS Program Manager
775-326-6042, aesp@nmph.org
SUBJECT: Discussion and Possible Approval of Emergency Medical Services Advisory Board (EMSAB) Revised Bylaws with an effective date of November 2, 2023.

SUMMARY

This is for the discussion and possible approval of Emergency Medical Services Advisory Board (EMSAB) revised bylaws with an effective date of November 2, 2023. The revisions include changing “Health District” or “Washoe County Health District” language to “Northern Nevada Public Health” as well as allowing the alternates to serve as chair and vice-chair in the absence of the chair or vice-chair.

PREVIOUS ACTION

- March 2015, the EMS Advisory Board approved and adopted the EMSAB bylaws.
- October 2016, the EMS Advisory Board approved and adopted the revised EMSAB bylaws.
- April 2018, Addendum #1, allowing each representative of a City, County or Health District to designate an alternate, was approved for the Interlocal Agreement (ILA).
- May 2021 the EMS Advisory Board approved and adopted the revised bylaws that closer align with the ILA.
- May 2022, the EMS Advisory Board approved and adopted revised bylaws allowing a City, County or Health District representative to designate an alternate.

BACKGROUND

Effective August 31, 2023, the Washoe County Health District, also referred to as the Health District in the bylaws, is now known as Northern Nevada Public Health.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Staff recommends the Board discuss and possibly approve the Emergency Medical Services Advisory Board revised bylaws with an effective date of November 2, 2023.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "Move to approve the Emergency Medical Services Advisory Board revised bylaws with an effective date of November 2, 2023."

ATTACHMENTS

EMS Bylaws Final

EMS Bylaws Redline

EMERGENCY MEDICAL SERVICES ADVISORY BOARD
BYLAWS

Approved
March 2015

Approved
October 2016

Approved
May 2021

Approved
May 2022

Dates of Revision/Review
November 2023



ARTICLE I – NAME AND PURPOSE

Section 1 - Name

The name of this body is the Regional Emergency Medical Services (EMS) Advisory Board (hereinafter referred to as “Advisory Board”).

Section 2 - Purpose

The Advisory Board is established to provide for concurrent review of present topics within the Washoe County EMS system by the City of Reno, a municipal corporation in the State of Nevada (“RENO”), and the City of Sparks, a municipal corporation in the State of Nevada (“SPARKS”) and Washoe County, a political subdivision of the State of Nevada (“WASHOE”).

The Advisory Board is established by the Inter-Local Agreement (ILA) for Emergency Medical Services Oversight, executed on August 26, 2014. The purpose of the Advisory Board is to review reports, evaluations and recommendations of the Regional Emergency Medical Services Oversight Program (the “Program”), discuss issues related to regional emergency medical services and make recommendations to the respective jurisdictional Boards and/or the District Board of Health (“DBOH”).

Section 3 - Duties

Duties of the Advisory Board shall include:

- a. Make recommendations to the District Health Officer and/or the DBOH related to performance standards and attainment of those standards, medical protocols, communication, coordination, and other items of importance to a high-performing Regional Emergency Medical Services system.
- b. Strive to implement recommendations of the Program, or submit those recommendations to their governing bodies for consideration and possible action if determined necessary and appropriate by the respective managers.
- c. Make recommendations to the respective Boards regarding participating in working groups established by the Program for coordination, review, evaluation, and continuous improvement of Emergency Medical Services.
- d. Work cooperatively with the Program to provide input to the development of the Five-Year Strategic Plan, as it relates to the continuous improvement of Emergency Medical Services.
- e. Support and work cooperatively with the Program to achieve the Program duties as outlined in the ILA.

ARTICLE II – MEMBERSHIP

Section 1 - Board Composition

The Advisory Board shall be composed of the following members:

- a. City Manager, Reno
- b. City Manager, Sparks
- c. County Manager, Washoe County
- d. District Health Officer
- e. Emergency Room Physician (DBOH Appointment)
- f. Hospital Continuous Quality Improvement (CQI) Representative (DBOH Appointment)

Each representative of a City, County, or Northern Nevada Public Health shall have authority to designate an alternate to replace the representative in the representative's absence from meetings of the Advisory Board. The alternate must be a City or County Assistant Manager or Deputy District Health Officer.

Section 2 - DBOH Appointments

Two positions within the Advisory Board are appointed by the District Board of Health and will serve staggered terms to ensure stability of the Advisory Board. The Emergency Room Physician appointment, a representative of the Prehospital Medical Advisory Committee, will be for three (3) years while the Hospital Continuous Quality Improvement (CQI) representative will serve a four (4) year term. Both appointees are eligible for reappointment for up to two additional two (2) year terms.

Section 3 - Resignation and Termination of DBOH Appointees

Advisory Board membership may be resigned at any time to the DBOH in writing.

Upon the resignation or expiration of the DBOH appointee's term, the member shall continue to serve until his/her successor qualifies and is appointed.

Section 4 - Terms/Board Administration

The Advisory Board shall elect a chair and a vice-chair from among its membership to manage the meetings. The chair and vice-chair shall serve for one (1) year. Both positions are eligible for reappointment for up to one subsequent one (1) year term, limited to two consecutive years. If the chair or vice-chair are absent, their alternates may serve in the chair and vice-chair roles. The alternates may not be appointed to the chair or vice-chair position.

Section 1 - Meetings

The Advisory Board shall hold a minimum of one meeting per fiscal year. Additional meetings may be held at the discretion of the chair or as frequently as needed to perform the duties of the Advisory Board.

The Advisory Board shall be subject to the requirements of Nevada Revised Statutes Chapter 241, Open Meeting Laws. A majority of the Advisory Board constitutes a quorum for the conduct of business and a majority of the quorum is necessary to act on any matter.

A quorum of the Advisory Board members must be present to transact business legally – a quorum consists of four (4) Advisory Board members. A majority vote is required for any official action of the Advisory Board unless otherwise specified in the rules of order, which are defined below.

The chair presides over the meetings:

- a. The chair opens the meetings.
- b. The chair determines that a quorum is present by a roll call vote.
- c. The chair calls the meeting to order.
- d. Approval of minutes of the prior meeting.
 - i. Unanimous consent can be used instead of motions to expedite the proceedings.
- e. Every meeting of the Advisory Board shall be conducted in accordance with the adopted agenda.
 - i. The written agenda will be approved by the chair prior to distribution and will be distributed to all Advisory Board members at least three (3) working days prior to the meeting.
- f. The vice-chair, or chair/vice-chair alternates, shall preside over meetings when the chair or vice-chair are absent.

Section 2 - Voting

Each Advisory Board member will have one (1) vote. Proxy votes are not permitted.

Section 3 - Attendance

Consistent meeting attendance and participation is critical to the success of the Advisory Board. Members who are unable to attend an Advisory Board meeting will notify the Chair of the Advisory Board and Program staff. Program staff will record attendance of all members at each Advisory Board meeting.

Section 4 - Minutes

Minutes shall be kept and recorded of all meetings and forwarded to all members of the Advisory Board as promptly as possible following the adjournment of each meeting.

Section 5 - Conflict of Interest

A member of the Advisory Board may not vote on a matter with respect to which the member has a conflict of

interest.

ARTICLE IV – AMENDMENTS

Section 1 - Amendments

The bylaws may be amended as necessary at any Advisory Board meeting, but will be reviewed at minimum every two (2) years. All amendments requests must be indicated at the Advisory Board meeting as a future agenda item and require an approval of a two-thirds vote for adoption. Amendments take effect immediately upon approval of the Advisory Board.

Approved and adopted this the 2nd day of November 2023, by the Emergency Medical Services Advisory Board.

Manager Eric Brown, Chair

EMERGENCY MEDICAL SERVICES ADVISORY BOARD BYLAWS

Approved
March 2015

Approved
October 2016

Approved
May 2021

Dates of Revision/Review/Approved
May 2022

Dates of Revision/Review
November 2023

ARTICLE I – NAME AND PURPOSE

Section 1 - Name

The name of this body is the Regional Emergency Medical Services (EMS) Advisory Board (hereinafter referred to as “Advisory Board”).

Section 2 - Purpose

The Advisory Board is established to provide for concurrent review of present topics within the Washoe County EMS system by the City of Reno, a municipal corporation in the State of Nevada (“RENO”), and the City of Sparks, a municipal corporation in the State of Nevada (“SPARKS”) and Washoe County, a political subdivision of the State of Nevada (“WASHOE”).

The Advisory Board is established by the Inter-Local Agreement (ILA) for Emergency Medical Services Oversight, executed on August 26, 2014. The purpose of the Advisory Board is to review reports, evaluations and recommendations of the Regional Emergency Medical Services Oversight Program (the “Program”), discuss issues related to regional emergency medical services and make recommendations to the respective jurisdictional Boards and/or the District Board of Health (“DBOH”).

Section 3 - Duties

Duties of the Advisory Board shall include:

- a. Make recommendations to the District Health Officer and/or the DBOH related to performance standards and attainment of those standards, medical protocols, communication, coordination, and other items of importance to a high-performing Regional Emergency Medical Services system.
- b. Strive to implement recommendations of the Program, or submit those recommendations to their governing bodies for consideration and possible action if determined necessary and appropriate by the respective managers.
- c. Make recommendations to the respective Boards regarding participating in working groups established by the Program for coordination, review, evaluation, and continuous improvement of Emergency Medical Services.
- d. Work cooperatively with the Program to provide input to the development of the Five-Year Strategic Plan, as it relates to the continuous improvement of Emergency Medical Services.
- e. Support and work cooperatively with the Program to achieve the Program duties as outlined in the ILA.

ARTICLE II – MEMBERSHIP

Section 1 - Board Composition

The Advisory Board shall be composed of the following members:

- a. City Manager, Reno
- b. City Manager, Sparks
- c. County Manager, Washoe County
- d. District Health Officer
- e. Emergency Room Physician (DBOH Appointment)
- f. Hospital Continuous Quality Improvement (CQI) Representative (DBOH Appointment)

Each representative of a City, County, ~~or Health District~~[Northern Nevada Public Health](#) shall have authority to designate an alternate to replace the representative in the representative's absence from meetings of the Advisory Board. The alternate must be a City or County Assistant Manager or ~~Health District Division Director~~[Deputy District Health Officer](#).²²

Section 2 - DBOH Appointments

Two positions within the Advisory Board are appointed by the District Board of Health and will serve staggered terms to ensure stability of the Advisory Board. The Emergency Room Physician appointment, a representative of the Prehospital Medical Advisory Committee, will be for three (3) years while the Hospital Continuous Quality Improvement (CQI) representative will serve a four (4) year term. Both appointees are eligible for reappointment for up to two additional two (2) year terms.

Section 3 - Resignation and Termination of DBOH Appointees

Advisory Board membership may be resigned at any time to the DBOH in writing.

Upon the resignation or expiration of the DBOH appointee's term, the member shall continue to serve until his/her successor qualifies and is appointed.

Section 4 - Terms/Board Administration

The Advisory Board shall elect a chair and a vice-chair from among its membership to manage the meetings. The chair and vice-chair shall serve for one (1) year. Both positions are eligible for reappointment for up to one subsequent one (1) year term, limited to two consecutive years. [If the chair or vice-chair are absent, their alternates may serve in the chair and vice-chair roles. The alternates may not be appointed to the chair or vice-chair position.](#)

ARTICLE III – MEETINGS

Section 1 - Meetings

The Advisory Board shall hold a minimum of one meeting per fiscal year. Additional meetings may be held at the discretion of the chair or as frequently as needed to perform the duties of the Advisory Board.

The Advisory Board shall be subject to the requirements of Nevada Revised Statutes Chapter 241, Open Meeting Laws. A majority of the Advisory Board constitutes a quorum for the conduct of business and a majority of the quorum is necessary to act on any matter.

A quorum of the Advisory Board members must be present to transact business legally – a quorum consists of four (4) Advisory Board members. A majority vote is required for any official action of the Advisory Board unless otherwise specified in the rules of order, which are defined below.

The chair presides over the meetings:

- a. The chair opens the meetings.
- b. The chair determines that a quorum is present by a roll call vote.
- c. The chair calls the meeting to order.
- d. Approval of minutes of the prior meeting.
 - i. Unanimous consent can be used instead of motions to expedite the proceedings.
- e. Every meeting of the Advisory Board shall be conducted in accordance with the adopted agenda.
 - i. The written agenda will be approved by the chair prior to distribution and will be distributed to all Advisory Board members at least three (3) working days prior to the meeting.
- f. The vice-chair, or chair/vice-chair alternates, shall preside over meetings when the chair or vice-chair are is absent.

Section 2 - Voting

Each Advisory Board member will have one (1) vote. Proxy votes are not permitted.

Section 3 - Attendance

Consistent meeting attendance and participation is critical to the success of the Advisory Board. Members who are unable to attend an Advisory Board meeting will notify the Chair of the Advisory Board and Program staff. Program staff will record attendance of all members at each Advisory Board meeting.

Section 4 - Minutes

Minutes shall be kept and recorded of all meetings and forwarded to all members of the Advisory Board as promptly as possible following the adjournment of each meeting.

Section 5 - Conflict of Interest

A member of the Advisory Board may not vote on a matter with respect to which the member has a conflict of interest.

ARTICLE IV – AMENDMENTS

Section 1 - Amendments

The bylaws may be amended as necessary at any Advisory Board meeting, but will be reviewed at minimum every two (2) years. All amendments requests must be indicated at the Advisory Board meeting as a future agenda item and require an approval of a two-thirds vote for adoption. Amendments take effect immediately upon approval of the Advisory Board.

Approved and adopted this the 2nd day of November 2023, by the Emergency Medical Services Advisory Board.

Neil Krutz, Chair Manager Eric Brown, Chair

Staff Report
Emergency Medical Services Advisory Board
Board Meeting Date: November 2, 2023

DATE: October 26, 2023
TO: Emergency Medical Services Advisory Board
FROM: Andrea Esp, Preparedness and EMS Program Manager
775-326-6042, aesp@nmph.org
SUBJECT: **EMS Oversight Program and Performance Data Updates** - Joint Advisory Committee Activities, EMS Strategic Plan, Special Projects, EMS Planning, Data Performance, REMSA Health Franchise Agreement Updates, REMSA Health Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews

EMS Partners – Joint Advisory Committee (JAC)

All JAC meetings within the third quarter of calendar year 2023 have focused on the Washoe County Strategic Plan 2023-2028 assignments and mannequin and monitor use agreement.

EMS Strategic Plan

Progress on the Washoe County EMS Strategic Plan 2023 – 2028 continues to be made. Tracking of assignments and progress in MS Project has shown to be accessible to, and appreciated by, partners.

Goal #7 has been completed as it was found to no longer be needed. The partners have access to many forums for discussion of cases and trends in others places. The Program has summarized this in a letter that is currently with partners for review and signature.

Special Projects

The Program participated in the Homicidal/Suicidal Ideation Workgroup. The last meeting attended was on September 18, 2023.

EMS Planning

Although the Mutual Aid Evacuation Agreement (MAEA) is not due for revision, the Program will begin work on a MAEA video that is anticipated to be completed by February 2024.

Data Sharing Agreement (DSA)

A Purchase Order has been issued by Washoe County Technology Services to bring the Globalscape Secure File Transfer Protocol (SFTP) online. This SFTP will allow for the exchange of data specific to the signed Data Sharing Agreement.

Data Performance

Table 1: Data Performance Reports			
Requestor	Summary of request	Date of request	Request completed
RFD	GEMT FY23	8/31/2023	9/14/2023
TMFPD	GEMT FY23	8/1/2023	8/17/2023
SFD	Monthly SFD Response Statistics	7/11/2023	9/26/2023
SFD	Monthly SFD Response Statistics	8/11/2023	9/26/2023

REMSA Health Franchise Agreement

The Program is beginning the collection of documentation for demonstration of FY23 compliance.

Community Services Department Reviews

The EMS Oversight Program staff reviews and analyzes project applications received from the Planning and Building Division of the CSD and City of Reno Housing and Urban Development (HUD) and provides feedback. Program staff reviewed eighteen (18) project applications for the third quarter of calendar year 2023 and had no comments and/or concerns for any regarding impact on EMS response.

Special Event/Mass Gatherings Applications

The EMS Oversight Program received one (1) Mass Gathering application for review in the third quarter of calendar year 2023. This did not meet the minimum number of attendees to be considered a mass gathering.



STAFF REPORT
EMERGENCY MEDICAL SERVICES ADVISORY BOARD
MEETING DATE: November 2, 2023

TO: EMS Advisory Board Members
FROM: Adam Heinz, Chief Operating Officer, REMSA Health
SUBJECT: EMSAB Report

SUMMARY

Update of the emergency medical services (EMS) operations for the 1st quarter of 2023.

DATA PERFORMANCE REPORTS

	July 2023	Aug 2023	Sept 2023	TOTAL
TOTAL EMS RESPONSES	8468	8398	7892	24758
TOTAL EMS TRANSPORTS	5133	5110	4762	15005
TOTAL EMS RESPONSES CANCELED	3333	3288	3130	9751

*Includes Priority 1, 2, 3, 4, 9, 99 calls for service within the franchise service area.



QUARTERLY FRANCHISE DATA REPORTING

MUTUAL AID

To comply with section 12.2 (a) of the REMSA Franchise Agreement Amended August 25, 2022.

Number of incidents when a co-response partner is requested for mutual aid within the REMSA Health service area.

	TMFR	Percentage of Total Responses	Reno Fire	Percentage of Total Responses	Storey County Fire	Percentage of Total Responses
July	14	0.17%	3	0.04%	0	0%
August	14	0.27%	10	0.19%	0	0%
September	9	0.27%	6	0.18%	0	0%
	37	0.22%	19	0.11%	0	0%

TIERED RESPONSE REPORTING

To comply with section 12.2 (b) of the REMSA cFranchise Agreement Amended August 25, 2022.

CALL PROCESSING

Call received by REMSA Health’s Regional Emergency Communications Center (RECC) to final EMD determinate.

	P1	P2	P3	P9	Grand Total
July 2023	02:36	02:49	02:48	02:56	02:47
August 2023	02:33	02:44	02:40	02:54	02:42
September 2023	02:33	02:40	02:39	02:50	02:40
Quarterly Summary	02:34	02:44	02:42	02:53	02:43



SYSTEM ILS RESPONSES & NUMBER OF ILS RESPONSES AND TRANSPORTS TO ILS DETERMINATES

	Total ILS Response	Total ILS Transports	ILS Responses to ILS Determinates	ILS Transports to ILS Determinates
July 2023	263	179	214	144
August 2023	345	196	330	187
September 2023	252	158	240	150
Grand Total	860	533	784	481

*Total ILS responses Includes ILS co-response with an ALS unit, interfacility, and ILS determinate responses.

NUMBER OF ILS RESPONSES UPGRADED TO ALS

The number of ILS eligible calls and responses that, once an ILS unit arrived on scene an ALS unit was requested to respond to provide care and transport.

Month	ILS Responses	ALS Intercepts	% of ILS Calls with ALS Intercept
July 2023	263	10	4%
August 2023	345	7	2%
September 2023	252	5	2%



AVERAGE ILS RESPONSE TIME BY ZONE

The response time target for low acuity, non-emergent ILS calls shall be less than 19:59 for Zone A, 24:59 Zone B, 29:59 Zone C, 39:59 Zone D, & ASAP for Zone E.

	Average Response Time Zone A	Average Response Time Zone BCD
July 2023	0:17:10	0:32:27
August 2023	0:17:30	0:22:18
September 2023	0:15:05	0:22:51
Grand Total	0:16:43	0:26:20

AVERAGE ON SCENE TIME FOR ILS

	Avg ILS Scene Time
July 2023	0:20:21
August 2023	0:20:29
September 2023	0:19:47
Grand Total	0:20:13

NUMBER OF CALLS REQUIRING FIRE RIDERS ON AN ILS TRANSPORT

Month	Number Of ILS Calls Requiring Fire to Ride into Hospital	Percentage of Responses
July 2023	0	0%
August 2023	0	0%
September 2023	0	0%



NUMBER OF ILS UNITS PERCENTAGE BASED ON DAILY STAFFING

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
ALS	32	43	38	41	42	40	36
ILS	4	6	7	5	5	4	5
	11.11%	12.24%	15.56%	10.87%	10.64%	9.09%	12.20%

EMS OPERATIONS UPDATES

July through September are our busiest months of the year. These are the months when we see tourism increase due to the large special events that take place in Washoe County. Hot August nights, The Nugget Rib cookoff, Balloon Races, Reno Air Races, Street Vibrations, and a host of other large events that tend to put a strain on REMSA Health and our first response partners. The REMSA Health Special Events division covered a total of 119 events during this three month span.

We continue to work on our recruitment efforts, which led to us hiring 26 new full time employees. 4- EMS RN's, 5 Paramedics, 5 AEMT's, and 12 EMT's.

PUBLIC RELATIONS UPDATES

MEDIA RELATIONS

In early July, COO Adam Heinz provided a live, on-air interview with national Fox Weather. He shared tips for staying safe in the heat as well as general summer holiday advice such as avoiding drinking and driving and fireworks.

In August, Barry Duplantis, President and CEO was featured as a guest on Nevada Newsmakers - a long format, television interview program that goes in depth on current issues, primarily related to northern Nevada or the state. Barry discussed REMSA Health's internationally accredited dispatch center, the importance of navigating non-emergent callers out of the 911 system, and federal reimbursement decisions that relate to REMSA Health.

In addition, Brian Taylor, Emergency Manager, was featured in a news story with KRNV that highlighted REMSA Health's Special Events Team and its role during the annual Rib Cook Off event in downtown



Sparks. It gave details about the special equipment the team uses, the first aid location and the dedicated dispatch center REMSA Health staffs throughout the event.

COMMUNITY RELATIONS

In July, REMSA Health welcomed a couple of guests from the Nevada Women's Fund for a tour of our campus. They were thrilled to learn more about our organization and the ways we care for, transport and educate community members.

In late August, municipal leaders gathered to talk with one another and tour REMSA Health as part of a status update on the regionalization project related to the implementation of the common CAD. In addition, patient navigation, expanded social services and behavioral health needs were also discussed.

In late September, REMSA Health was excited to participate in the co-announcement of the unified CAD which will streamline responses to 9-1-1 calls. In addition to the press release and video explanation announcement, all of the participating agencies are continuing to work on a time when representatives can gather for a more in depth press event about how this project will benefit the region.

INDUSTRY NEWS

In July, COO Adam Heinz participated as a panelist on a national webinar hosted by the Academy of International Mobile Healthcare Integration where he shared data and spoke about the benefits to the community of having a high-performance, high-value EMS system - like REMSA Health

In late August, REMSA Health was excited to welcome Royal Ambulance for an operational idea exchange and visit. Royal Ambulance is a medical transport and healthcare logistics provider serving northern California. Their president and CEO, operations and communications leaders toured our campus and shared ideas about recruitment, reimbursement, retention, and audience engagement.

Representatives from REMSA Health Ground Operations division (winners of the organization's EMS Week Clinical Games) attended EMS World Expo in New Orleans. The paramedics were able to network with colleagues from across the country, attend sessions related to operations, clinical and professional development, as well talk with vendors about equipment and service needs.



**STAFF REPORT
EMERGENCY MEDICAL SERVICES ADVISORY BOARD**

MEETING DATE: November 2, 2023

TO: EMS Advisory Board Members
FROM: Jeff Sullivan, EMS Division Chief

SUBJECT: City of Sparks Fire Department EMSAB Report

SUMMARY

Update of the emergency medical services (EMS) operations for the third quarter of 2023 .

DATA PERFORMANCE REPORTS

	July	August	September	TOTAL
TOTAL EMS RESPONSES	1,161	1,091	1,098	3,350
TOTAL EMS TRANSPORTS	0	0	0	0
TOTAL EMS RESPONSES CANCELLED	296	292	287	875
MUTUAL AID RESPONSES	4	3	8	15
MUTUAL AID TRANSPORTS	0	0	0	0
MUTUAL AID RESPONSES CANCELLED	4	2	2	8

EMS OPERATIONS UPDATES

Personnel

From the previous EMSAB report, our six personnel awaiting the hiring of another nine personnel completed state licensing, EMS orientations, paramedic internships and began preparation for the upcoming fire academy starting on 9/11/2023. This fire academy is our largest academy since 2005 and is an in-house fire academy.

Training

July- Human trafficking training for the EMS provider was conducted across the battalions.

August-Skill sessions managing pediatric advanced airways.



September- Care Flight and helicopter operations training.

Ambulance Updates

Our first ambulance that was projected to arrive this November has been pushed back to February, 2024 due to chassis availability.



STAFF REPORT
EMERGENCY MEDICAL SERVICES ADVISORY BOARD
MEETING DATE: Sometime in Q3rd, 2023

TO: EMS Advisory Board Members
FROM: Joe Kammann, Division Chief
Truckee Meadows Fire Protection District
SUBJECT: EMSAB Report

SUMMARY

Update of the emergency medical services (EMS) operations for the 3rd quarter of 2023.

DATA PERFORMANCE REPORTS

	July	Aug	Sept	TOTAL
TOTAL EMS RESPONSES	708	732	708	2148
TOTAL EMS TRANSPORTS	217	230	206	653
TOTAL EMS RESPONSES CANCELLED	119	135	149	403
MUTUAL AID RESPONSES	11	6	8	25
MUTUAL AID TRANSPORTS	3	1	1	5
MUTUAL AID RESPONSES CANCELLED	2	1	3	6

EMS OPERATIONS UPDATES

Ambulance Operations – TMFPD has successfully completed the GEMT submission, and as a result, we are thrilled to announce that we will be receiving our Medicaid reimbursement soon. This reimbursement will enable our EMS division within TMFPD to not only sustain but also expand its services as needed. This will assist in our mission to enhance emergency medical and fire response for the benefit of our citizens.

Recognizing the increasing demands on our EMS division, we have taken the proactive step of hiring another EMS Coordinator. This third coordinator will be a valuable asset, helping to alleviate the workload and challenges our EMS division has been facing. Their primary focus will be on managing logistics and overseeing the billing process for our ambulance transports.

This addition will not only streamline our operations but also enhance the efficiency of our EMS services, ultimately resulting in better care and support for our community.

Training Update – During the last quarter, we have been dedicated to enhancing the knowledge and skills of our team members, as well as extending our training programs to our local agencies and cooperators. We're excited to share we have completed two valuable continuing education classes for regional providers and will be conducting these on an ongoing monthly basis. These classes covered two essential topics:

- 1. ***Atrial Fibrillation Physiology and Treatments:***** Understanding the intricacies of atrial fibrillation and its treatment options is vital in the medical field. This class delved into the physiology of atrial fibrillation and explored the latest treatments, equipping participants with a deeper understanding of this common cardiac condition.
- 2. ***Pain and Sedation Medications:***** Pain management is a critical aspect of healthcare, and safe administration of sedation medications is essential. This class provided insights into pain management strategies and the proper use of sedation medications, ensuring that all attendees are well-prepared to address pain and discomfort in their patients.

In our commitment to delivering top-tier education, keeping our team members' knowledge up-to-date, we've decided to adapt our education deployments to adhere to changing state requirements. Whereas previously credential expirations occurred on March 31st every two years, they now expire on the providers birthdates (every two years). In response to this change, we have shifted to a new system, where credential expirations will be linked to individuals' birthdays. This change requires significant tracking of employee's educational requirements and expiration dates of certifications. Our staff has rolled out this new education deployment to ensure the providers maintain the requires CEU hours and are able to recertify in a timely manner.

The introduction of these continuing education classes and the adjustment to credential expirations are steps forward in our pursuit of excellence in healthcare and training. We look forward to continuing to provide accessible and high-quality education for our team members and those in our community who seek to expand their knowledge and skills. Together, we are committed to raising the bar for medical education and patient care.



**STAFF REPORT
EMERGENCY MEDICAL SERVICES ADVISORY BOARD**

MEETING DATE: November 3, 2023

TO: EMS Advisory Board Members

FROM: Cindy Green, EMS Division Chief

SUBJECT: City of Reno Fire Department EMSAB Report

SUMMARY

Update of the emergency medical services (EMS) operations for the third quarter of 2023.

DATA PERFORMANCE REPORTS

	July	August	September	TOTAL
TOTAL EMS RESPONSES	4348	4358	4292	12,998
TOTAL EMS TRANSPORTS	5	9	3	17
TOTAL EMS RESPONSES CANCELLED	808	729	742	2,279
MUTUAL AID RESPONSES	16	34	19	69
MUTUAL AID TRANSPORTS	5	9	3	17
MUTUAL AID RESPONSES CANCELLED	2	4	6	12

EMS OPERATIONS UPDATES

RFD expanded our single role program from 6 to 9 positions to allow for a single role float. With our next GEMT funding received we were able to receive approval for 6 more positions including AEMT. We also received three new ambulances, one of which will be replacing a very old and outdated ambulance currently in our fleet. We have chosen a new charting platform for both the fire and EMS divisions which will allow RFD to be on a more current program. Joint EMS training with REMSA occurred in September.

Current EMS RFD Staffing:

Paramedic - 82

AEMT - 115

EMT - 80