

**Chris Crawforth**  
Interim City Manager  
City of Sparks

**Doug Thornley**  
City Manager  
City of Reno

# Emergency Medical Services Advisory Board

**Eric Brown**  
County Manager  
Washoe County

**Dr. John Hardwick**  
Emergency Room Physician

**Kevin Dick**  
District Health Officer  
Northern Nevada Public  
Health



**Joe Macaluso**  
Director of Risk Management  
Renown

## *MEETING MINUTES*

Date and Time of Meeting: Thursday, November 2, 2023, 9:00 a.m.

**This meeting was held virtually via Zoom.**

### 1. **\*Roll Call and Determination of Quorum**

Kelsey Zaski called the meeting to order at 9:07 a.m.

The following members and staff were present:

Members present: Chris Crawforth -present via zoom

Eric Brown -present via zoom, experienced technical difficulties, entered meeting at 9:13 am

Kevin Dick –present via zoom

J.W. Hodge -present via zoom, representing Doug Thornley

Joe Macaluso -present via zoom

Dr. John Hardwick -present via zoom, entered meeting at 9:21 am

**Ms. Zaski verified a quorum was present.**

Staff present: Dania Reid, Deputy District Attorney

Dr. Nancy Diao, Epidemiology and Public Health Preparedness Division  
Director

April Miller, EMS Sr. Office Specialist

Kelsey Zaski, EMS Office Specialist

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### 2. **\*Public Comment**

Limited to three (3) minutes per person. No action may be taken.

**Chair Brown was experiencing technical difficulties and had not yet joined the meeting. The present board members agreed that Vice-Chair Hodge will act in place of Chair Brown. Daina Reid noted that we would rectify the protocols for alternate representation during Item Six, Discussion and Possible Approval of Emergency Medical Services Advisory Board Revised By-Laws.**

**Vice-Chair J.W. Hodge represented Chair Brown and opened the public comment period. As there was no one wishing to speak, J.W. Hodge closed the public comment period.**

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3. **Consent Items** (For Possible Action)

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. **Approval of Draft Minutes**

August 3, 2023

**Mr. Hodge moved to approve the minutes. Mr. Dick seconded the motion, which passed unanimously.**

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4. **Discussion and Possible Election of:**

A. \*District Board of Health approval of the appointment of Joe Macaluso to the Emergency Medical Services Advisory Board (EMSAB) for the Hospital Continuous Quality Improvement (CQI) Representative for a two (2) year term beginning on November 2, 2023, and ending November 1, 2025.

**Chair Brown joined the meeting via ZOOM. He apologized for his delay, noting technical difficulties. Chair Brown began presiding over the meeting at this time.**

B. Proclamation: Crash Responder Safety Week “Protecting Those Who Protect You” November 13th – 17th, 2023 (For Possible Action)

Dr. Nancy Diao presented proclamation on behalf of Ms. Andrea Esp, Preparedness and EMS Program Manager. **Mr. Brown moved to approve this proclamation. Mr. Hodge seconded the motion, which passed unanimously.**

C. Discussion and Possible Approval of Emergency Medical Services Advisory Board (EMSAB) Revised Bylaws with an effective date of November 2, 2023. (For Possible Action)

Dr. Nancy Diao presented the proposed revisions to the Emergency Services Advisory Board By-Laws. If accepted, revisions become effective November 2, 2023. Revisions include name changes from the Washoe County Health District to Northern Nevada Public Health as well as allowing alternates to serve as Vice-Chair and Chair in absence of the Vice-Chair or Chair. **Mr. Dick moved to approve. Mr. Crawford seconded the motion, which was passed unanimously.**

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5. **\*Prehospital Medical Advisory Committee (PMAC) Update**

Dr. John Hardwick

Ms. Kelsey Zaski stated that Dr. Hardwick is not in attendance, due to helping patients. Ms.

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Zaski stated that Dr. Hardwick provided an update that the Prehospital Medical Advisory Committee is being reviewed and will be brought back to the board at a later date to discuss how they can better help the community. Chair Brown thanked Ms. Zaski for the update.

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6. **\*EMS Oversight Program and Performance Data Updates** – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Health Franchise Agreement Updates, REMSA Health Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews

Dr. Nancy Diao, presenting on behalf of Ms. Andrea Esp. The program staff continue to obtain data from the State EMS team through their National Emergency Medical Services Information System database. The program is preparing the FY23 EMS Annual Report with completion anticipated by the end of 2023.

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7. **\*Agency Reports and Updates**

A. **\*REMSA EMSAB Report, Adam Heinz**

Data Performance Report, EMS Operations Report

Mr. Heinz presented their quarterly report and shared that they will receive a new helicopter next month provided by a grant from the Pennington Foundation. Medical leadership team met with EMS liaison for Northern Nevada Health System discussing opportunities to better understand and utilize EMS physicians in the region and participate in national research. Excited to welcome new Director of Regional Emergency Communications, Shannon Popovich. She is from Santa Monica where she is the Administrator and Officer in charge of the Office of Emergency Management and Dispatch. They are wrapping up a field trial by the end of the year of new cardiac monitors and will deploy the new monitors next year.

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Item 5: **\*Prehospital Medical Advisory Committee (PMAC) Update:**

Dr. John Hardwick attended the Zoom meeting at 9:21 a.m.

Dr. Hardwick stated that they are still trying to find a new role for PMAC and they are discussing this role with other agencies, working on moving forward for quality. This is slow going and other than that there are no other updates.

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B. **\*City of Sparks Fire Department EMSAB Report, Chief Jeff Sullivan**

Data Performance Report, EMS Operations Report

Chief Sullivan presented that they have nine new fire recruits to go through the fire academy. Last quarter they had six new recruits, and they started the academy on September 11, 2023. This is the largest academy since 2005. The EMS credentials mix is nine paramedics and six AEMT's. They have a grant to sponsor seven personnel to go to paramedic school and hope to sponsor some of the new recruits as well as existing

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personnel. Provided training on subtle clues of Human Trafficking and how to treat the victims medically. Provided training on push dose epinephrin for patients that go into cardiac arrest and then have a low blood pressure afterwards. A joint training with REMSA Care Flight that reviewed procedures for safety around the aircraft, landing zones, and communications. There are two ambulances that were purchased, one will be delivered in December 2023 and the other will be delivered in February 2024.

C. **\*Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**  
Data Performance Report, EMS Operations Report

Chief Kammann provided an update that they have a new EMS Coordinator role, with a primary focus of a supply and logistics program. The EMS Coordinator will also work on licensing and credentialing. Rolling out a new ESO charting program in January 2024 and implementing training for the new program. They provided divisional training that included multi-level on-shift divisional drills. They are providing teaching topics at TMCC for the students enrolled in the Paramedic Program. The State changed the continuing education requirements for the line crew, with the certification date changing to the member's birthday. TMFR is conducting training twice a month on this new requirement and is open to other agencies. Staff are preparing for a joint refresher in January 2024 with Reno, Sparks, Care Flight, REMSA.

D. **\*Reno Fire Department EMSAB Report, Chief Cindy Green**  
Data Performance Report, EMS Operations Report

Chief Green presented that they were able to expand their single role program. They started with six single role paramedics and were able to expand to nine positions, with a float paramedic to relieve for time off. They currently have one single role paramedic ambulance that is at Station 3. Reno Fire will receive six more single roles which will expand to Station 2. This opens an opportunity for AEMT's in the area with positions being staffed in January 2024. RFD received three new ambulances, two of which are van ambulances, the third is a Type 1 ambulance. RFD is transitioning to ESO system and is going through divisional training on program implementation. Divisional level training is underway and includes PTSD 9-11, specifically looking at EMS workers, their lives, and their mental health. RFD is also training on active shooter scenarios, rescue taskforce, and medication administration. RFD participated in joint training with REMSA in August and September replicating a frequent scenario.

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8. **\*Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

Kevin Dick extended appreciation and thanks to REMSA and City of Sparks Police Department. Yesterday we had a non-compliant TB patient that was in isolation and became aggressive toward NNPH staff. He wanted to show appreciation of their efforts and acknowledge that they were able to calm the patient and the patient volunteered to go to the hospital so they could be in a more controlled environment.

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9. **\*Public Comment**

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**Chair Brown opened the public comment period.**

Ms. Kelsy Zaski noted that there were no members of the public present for public comment.

**As there was no one wishing to speak, Chair Brown closed the public comment period.**

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**Adjournment**

Chair Brown adjourned the meeting at 9:38 a.m.

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