

NORTHERN NEVADA
Public Health

**Emergency Medical Services Advisory Board
Meeting Minutes**

**Thursday, February 20, 2025
8:30 a.m.**

Members

Eric Brown (Chair) – County Manager,
Washoe County

Dr. John Hardwick – Emergency Room
Physician

Jackie Bryant (Vice-Chair) – City Manager,
City of Reno

Chad Kingsley – District Health Officer,
Northern Nevada Public Health

Dion Louthan – City Manager, City of Sparks

Joe Macaluso – Director of Risk
Management, Renown

This meeting was held virtually via Zoom.

1. *Roll Call and Determination of Quorum

Chair Brown called the meeting to order at 9:00am.

The following members and staff were present:

Members present: Eric Brown
 JW Hodge, representing Jackie Bryant
 Dion Louthan
 Chad Kingsley
 Joe Macaluso

Ms. Miller verified that a quorum was present.

Staff present: Dania Reid
 Dr. Nancy Diao
 Andrea Esp
 Anastasia Gunawan

2. *Public Comment

Limited to three (3) minutes per person. No action may be taken.

Chair Brown opened the public comment period. As there were no public comments, Chair Brown closed the public comment period.

3. Consent Items (For Possible Action)

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

August 1, 2024

Chad Kingsley moved to approve the draft minutes. JW Hodge seconded the motion, which passed unanimously.

4. Proclamation: Proclaim the week of November 18 – 22, 2024 as Crash Responder Safety Week “Protecting Those Who Protect You (For Possible Action).

Andrea Esp

Dion Louthan moved to accept and approve the proclamation. Chad Kingsley seconded the motion, which passed unanimously.

5. Discussion and Possible Election of an Emergency Medical Services Advisory Committee (EMSAB) Chair.

Andrea Esp

Ms. Esp reported that the EMSAB Chair member position is up for annual reappointment. The board may elect to renominate the existing Chair or nominate a new Chair. JW Hodge nominated Eric Brown to serve another term. Chad Kingsley seconded the nomination, which passed unanimously.

6. Discussion and Possible Election of an Emergency Medical Services Advisory Committee (EMSAB) Vice-Chair.

Andrea Esp

Ms. Esp reported that the EMSAB Vice-Chair member position is up for annual reappointment. The board may elect to renominate the existing Vice-Chair or nominate a new Vice-Chair. Eric Brown nominated JW Hodge to serve another term. Dion Louthan seconded the nomination, which passed unanimously.

7. Presentation, discussion, and possible approval for distribution of the Washoe County Emergency Medical Services (EMS) Oversight Program FY24 Annual Report (For Possible Action).

Andrea Esp

Ms. Esp reported that there is a possibility of updating the outline of the report after the current franchise revision is complete. This update could include more patient outcome data to better assess EMS performance in the region. Chair Brown called for any comment and hearing none, Chad Kingsley moved to approve and accept this consent item. Joe Macaluso seconded the motion, which passed unanimously.

8. *Regional Computer Aided Dispatch (CAD) Update – Public Board Activities, Technology Updates, Special Projects, Partnering Agency Discussions, CAD Team Goals
Cody Shadle, Director, Reno Public Safety Dispatch

Cody Shadle was not present. JW Hodge provided a brief update noting that the project is still on schedule with an anticipated go live date of September 2025. Police and fire have worked with the hexagon team and this week they are working on EMS mobile. Chad Kingsley expressed his gratitude to the CAD team for their efforts while adhering to their promised timeline.

9. *EMS Oversight Program and Performance Data Updates – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Health Franchise Agreement Updates, REMSA Health Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews, and Trauma Registry Project

Andrea Esp

A. EMS Oversight Trauma Registry Presentation

Andrea Esp provided an update and noted that there have been many JAC meetings to discuss the future of the franchise. The first phase of revisions was anticipated to go to DBOH (District

Board of Health); however, there was a change in direction and these items have not been presented to DBOH and are under re-evaluation. The JAC will continue working on some more complex items and strategic plan items. There will also be a prioritization of items that each fire agency and EMS agency would like to see addressed to ensure all agencies' voices are heard. Ms. Esp reported that a special project has been the business associate agreement that will allow NNPH to build upon the data-sharing agreement. The annual review of the franchise map was also just completed and there will be a change to the baseline from FY17 to FY24. With each annual map review, it will be approved, adopted, and updated on the website. The new map effective date will coincide with the current fiscal year. This will eliminate any confusion on which map is the most current, even if there are no changes.

Ms. Esp presented the EMS Oversight Trauma Registry project noting that we have never had a registry of all trauma data. There was a need to standardize how it is stored and how it is formatted. She expressed her excitement that we were able to utilize the assistance of a UNR graduate student to help build this registry. There were three objectives with this registry. This includes assisting in the development of the trauma registry database and Microsoft access; writing an SOP for ongoing maintenance of the registry; and to be able to analyze the data in SAS. Currently, the hospitals and EMS agencies report their trauma data to the state and in turn, NNPH receives this data on a quarterly basis from the state. It is then compiled into a trauma data report annually.

Chad Kingsley praised the state for being a great partner on collecting the trauma data but noted that there is a priority to ensure that we have a complete set, which we currently don't have. Presently there are four trauma designations, steps 1 through 4, and many times steps one and two will appear in the trauma registry, but steps three and four will not. This causes an inaccurate picture of all the trauma cases from step one through step four. Mr. Kingsley opined that as a county, it would do us well to begin to work with our trauma centers and EMS to begin to record every trauma step that goes into a trauma center to gain a better understanding of what trauma looks like in our community.

10. *Agency Reports and Updates

A. *REMSA Health EMSAB Report, Adam Heinz

Data Performance Report, EMS Operations Report

Mr. Todd Kerfoot presented REMSA Health's quarterly data performance report. Mr. Kerfoot noted that REMSA Health experienced a cybersecurity threat to its CAD system earlier in the month, but all patient care for ground transportation and air were uninterrupted throughout the incident. The downtime procedures were appropriately followed, and the CAD system has returned to normal operation.

Mr. Kerfoot announced several staffing changes and promotions. It was shared that REMSA Health hosted colleagues for ambulance ride-alongs and information sharing. A mental health seminar was hosted by REMSA Health for first responders to promote and expand their Fit for Life Fit for Duty employee programs.

B. *City of Sparks Fire Department EMSAB Report, Chief Jeff Sullivan
Data Performance Report, EMS Operations Report

Mr. Jeff Sullivan presented the EMS Operations Report and highlighted the fact that effective July 1, 2024, Sparks Fire Department started its first ground ambulance transport services in partnership with REMSA Health, which has been servicing District 5 in the Wingfield Hills and Spanish Springs area. Having this ambulance strategically located in one of the most geographically distant areas of the city of Sparks has resulted in expedited response times as well as transport services.

C. *Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann
Data Performance Report, EMS Operations Report

Mr. Zeb Nomura presented the EMS Operations Report and noted that Truckee Meadows Fire now has three ambulances in service. Mr. Nomura expressed thanks to Las Vegas Fire and Clark County for providing station coverage while TM was responding to the Davis Fire. Training activities continue while performing joint activities with Care Flight that involved trauma patients and multicausality patients.

D. *Reno Fire Department EMSAB Report, Chief Cindy Green
Data Performance Report, EMS Operations Report

Ms. Cindy Green was present, but due to audio capability difficulties, was unable to provide an update.

11. *Board Comment

Limited to announcements or issues for future agendas. No action may be taken.

Chad Kingsley provided an update that SB24 is at the legislature and would essentially only change the title to Emergency Medical Responders. SB102 was submitted through our fire partners, which is also at the legislature. This will address EMS oversight or authority on a local level compared to a state level, and if wanted, the County could then assume authority of 450B. The health district would inform the authority for certain government governing points of EMS license testing and then licensing of EMS

individuals as well as certification or inspection of ambulances, EMS events, and data and trauma designation. There was a concern raised by Renown, by which an amendment will be put in place that would put in a population cap for trauma designation of 700,000. Mr. Kingsley noted that NNPH supports our fire agencies, not our bill, and in the event of the bill passing, NNHP will work with partners to determine if this is what is wanted within the community.

12. *Public Comment

Limited to three (3) minutes per person. No action may be taken.

Chair Brown opened the public comment period.

As there was no one wishing to speak, Chair Brown closed the public comment period.

Adjournment

Chair Brown adjourned the meeting at 9:14 a.m.
