



INTER-HOSPITAL COORDINATING COUNCIL MEETING MINUTES

Friday, October 12, 2018
Washoe County Health District Conference Room A
1001 East Ninth Street, Reno, NV

Present: **Vice-Chair, Sean Applegate (Northern Nevada Medical Center); Member-at-Large, Margo Baxter (Renown Rehabilitation Hospital)**

VOTING MEMBERS:	Carson City Health & Human Services – Not present
Incline Village Community Hospital – Mike Freed	Carson Valley Medical Center – Not present
Northern Nevada Adult Mental Health Services –Andy Chao	CERT – Not present
Northern Nevada Medical Center – Sean Applegate	City of Reno Emergency Management – Not present
Renown Regional Medical Center (including Renown Rehabilitation and Renown South Meadows) – Margo Baxter	Department of Public Safety – Not present
Saint Mary’s Regional Medical Center – Not present	Donor Network West – Not present
Tahoe Pacific Hospital – Teresa Schumacher	Grainger – Not present
REMSA – Brian Taylor	Human Behavior Institute – Not present
Reno Fire Department – Dennis Nolan	Inter-Tribal Emergency Response Commission – Not present
Sparks Fire Department – Ed McDonald	Lakes Crossing – Ann Fitzgerald
Washoe County Emergency Manager – Not present	Liberty Dialysis – Not present
Washoe County Health District – David Gamble, Stephen Shipman, Brittany Dayton, Dr. Todd, Christina Conti, Jackie Lawson	Maxim Healthcare - Not present
	National Weather Service – Jim Wallman
NON-VOTING MEMBERS:	Nevada Air National Guard – Not present
ARES – Bob Miller	Nevada Hospital Association – Not present
American Red Cross – Gail Alexander	Nevada Medicaid LTSS – Not present
Belfor Property Restoration – Brian Foote	Nevada Pacific – Not present
Carson Tahoe Regional Medical Center – Jim Freed	Northern Nevada Hopes – Not present
Community Health Alliance – Not present	NV Energy – Liz Breeden
Life Care Center of Reno – Not present	Pyramid Lake Health Clinic – Not present
Nevada Division of Public & Behavioral Health – Danika Williams	Renown Hospice – Not present
Northern Nevada Infection Control – Not present	Renown Skilled Nursing – Not present
Quail Surgery Center – Not present	Reno Police Department – Not present
Reno Orthopaedic Clinic Surgery Center – Not present	Reno Tahoe Airport Authority Fire Department – Not present
Reno-Sparks Indian Colony HHS – Daniel Thayer	Summit Estates Senior Living – Not present
Summit Surgery Center – Not present	Summit View Hospice – Wendy Castillo
Surgery Center of Reno – Jennifer Brown	Truckee Meadows Fire Protection District – Not present
Tahoe Forest Hospital – Mike Freed	Truckee Meadows Water Authority – Not present
VA Sierra Nevada Health Care System – Brian Passow	UNR School of Medicine – Steve Matles
Washoe County Medical Society – Not present	Washoe County Medical Examiner’s Office – Not present
	Washoe County School District Police – Not present
GUESTS:	West Hills Hospital – Not present
Advanced Health Care of Reno – Not present	Willow Springs Hospital – Ben Kellogg
American Home Companion – Not present	Wingfield Hills Health & Wellness Suites – Not present
Barton Memorial Hospital – Not present	

I. INTRODUCTIONS – Group

II. REVIEW OF ASSIGNMENTS AND APPROVAL OF September 2018 MINUTES – S. Applegate

The flyer with the Pediatric MCI course information on it was sent out.

Jackie sent a request for volunteers to help review the Preparedness Plan updates.

The first Pharmaceutical Cache Plan was held October 11. Update to occur during the Washoe County Health District updates.

The NETEC information presented by Danika Williams at the last meeting was sent out to the group.

The September 2018 minutes were approved.

III. SPECIAL EVENTS UPDATE – Group

- Nevada State High School Rodeo Association – October 12-14, November 2-4
- UNR vs. Boise State – October 13
- Lantern Fest Reno – October 13
- Southern Fair on the Square – October 13-14
- Minden Aviation Roundup – October 13-14
- Race for the Cure – October 14
- Zombie Crawl – October 20
- UNR Football – ongoing
- UNR Basketball – ongoing
- 1868 Soccer – ongoing

IV. FINANCE SUBCOMMITTEE – S. Applegate

- Travel –
 - The coalition members who will be attending the National Healthcare Coalition Conference are Andrea Esp, Margo Baxter and Ben Kellogg.
 - The Preparedness Summit is scheduled for March 26-29 in St. Louis, MO. The three attendees for this conference will be determined in a future meeting, but this is for awareness.
 - The Joint Commission Conference is scheduled for April 23-24 in Washington, D.C. The three attendees for this conference will be determined in a future meeting, and this is for awareness.
 - The UMC Burn Center tour will tentatively be scheduled for the beginning of the year. There is a conference call October 15 and the scope of the tour will be determined and sent out to the group, so the proper attendees may be selected. There are funds set aside for five people to attend this for a day.
- Purchases – the request has been made to move funds to supplies for the purchase of the Command Kits. These will be purchased as soon as the money is in the proper account.

V. VOTE ON OSCAR NAME CHANGE AND ASC UPDATES – B. Taylor

After some names were discussed, the group voted to change the name of the OSCAR form to Operating Status Form.

There were no requests from the Ambulatory Surgery Centers present to make any changes or updates to the form at this time.

VI. ALTERNATE CARE SITE PLAN UPDATE – C. Conti

The ACS Base Plan was approved by the subcommittee. Work is currently being done on the annexes and the hope is to have that approved by the subcommittee in the next meeting or two. The Job Action Sheets will be put on a back burner for now and may be assigned to those that perform such positions and are familiar with them, so be aware that this is coming.

VII. VOTE TO APPROVE VISITATION POLICY – C. Conti

The premise of the Visitation Policy is that all facilities existing visitation policies hold. The intent would be if the plan were activated, all facilities in Washoe County would implement this as well. In reviewing the 'policy', it was suggested that the name be changed to 'guidance', as it won't be a strict policy, as policies are never activated, but always in effect. The name change to 'guidance' will be addressed by a workgroup. An additional item brought up for discussion was the bullet point under 'Procedure', item C. The group feels that further definition needs to be here, as this is too general of a statement and open to opinion. Further, child visitation should also be discussed. Christina asked for more volunteers to participate in working these items out in the plan. **Jackie will send an email with the basic above-mentioned updates and ask for volunteers to assist in reviewing the plan. The adjusted guidance will be presented in November's IHCC meeting and put to vote at the December meeting.**

VIII. WASHOE COUNTY HEALTH DISTRICT UPDATE – WCHD Staff

Dr. Todd mentioned that it is officially flu season. Last year was a record season, which peaked in week 52 in Nevada. There are multiple vaccines available this year, a trivalent and a quadrivalent. He recommends the quadrivalent vaccine, but it must be asked for. There are no age restrictions on the vaccines, but everyone 6 months and older are recommended. There is also a mist again, but he is unaware of who is giving this type of vaccine. There is also a higher dose vaccine to be administered to those 65 and older. Regarding questions about how long they last, the CDC recommends getting the vaccine in October. It is said that there is some residual protection from one season to the next.

Stephen Shipman discussed the successful PODs that have been held so far this season. Reno-Sparks Indian Colony, Pyramid Lake Paiute Tribe, NV Energy, Community Health Alliance, Northern Nevada Adult Mental Health Services and Renown have all done PODs so far. The Washoe County Health District held their POD in conjunction with the Family Health Festival on October 8, administering just over 200 flu vaccines. Yet to come is the Nevada National Guard 152nd, to be done late October or early November. If any facility wishes to receive POD training, please let Stephen know.

Stephen is working with State DEM on bringing Basic Radiological Training to the region. It will be a 4 hour class for healthcare facilities, to include Washoe County staff, MRC volunteers, CERT

volunteers, and IHCC members. The first two hours will be basic training, with the next two hours specifically for healthcare facilities, to include anyone who might come in contact with a patient (i.e. security, intake, etc.). The basic training will be available for anyone, but the second 4 hour course will be for hospital personnel. The training will be free and he would like to be able to have each hospital host one. These will be held in December, January and February. More information will be sent to members when finalized. It was also suggested that Stephen share this information with the TRIAD team for additional input and to incorporate their skills and knowledge of equipment. Also, more drills in the future will be good to have, to keep everyone up to speed. There are additional components of radiological training Stephen would like to pursue, as well as CDC documents regarding radiological events.

Stephen discussed the Pharmacy Cache Plan meeting, which was held October 11. The initial idea of the plan has now changed and may not require the purchase and hold of the pharmaceuticals. This thought will require the identification of the conceptual cache desired and structure, then utilizing the connections the hospitals and EMS providers have with the local wholesalers, and have them hold the local cache for us. The second thought is the development of local caches available to each EMS agency, Sparks Fire, Reno Fire, Truckee Meadows Fire and REMSA. This would provide for a full shift of countermeasures. In this manner, the caches will be available at all times within the region. This leverages the power of the community partners within the coalition to provide an alternative to a costly and difficult to maintain program. More to come as the plan details emerge. Brian Passow has indicated that he can share the basics of the VA policy.

Brittany Dayton mentioned that the MCIP and Alpha Plan updates went into effect on October 1. On November 2, there is a Regional TTX. This exercise will include the Quad County coalition and East Fork Fire and will stress both Washoe County and the border counties. This will involve primarily the on scene responders, so fire and EMS will play important roles, but this will also affect the healthcare partners.

The TEEEX training is coming up on December 11-12. Many hospital partners have signed up, there needs to be more participation by the EMS and fire agencies.

An invitation has gone out to the healthcare facilities included in the MAEA, which will be for the first round of revisions, and will be held after the November IHCC meeting. **Brittany will send out the revisions for review.**

Jackie reminded the IHCC members that the HVAs and surveys have been sent out and are due on October 18.

- IX. WASHOE COUNTY EMERGENCY MANAGEMENT UPDATE** – A. Kenneston/K. Echeverria
Not present
- X. REIVEW HVAs** – Group
None available.
- XI. NEW BUSINESS AND FUTURE AGENDA ITEMS** – Group

Chief Nolan mentioned that there is a one-day conference in Sacramento on November 2 at the Shriners Burn Care Center for anyone interested. **He will forward the information for the event to Jackie, who will send it out to the members.**

Brittany will set up an incident on WebEOC for the October 18 Tectonic Time Bomb exercise. Facilities may use the boards however they wish, including for the newly named Operating Status Form.

Brian Passow shared with the group that he has a document from the Joint Commission, which is basically an Emergency Management checklist/recovery tool. In the event of an evacuation, if you are considering re-inhabiting the facility, these are items that will need to be addressed. **Brian will forward the document to Jackie, who will send it to the group.**

Danika Williams mentioned that PHP all over the state is working on their PODs right now. Elko is doing their first POD in 10 years.

She also indicated that they recently hosted 3 ASPR regional emergency coordinators, to provide them education on how Nevada coalitions work. Since ASPR is getting a new Federal agreement next year, this was a great opportunity to share with them how the coalitions work in Nevada.

Danika will also be attending the National Coalition Conference, representing the State.

XII. NATIONAL WEATHER SERVICE PRESENTATION – J. Wallman

XIII. ADJOURN – B. Taylor

The meeting was adjourned at 9:25 a.m.