



# Regional License and Permits Program

Quarterly Meeting of the  
Oversight Group Meeting  
December 5, 2017



# Oversight Agenda Item E (All agencies)

## ■ Accela Updates:

### ■ *Acquisition of Accela*

- Accela was acquired by Berkshire Partners in September, 2017, a Boston based private equity firm.
  - No substantive changes to management or number of employees.
  - Moving more services to the cloud and new cloud options for agencies.
    - Only 800 of the 2200 Accela customers are cloud based today.
- Accela Roadmap
  - BAIN consulting currently reviewing the entire Accela company for process improvements
  - Cloud enhancements to allow the agencies more choices in upgrades and database improvements and improved level of customer support (engineers).
    - *9.2 release enhancements*
      - *Combined inspector and code enforcement mobile app*
      - *CivicInsight new app for statistics and data analytics – add on*
      - *Right of Way module - add on*
- Accela Representative Reassignment

# Oversight Agenda Item F (All agencies)

## ■ Budget Recommendations for FY18-19:

- Accela Total Subscription costs per Agency

*Annual Subscription Calc Process per Interlocal page 16*

**FY1819 Annual Costs per Agency**

	AA	AMO	ACA	TOTAL SUBSCRIPTION COST Per Agency
Douglas	\$31,175.83	\$7,566.34	\$1,248.52	\$39,990.68
Health	\$48,322.53	\$17,654.79	N/A	\$65,977.33
Reno	\$102,880.24	\$23,203.44	\$6,256.35	\$132,340.02
Sparks	\$60,013.47	\$15,132.68	\$2,473.16	\$77,619.31
Washoe	\$85,733.53	\$16,645.95	\$2,853.10	\$105,232.58
	\$328,125.60	\$80,203.20	\$11,582.60	<b>\$421,159.92</b>

- Comparison to FY1718 \*N/A = Population estimates are by jurisdiction only

*Annual Subscription Calc Process per Interlocal page 16*

**FY1718 Annual Costs per Agency**

	AA	AMO	ACA	TOTAL SUBSCRIPTION COST Per Agency
Health	\$49,799.94	\$0.00	\$0.00	\$49,799.94
Reno	\$99,599.87	\$20,697.60	\$6,895.77	\$127,193.24
Sparks	\$58,359.30	\$12,700.80	\$2,706.42	\$73,766.52
Washoe	\$80,924.89	\$15,993.60	\$3,228.93	\$100,147.42
Additional		\$3,763.20		\$3,763.20
	\$288,684.00	\$53,155.20	\$12,831.12	<b>\$354,670.32</b>

# Oversight Agenda Item F (cont.,)

## ■ Budget Recommendations for FY18-19:

FY1819 anticipated	Accela Automation	Licenses	
AA Calcs	Users	# users/total users	% * Total Cost
Douglas		40	10% \$ 31,175.83
Health		62	15% \$ 48,322.53
Reno		132	31% \$ 102,880.24
Sparks		77	18% \$ 60,013.47
Washoe		110	26% \$ 85,733.53
		421	100% \$ 328,125.60

## ■ Comparison to FY1718

AA Calcs	Users	# users/total users	Total Cost
Health		64	17% \$ 49,799.94
Reno		128	35% \$ 99,599.87
Sparks		75	20% \$ 58,359.30
Washoe		104	28% \$ 80,924.89
		371	100% \$ 288,684.00
Douglas		10 *Paid separately to start implementation	\$ 10,692.00

# Oversight Agenda Item F (cont.,)

- **Budget Recommendations for FY18-19:**
  - FY1819 Mobile Licenses:

FY1819 Estimates			
AMO Calcs	Users	# Users/Total Users	% * Total Cost
Douglas	15	9%	\$ 7,566.34
Health	35	22%	\$ 17,654.79
Reno	46	29%	\$ 23,203.44
Sparks	30	19%	\$ 15,132.68
Washoe	33	21%	\$ 16,645.95
	159		\$ 80,203.20

- FY1718 Mobile Licenses:

FY1718 Actual	Users	# Users/Total Users	% * Total Cost
Health	0	0	
Reno	44	39%	\$ 20,697.60
Sparks	27	4%	\$ 12,700.80
Washoe	34	30%	\$ 15,993.60
	105		\$ -
UNUSED FY1718	8	7%	\$ 3,763.20
	113		\$ 53,155.20

# Oversight Agenda Item F (cont.,)

- Budget Recommendations for FY18-19**
  - ACA/Citizen Portal – No change through year 5

ACA Citizen Access (actual in calcs/interlocal) and FY1718	TOTAL	Reno	Sparks	Washoe	Douglas	Health	
	427614	229859	90214	107631			
	\$	6,895.77	\$ 2,706.42	\$ 3,228.93	N/A	N/A	\$ 12,831.12
July 1 2016 Population estimates (revised for FY1819 year 5 calcs)	496641	242158	95726	110432	48325	N/A	
		49%	19%	22%	10%		100%
	\$	6,256.35	\$ 2,473.16	\$ 2,853.10	\$ 1,248.52		\$ 12,831.12

# Oversight Agenda Item F (all agencies)

- **Budget Recommendations for FY18-19:**
  - Product Enhancements
    - Regional fund for Regional improvements, ACA, etc.
  - Regional Shopping cart – Payment Processor
    - Verified no fee increase for FY18-19 and going forward
    - Entertaining new processor options starting in January, 2018

# Oversight Agenda Item G (All agencies)

- Fiscal Managers Financial report
  - No change
  - Payment of the holdback not to exceed \$129,811.00. Request to authorize payment by Washoe County when items are delivered.
  - Accela contractually requires the \$3763.00 Accela Mobile Licenses be paid. Request to authorize payment by Washoe County instead of the Health District
  - Potential Credit memo issued by Accela for October performance



# Oversight Agenda Item H

## Announcements/Reports/Updates

- **Accela Post go live status:**
  - *~92,836 permits and licenses have been created since 10/31; 4,840 through the Citizen Portal; (increase of 22,836 since last quarter, 1,200 increase on portal)*
- **Online payment Regional statistics**
  - *Over \$8.8 million collected through the citizen portal between all agencies (Reno = \$6m, Sparks \$2.6m, Washoe \$66k)*
- **Douglas County Implementation Update, Scope and Timelines**
  - *January, 2018 anticipated integration with the Accela ONE GIS services by Washoe*
  - *April 1, 2018 Anticipated go live date, Accela Automation only.*
  - *October, 2018 anticipated go live date for ACA*
- **Added, removed or planned modules**

# Item I & J: Update and Discussion - Oversight Group Announcements and Future Meeting Date

- **Any Oversight Members announcements, discussion or future agenda items**
- **Next Quarterly Meeting date of the Oversight Group**
  - Tues. March 6, 2018 at 2:30 pm Washoe County or postpone until mid May, 2018 with final subscription invoice.



K. Public  
Comment

L.  
Adjournment