

**SEWAGE, WASTEWATER, AND SANITATION HEARING BOARD
MEETING MINUTES**

Members

Ronald J. Anderson, P.E., Chair
Matthew Buehler
Vonnie Fundin
Nick Vestbie, P.E.
Matt Smith – Alternate
Ray Pezonella, P.E. - Alternate

Thursday, April 4, 2019

6:00 p.m.

**Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV**

6:00 p.m.

1. *Roll Call and Determination of Quorum

Acting Chair Vestbie called the meeting to order at 6 p.m.

The following members and staff were present:

Members present: Matthew Buehler
Vonnie Fundin
Nick Vestbie, P.E., Acting Chair

Staff present: Leslie Admirand, DA
Jim English
Dave Kelly

Members absent: Ronald J. Anderson, P.E., Chair
Ray Pezonella, P.E., Alternate
Matt Smith, Alternate

Ms. Valentin verified a quorum was present.

2. *Pledge of Allegiance

Those present pledged allegiance to the flag led by Chair Vestbie.

3. *Public Comment

As no public comment cards were presented, Chair Vestbie closed the public comment period.

4. Approval of Agenda – April 4, 2019

Mr. Bueher moved to accept the agenda of the April 4, 2019 Sewage, Wastewater, & Sanitation Board (SWS Board) regular meeting noting item 6 to be pulled from the agenda due to their absence. Mr. Fundin seconded the motion which was approved three in favor and none against.

5. Approval of Draft Minutes – January 30, 2019

Updated Draft minutes were distributed for review. Chair Vestbie moved to accept the minutes of the January 30, 2019 Sewage, Wastewater, and Sanitation Board (SWS Board) regular meeting with the submitted changes. Mr. Buehler seconded the motion which was approved three in favor and none against.

7. **Staff Report** to update and provide any direction from the Board on the proposed plan for updating specific sections of the Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation.

Staff Representative: James English

Mr. English stated he was requested from the previous meeting to provide the Board with more information regarding regulation changes. He explained the staff report provided shows a timeline and areas to address in the regulations. Staff originally only recommended updating Section 120 but the Board stated they were concerned that it would affect other sections. Sections 020, 030, and 170 will be addressed as well as tables not updated since 1975 plus any others. Staff proposed to bring back a draft of suggested changes to the June meeting. EHS will provide a redlined tracked changes draft at that time.

Chair Vestbie requested review of the casitas/mother-in-law quarters be addressed in Section 140.

Chair Vestbie made a motion to accept this update and provide any direction from the Board on the proposed plan for updating specific sections of the Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation

8. ***Public Comment**

James English, EHS Staff – stated the Board has set a standing meeting set for the first Thursday of every month. If the Jahns are not ready by April 17, we will contact the Board to cancel the May 2, 2019 Meeting.

Dave Kelly, EHS Staff – stated the EHS Director inquired if the SWS Board would consider moving the meetings to 4pm instead of 6pm as there are security issues with after hour meetings which incur costs to EHS. This will be formally addressed at the next meeting.

As there were no more public comment requests, Chair Vestbie closed the public comment period.

9. **Adjournment –**

At 6:20 p.m., Chair Vestbie moved to adjourn the meeting. Mr. Fundin seconded the motion which was approved.

Respectfully submitted,

James English, Environmental Health Specialist Supervisor
Secretary to the Sewage, Wastewater and Sanitation Board

Paula Valentin, Administrative Assistant I
Recording Secretary