

START OF CONSTRUCTION NOTIFICATION INSTRUCTIONS

Be sure to review the following instructions prior to completing this application. More detailed instructions can be found on Page 3.

- a. A Start of Construction Notification must be submitted to the AQMD no later than 30 days after the actual date of construction of any permitted emissions units. The information provided in this form is needed to identify all of the equipment and control devices, as listed in the original Authority to Construct, for which construction has started. The form must be filled out completely for the form to be deemed complete.
- b. The form should be hand delivered to the AQMD drop box located ([here](#)), or mailed to:
NNPH, AQMD
1001 E. Ninth Street, Suite B171
Reno, NV 89512
- c. An electronic copy of the form should also be emailed to: AQMDCompliance@nnph.org.

FOR AQMD USE ONLY

START OF CONSTRUCTION NOTIFICATION

Facility Information

1. Facility Name:		
2. Permit Number (AAIRXX-XXXX):		
3. Owner/Operator Name:		Title:
Mailing Address:		
City:	State:	Zip:
Phone Number:		Cell Number:
Email:		
4. Reason for submitting this form:		Notify a construction date for the first time Revise a previously reported start date

5. Equipment and Control Devices Beginning Construction

Emissions Unit ID / System ID / Control Device ID	Serial Number	Description	Actual Construction / Modification Start Date

6. Responsible Official Signature and Certification

I certify, to the best of my knowledge and belief, that the construction will begin in accordance with the specifications agreed upon in the Authority to Construct issued by the AQMD. I understand that any statements and/or descriptions, which are found to be incorrect, may result in the immediate revocation of any permit issued for this application.

Responsible Official Signature

Date

Print Name

Title

DETAILED FORM INSTRUCTIONS

This form is intended to be used for start of construction notices only. Official notification is required when the construction of new and modified devices begins. The form must be filled out completely for the form to be deemed complete.

Facility Information

1. Provide the facility name as it appears on the Authority to Construct.
2. Provide the Permit Number, which can be found at the top of page 1 of the Authority to Construct (ex. AAIRXX-XXXX).
3. Provide all contact information for the company owner/operator.
4. Identify the reason for notification, initial or revision of previous notification.

Equipment and Control Devices Beginning Construction

5. Emissions Unit ID/System ID/Control Device ID

Identify all of the equipment and control devices, as listed in the original Authority to Construct for which construction has started. If there are hundreds of IDs, it is acceptable to list system ID, versus listing each piece of equipment. Attach additional pages as needed.

“All Sources” may be designated in this column if all equipment and control devices, as listed in the original Authority to Construct, have begun construction. Otherwise, the form shall be filled out and submitted each time any equipment/process listed in the original Authority to Construct starts construction.

Serial Number

Provide the serial number of the equipment if known.

Description

Provide a brief description of the equipment and control devices, as listed in the original Authority to Construct, for which construction has started.

Construction/Modification Start Date

Provide the actual date on which construction began.

Responsible Official Signature and Certification

6. Provide the printed name, title, and signature of the Responsible Official and date of signature. A Responsible Official is defined as: *“a Corporation’s Chairman, Chief executive officer, president, vice president in charge of a principal business function, secretary, treasurer or designated environmental representative of a corporation responsible for overall operation of one or more manufacturing, production, or operating facilities applying for or subject to a permit and approved in advance by the Control Officer; a general partner in a partnership; the proprietor of a sole-proprietorship; or the principal executive officer or ranking elected official of a public agency. For sources subject to Title IV of the act, the responsible official shall be the representative who meets the requirements promulgated in 40 CFR Part 72.” (DBOH Regulations Governing Air Quality Management 010.1305).*