

TEMPORARY FOOD ESTABLISHMENT OPERATIONAL CHECKLIST

This form is a tool to help operators ensure they have all the equipment needed to obtain compliance at events. Complete this checklist as you set up your booth and present it to your Northern Nevada Public Health (NNPH) inspector at time of inspection.

<p><input type="checkbox"/> <u>STOCKED HAND SINK</u></p> <ul style="list-style-type: none"> • must be set up and used prior to any food related activities • must be either hands free (no push-button spigots) OR self-contained • must be fully stocked with minimum 2 gallons of water, soap, paper towels, and wastewater bucket • must be located in all food prep areas / accessible at all times • hands must be washed whenever switching activities / gloves, and whenever they may become contaminated 	 <p>Hands Free Self-contained</p>
<p><input type="checkbox"/> <u>EMPLOYEE HEALTH AND HYGIENE</u></p> <ul style="list-style-type: none"> • employees must be in good health—no food handling if employee has diarrhea, vomiting sore throat with fever, un-covered lesions on hands, etc. • hands and clothing must be clean, hair must be restrained • no smoking or eating in booth 	
<p><input type="checkbox"/> <u>WATER FROM APPROVED SOURCE</u></p> <ul style="list-style-type: none"> • all water used for cooking and handwashing must be from a sealed commercial source or from a permitted food facility • may not use water from garden hoses or personal residences 	
<p><input type="checkbox"/> <u>WASTEWATER DISPOSAL</u></p> <ul style="list-style-type: none"> • wastewater must be disposed of in a holding tank or sewer • may be provided by event coordinator, location must be known by operator 	
<p><input type="checkbox"/> <u>COVER OVER FOOD PREP, GROUND COVER MUST MINIMIZE DUST</u></p> <ul style="list-style-type: none"> • food prep area must be covered to provide protection from environment • grills and deep fryers can extend beyond the cover to comply with fire codes • floors of booth must be smooth and easily cleanable – no dirt or mud in food prep area 	
<p><input type="checkbox"/> <u>COLD HOLDING EQUIPMENT</u></p> <ul style="list-style-type: none"> • all equipment must be clean and hold cold food at a temperature of 41°F or less • ice chests may be used (ice used for refrigeration may not be used for consumption) 	
<p><input type="checkbox"/> <u>HOT HOLDING EQUIPMENT</u></p> <ul style="list-style-type: none"> • all equipment must be clean and hold hot food at a temperature of 135°F or more • must use direct power or propane, no Sterno or canister heat allowed outdoors 	

<input type="checkbox"/> <u>COVERED GARBAGE CANS</u> <ul style="list-style-type: none"> • provide dumpster or covered garbage cans for disposal • garbage must be removed at a frequency that prevents accumulation, odors and pests 	
<input type="checkbox"/> <u>DISHWASHING / CLEAN UTENSILS</u> <ul style="list-style-type: none"> • must provide or have access to a plumbed 3-compartment sink for washing with soap and water, rinsing, and sanitizing every 4 hours OR must have adequate supply of clean utensils for daily operation so utensils are switched out every 4 hours • <u>preapproval</u> from WCHD must be obtained if 3-tub system will be used for dishwashing in booth 	
<input type="checkbox"/> <u>SANITIZER AND TEST STRIPS</u> <ul style="list-style-type: none"> • must have approved method to sanitize surfaces as needed, such as a spray bottle or sanitizer bucket • must provide test strips to monitor sanitizer concentration (<i>chlorine 50-100ppm or quat 200-400ppm</i>) 	
<input type="checkbox"/> <u>FOOD PROTECTION</u> <ul style="list-style-type: none"> • must protect displayed foods with a sneeze guard or other effective means • samples must be provided individually, no common bowls • all equipment must be smooth, easily cleanable and in good repair • personal belongings and food/drink must be stored aware from food prep area 	
<input type="checkbox"/> <u>FOOD FROM APPROVED SOURCE</u> <ul style="list-style-type: none"> • all food must be from an approved source, <i>nothing can be made at home</i> • farms selling produce at a farmer's market must have a Dept. Of Agriculture Grower's Certificate onsite (will link agri.nv.gov) 	
<input type="checkbox"/> <u>NO BARE HAND CONTACT WITH READY-TO-EAT FOOD</u> <ul style="list-style-type: none"> • gloves, utensils, wax paper or other effective means must be used to handle RTE foods • gloves must be changed whenever switching tasks or gloves become otherwise contaminated • hands must be washed prior to donning gloves 	
<input type="checkbox"/> <u>STEM THERMOMETER</u> <ul style="list-style-type: none"> • must have a calibrated stem thermometer to monitor final cook temperatures, and hot and cold holding temperatures • operator must have knowledge of temperature parameters for foods being served 	
<input type="checkbox"/> <u>FOOD / SINGLE USE ITEM STORAGE</u> <ul style="list-style-type: none"> • all food and single use items must be stored at least 6 inches off the ground 	